

**MINUTES OF THE NOVEMBER 18, 2025 SPECIAL MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date:	November 18, 2025
Place:	Valleybrook Community Church 0N377 N. Mill Creek Dr. Geneva, Illinois
Time:	5:30 p.m.
Attendance Trustees:	Ben D'Andrea and Mark Hammond were present. Trustee D'Andrea was absent.
Others:	William Thomas, James Hare, Jason Fowler, and Attorney Dan Whiston were present.

AGENDA ITEM NUMBER:

1 and 2.

CALL TO ORDER and ROLL CALL.

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees ("District") was called to order at 5:30 p.m. at the Valleybrook Community Church 0N377 N. Mill Creek Dr., Geneva, Kane County, Illinois on Tuesday, November 18, 2025, by Trustee D'Andrea. Trustee D'Andrea and Trustee Hammond were present. Trustee Dougherty was absent.

ANNOUNCEMENTS AND PUBLIC COMMENT. Jason Fowler advised that there were no emails with public comments and no one from the general public was in attendance.

3. **PUBLIC HEARING ON 2026 BUDGET AND APPROPRIATION ORDINANCE.** Motion by Trustee Hammond to open the public meeting; Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved and public hearing opened.

No public comment at the hearing.

Motion by Trustee Hammond to close the public meeting; Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved and public hearing closed.

4. Public hearing on Proposed Ordinance Number 2025-01, Amending Ordinance Number 2023-06, an Ordinance Amending and Restating Ordinance Number 2012-01 Establishing Rates, Fees and Charges in Connection with the Use of the Waterworks, Wastewater Reclamation and Reuse Systems Owned or Operated by, or Located within the Boundaries of, the Mill Creek Water Reclamation District.

Motion by Trustee Hammond to open the public meeting; Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved and public hearing is opened.

No public comment at the hearing.

Motion by Trustee Hammond to close the public meeting; Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved and public hearing was closed.

5. **LONG RANGE PLANNING.** None.

6. **OLD BUSINESS.**

a. Approval of minutes of the October 14, 2025 Board of Trustees meeting. Motion by Trustee Hammond to approve the minutes of the October 14, 2025 Board of Trustees meeting; Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved.

b. Approval of closed session minutes of the October 14, 2025 Board of Trustees meeting. Motion by Trustee Hammond to approve the closed minutes of the October 14, 2025 Board of Trustees meeting; Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved.

7. NEW BUSINESS.

- a. Financial reports, including discussion and approval or disapproval of accounts payable list, Treasurer's report, financial statements, past due account payment plans and outstanding invoices.

Jim Hare presented the financial reports including accounts payable in the amount of Four Hundred Forty-Nine Thousand Eight Hundred Fifty-Six dollars and 36/100 cents (\$449,856.36) plus additional accounts payable in the amount of Ninety-Six Thousand Eight Hundred and Sixty-Eight dollars and 13/100 cents (\$96,868.13). Motion by Trustee Hammond to approve the financial reports; Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved.

- b. Operation Report from Sheaffer & Roland and discussion regarding the same.

Jason Fowler provided an update to the Board which included that for the 2025 irrigation system, the blowout on the golf courses was going to occur approximately December 1, 2025. As to the Metronet service to the wells and water supply building, construction was complete and terminations have been made at the endpoints. Metronet has completed all of the endpoint setup. AAC will be out the first week of December to complete the final integration. As to the sand filter rehabilitation Phase One, the bypass piping has been completed and tested. As to Well 1 motor failure, the repairs have been completed and the well was back in service. Motion by Trustee Hammond to approve the reports as submitted; Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved.

- c. Ratification of emergency repair authorization for Well 1 by Water Well Solutions due to motor failure. Motion will formalize the approval of motor replacement by Water Well Solutions. Motion by Trustee Hammond to approve the emergency repair authorization; Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved.

- d. Consideration and approval of Ordinance Number 2025-02 (Budget and Appropriations Ordinance). Motion by Trustee Hammond to approve Ordinance Number 2025-02; Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved.

- e. Consideration and approval of Ordinance Number 2025-03 (Tax Levy Ordinance with an Amount of \$32,000). Motion by Trustee Hammond to approve Ordinance Number 2025-03; Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved.

- f. Consideration and approval of 2026 estimated revenues. Motion by Trustee Hammond to approve the 2026 estimated revenues; Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved.

- g. Consideration and approval of Truth in Taxation certificate. Motion by Trustee Hammond to approve the Truth in Taxation certificate; Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved.

- h. Consideration and approval of Resolution Number 2025-01, a Resolution establishing 2026 regular meeting dates for the Board of Trustees of the Mill Creek Water Reclamation District. Motion by Trustee Hammond to approve Resolution Number 2025-01; Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved.

- i. Discussion and approval of 12 month agreement with electricity bidder. Jason Fowler advises that bids have been received and recommended acceptance of the bid from Direct Energy at the rate of \$0.05164 for 12 months per kilowatt hours at plus and minus 3%, which can be finalized tomorrow. Fowler also advised that there was also submitted a bid that was rejected as not being a responsible bid. Motion by Trustee Hammond to approve the 12 month agreement with Direct Energy; Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved.

- j. Discussion of the status of the Campton Hills - Shodeen Development. Attorney Thomas provided an update as to the Campton Hills Planning Commission Special Meeting and recommendation of the Special Use/PUD for the LaFox of Campton Hills Development. Additional discussion included the terms of the proposed Escrow Agreement with Shodeen.
- k. Discussion and approval of an Ordinance No. 2025-01, an Amendment to Ordinance Number 2023-06, An Ordinance Amending and Restating Ordinance Number 2012-01, Establishing Rates, Fees and Charges in Connection with the Reuse of Waterworks, Wastewater Reclamation and Reuse Systems Owned or Operated by, or Located within the Boundaries

of, the Mill Creek Water Reclamation District. Motion by Trustee Hammond to approve Ordinance Number 2025-01; Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved.

8. CLOSED SESSION.

- a. To consider any subject identified as an exception in the Open Meeting Act pursuant to 5 ILCS 120/2(c).
- b. Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when a public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting 5 ILCS 120/2 (c)(11).
- c. The appointment, employment, compensation, discipline, performance, or dismissal with specific employees, specific individuals who serve as independent contractors in a park, recreational, or education setting, or specific volunteers of the public body or legal counsel for the public body, including hearing on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this act. 5 ILCS 120/2 (c)(1).

Motion by Trustee Hammond to go into Closed Session pursuant to the exceptions cited below at the District's Treatment Plant Facility; Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved and the meeting of the Board of Trustees went into Closed Session at 6:15 p.m.

Motion by Trustee Hammond to leave Closed Session and return to Open Session at 7:27p.m.; Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved and we returned to Open Session.

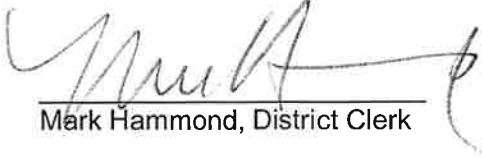
9. **ADJOURNMENT**

Motion by Trustee Hammond to adjourn the meeting until the future Board of Trustees meeting on December 16, 2025; Seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved and the hearing is adjourned at 7:28 p.m.

APPROVED:



Mark Hammond, District Clerk