



STUDENT HANDBOOK

Parents, please refer to this handbook for any questions you may have.

704-482-2244

starsoftomorrowdance@gmail.com

www.starsoftomorrowdancestudio.org

www.dancestudio-pro.com/online/starsoftomorrow

REGISTRATION FEE

A non-refundable registration fee of \$40 is required at the time of registration and must be paid before you register for any classes. After registration is paid, you may register for a class to secure your spot. All male students register free.

TUITION AND FEES

Tuition remains the same whether it is a long (5 week) or short (3 week) month and regardless of absences. It is payable monthly in advance, and due at the first lesson of each month. Reminders will not be sent out unless you are past due. There will be a late fee of \$10.00 if paid after the 10th of the month and \$15.00 after the 20th. There is a \$35.00 service charge fee for all returned checks. If your check is returned, you must pay IN CASH at the studio. All accounts must stay up to date. If your account has an outstanding balance for over 30 days, your student will not be allowed to participate in class or performances until the account has been brought back into good standing. If tuition is paid in full by the first Tuesday in October, you will receive the 15% early bird discount. View Tuition breakdown on the website at www.starsoftomorrowdancestudio.org

PAYMENTS

Payments can be made in person at the studio (cash or check) or online via your portal, Venmo (@Tammy-Arrowood), or Facebook Pay (Tammy Arrowood). Please allow up to 5 business days for payments to be posted to your portal. Please always make sure to fill out an envelope for all payments. Also, if your account has an outstanding balance, the payment will be applied in the order of fees due. If your payment is applied differently than you requested, you will receive an email.

PARENT PORTAL

Make sure to create a parent portal. When creating your portal, make sure to list a good contact number & email address. Through your parent portal, you will be able to view charges, transactions, make payments, log absences and more. To access your portal, please visit www.dancestudio-pro.com/online/starsoftomorrow.

COMMITMENT

Our season runs from Early September to Early June. Registering is a commitment to an entire season. Once your child joins a class, they are now “teammates.” Please be respectful of all other students and parents when deciding to quit mid-season. We try our best to work around school sports & extra activities, although we cannot always guarantee no conflicts. If a conflict happens you will need to plan accordingly and let the teacher know. Our classes are not offered month to month. Students who drop out of classes at Stars of Tomorrow for over a month must check and make sure there is still a space in the class they were attending. To hold a class spot, you must still pay your monthly tuition even if you miss a month of classes. If you decide you no longer want to attend, you must send a written notice to starsoftomorrowdance@gmail.com or drop it in the drop box at the studio to be removed from our system & to avoid any additional fees. Please make sure to date the notice. Notices are processed within 5 business days. No refunds will be issued if you choose to be removed from our system. **Tammy Arrowood’s Stars of Tomorrow Dance Studio students are not allowed to take classes at any other dance studio.**

ATTENDANCE

No refunds will be provided for any missed classes. Please remember that any missed classes, your child has a chance of missing out on choreography or special parts of their routine. You may speak with Tammy Arrowood regarding a makeup class your child will be allowed to attend.

COMMUNICATION

Class communication is done through email. Always make sure to check your email daily for important reminders & communications. If you have any questions regarding your account, please email our Portal Administrator from the DSP contact page or starsoftomorrowdance@gmail.com. Emails will be responded to in a timely manner. Although, please remember if it is a holiday, weekend or the studio is closed, it may be the next studio business day before you receive a response.

FOOD AND DRINK

Food and drinks are not allowed inside the studios. Feel free to bring water in your dance bag.

STUDIO CLOSINGS

Please note we follow Cleveland County Schools for holidays & inclement weather decisions. Please always check website, social media, parent portal or email for any further information when these situations arise. The studio WILL NOT be closed on teacher workdays.

INJURIES AND INSURANCE

Tammy Arrowood's Stars of Tomorrow requires that children be covered under their family insurance policy. Parents, legal guardians, students & visitors waive the right to any legal action for any type of injury that is sustained on the studio's property resulting from any dance or gymnastics activity or any other activity conducted by the students before, during or after class. If injuries occur, it is understood that the studio will not be held responsible.

RECITAL

All recreational classes that will participate in the recital will have a \$50 costume deposit charged added to all participating students, that must be paid on or before the third Thursday in November. Dancing in the recital is optional and not a requirement to participate in the class. If you choose not to participate in the recital, a notice must be emailed to starsoftomorrowdance@gmail.com to avoid any additional fees being charged to your account. All participants of the recital must pay for the recital bundle. Recital bundle details will be released in April. Costume pictures are optional to purchase; exact details will be released in April.

LOBBY AREA AND BREAK ROOM

Please respect these common areas. Absolutely no food or drink is allowed in the lobby. Please make sure to keep all your belongings in the break room.

LOST AND FOUND

Tammy Arrowood's Stars of Tomorrow is not responsible for any items that are lost or stolen while at the studio. We ask that all parents label their child's belongings. If items are found, they will be kept in a lost and found area. Please send an email to starsoftomorrowdance@gmail.com if you believe your child has lost or misplaced an item at the studio.

SOCIAL MEDIA

We encourage everyone to post and share pictures/videos of your children practicing at home or performing at an event! Make sure to tag the studio and put #sotrocks on your post. Any pictures or videos that you have and would like to share with the studio, please email to starsoftomorrowdance@gmail.com or you may send them as a message via the studio Facebook page!

FEEDBACK

Our goal is for every student to have the best experience at Tammy Arrowood's Stars of Tomorrow. We would love for you to provide all feedback that you may have! If you have had a negative experience, please reach out to us personally as soon as possible and the situation will be handled.

WEEKLY SCHEDULE

The Fall Schedule will remain in effect from September to June. The schedule is subject to change at any point due to class sizes or conflicts. If your schedule is affected, you will be notified. The schedule can be found on your parent portal, studio Facebook page or the studio website.