

GARNETT PUBLIC LIBRARY BOARD  
ZOOM Meeting Minutes  
Monday, March 8th, 2021  
6:00 PM

Present: Linda Huettenmueller, Jennifer Sibley, Sharon Yost, Denise Scheibmeir, Sandra Moffatt, and Jordan Hall as well as Library Director Andrea Sobba.

I. Secretary's Report – The minutes were approved (Yost/Moffatt).

II. Treasurer's Report – Interest amounts for the Gifts & Memorials account were: \$1.82 in December, 2020; \$1.42 in January, 2021; and \$1.82 in February, 2021. The library's certificate of deposit earned \$160.85 in interest. March bank statements were not yet received. Andrea presented accounting for overall library revenues and expenditures by sharing her screen. \$257.00 was collected in fines & copies. The expense report from the City of Garnett contains an error showing funds used for Overtime Wages at 90.09% of the amount budgeted.

III. Payment of bills was approved (Scheibmeir/Sibley).

IV. No citizens were present for comment.

V. Librarian Sobba presented the usual statistics for library usage and activities for February of 2021 as compared to February of 2020. Circulation was down while usage of e-formats was up. Three online storytime sessions were held with 32 persons attending. The library participated in the recent Chocolate Walk with 50 persons visiting. Andrea is once again promoting the library's March Madness calendar of daily activities and challenges for patrons to enjoy. A FOL meeting was held in the Archer Room. Patron usage for the library averaged 49/day and 8/hour.

VI. The Walker Art Committee had three local students apply for its annual senior scholarship. The recipient will be announced at the senior awards night in April.

VII. FOL recently elected new board members. Chances are available for the FOL chocolate-themed raffle basket on display in the library.

VIII. A. Participants in this year's adult reading program recorded more than 300 uses of "take-and-makes" and other program activities. This year there were 53 participants reading a total of 436 books.

B. Recent hire Marci Long is doing a great job with the cleaning responsibilities. Mandi Johnson will not be finishing out the month of March after all so Andrea will need to try to fill the position sooner than expected.

C. Trustees reviewed the pandemic policy. The library remains in Phase 3 but is moving toward Phase 4. Board members approved an expansion of hours effective April 5<sup>th</sup>, 2021. The library will be open from 10AM-5:30PM on M/W/F; 10AM-7PM on T/Th; and 10AM-2PM on Saturdays (Huettenmueller/Moffatt). The Walker Art Gallery and west wing restrooms will also open after this date, but the Archer Room remain closed except for library-related activities.

D. Trustees reviewed changes to the library's service policy needed to support the decision to discontinue daily fines:

- *Section II: Circulation*- Item 1: Loan Periods, Item 2: Check-Out Limits, Item 7: Reservations
- *Section III: Overdue, Lost, and Damaged Items*- Item 2: Fine Amounts, Item 3: Blocking of Patron Cards, Item 5: Refunds on Lost Materials

Board members accepted the service policy as amended with fine-free status beginning on 4/1/21 for all library materials except DVDs and interlibrary loans (Scheibmeir/Hall). Andrea will place a notice in the newspaper with a "No Foolin'!" theme.

- IX. A. Kansas Fibernet has run fiber to the library building using a Covid-19 SPARKS grant, with no obligation to choose them as a provider in the future. The library is currently contracted with Vyve for another 1.5 years at cheaper rates than Kansas Fibernet is currently offering. Andrea will need to coordinate any future provider changes with the deadlines for federal E-Rate funding.
- B. Scott Rogers will complete hallway wall repairs for \$150.
- C. The next regular meeting will be held Monday, 4/12/21 at 6:00 PM.

The meeting was adjourned (Huettenmueller/Hall).

Submitted by Jennifer Sibley, Secretary