

Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST

www.lyonstto.net

BOARD OF SCHOOL TRUSTEES

Shakana L. Kirksey-Miller, President
Jessica A. Doherty, Trustee
Carol A. McGowan, Trustee
Koula A. Fournier, Trustee

William H. Green, Trustee
William F. Brockob, Trustee
Nicholas H. Caprio, Trustee

6438 Joliet Road, Unit 103
Countryside, IL 60525
Phone 708-352-4480
Fax 708-888-5651

Minutes of the Special Meeting of the Board of Trustees of the Lyons Township School Treasurer's Office June 27, 2023– 6:00 P.M.

	<u>In Attendance</u>	<u>Absent</u>
Ms. Shakana L. Kirksey-Miller	X	
Ms. Jessica A. Doherty		X
Ms. Carol A. McGowan	X	
Mr. William H. Green		X
Mr. William F. Brockob	X	
Mr. Nicholas H. Caprio	X	
Ms. Koula A. Fournier	X	

Staff Members Present

Mr. Kenneth T. Getty, Treasurer
Ms. Brigid Murphy, Director of Finance and Operations

Other Guests Present

Ms. Katie Ngo, Attorney for LTTO
Ms. Kathleen Grafham, LaGrange Area League of Women Voters
Ms. Betsy Allen, Principal, Miller Cooper & Co. Ltd.

AGENDA

Call to Order & Roll Call

President Kirksey-Miller called the meeting to order at 6:02 p.m.

Pledge of Allegiance

Public Comments - None

Review/Approval of Minutes

Trustee Caprio made a motion to approve the May 23, 2023, open session meeting minutes with corrections of a scrivener's error. Trustee McGowan seconded the motion.

Roll Call: **Ayes:** Kirksey-Miller, Fournier, McGowan,
 Nays: None
 Abstain: Brockob, Caprio
 Absent: Doherty, Green

Motion carried.

Trustee Caprio made a motion to approve the May 23, 2023, closed session meeting minutes as presented. Trustee McGowan seconded the motion.

Roll Call: **Ayes:** Kirksey-Miller, Fournier, McGowan,
 Nays: None
 Abstain: Brockob, Caprio
 Absent: Doherty, Green

Motion carried.

Treasurer's Report

Treasurer Getty reported that the LTTO staff has successfully navigated numerous obstacles this year. He noted that the investment portfolio has performed very well and that he expects total FY23 interest earnings for member districts will be over \$6.3 million. Treasurer Getty stated that the fourth quarter interest distribution is expected to be completed in July and a fifth or "true-up" interest distribution is expected to be completed in the Fall.

Review the Lyons Township Treasurer's Financial Reports

The Board of School Trustees discussed and reviewed the Lyons Township School Treasurer's May 2023 financial statements. Treasurer Getty noted that he expects the LTTO to be below budget.

NEW BUSINESS:

Review/Approval of Lyons Township School Treasurer's Surety Bond - FY24

Trustee Caprio made a motion to approve the FY2024 Treasurer's Bond as presented. Trustee McGowan seconded the motion.

Roll Call: **Ayes:** Kirksey-Miller, Fournier, McGowan, Brockob, Caprio
 Nays: None
 Abstain: None
 Absent: Doherty, Green

Motion carried.

Review/Approval of Payables List

Trustee Fournier made a motion to approve the June 27, 2023, LTTO payables in the amount of \$51,118.81 as presented. Trustee Brockob seconded the motion.

Roll Call: **Ayes:** Kirksey-Miller, Fournier, McGowan, Brockob, Caprio
 Nays: None
 Abstain: None
 Absent: Doherty, Green

Motion carried.

Approval of FY23 Audit Engagement – GW & Associates, PC

Trustee Brockob made a motion to approve GW & Associates, PC for the LTTO's FY23-FY25 audits as presented. Trustee Caprio seconded the motion.

Roll Call: **Ayes:** Kirksey-Miller, Fournier, McGowan, Brockob, Caprio
 Nays: None
 Abstain: None
 Absent: Doherty, Green

Motion carried.

Pro-Rata Receivables - FY22

The Trustees were given an update and discussed the FY22 Pro-rata receivables. It was noted that two member districts have outstanding invoices.

Miller Cooper & Co. - FY21 Audit Invoices

The Board of School Trustees discussed the FY21 and FY22 audit services billing from Miller Cooper.

OLD BUSINESS – None

Motion to suspend the Board Meeting for the purpose of entering Closed Session

Trustee Caprio made a motion to suspend the Board Meeting at 7:12 p.m. for the purpose of entering Closed Session. **Trustee McGowan seconded the motion.**

- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(1)*, “Discussion on the appointment, employment, compensation, discipline, performance or dismissal specific employees of public body.”
- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11)*, “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

Roll Call: **Ayes:** Kirksey-Miller, Fournier, McGowan, Brockob, Caprio
 Nays: None
 Abstain: None
 Absent: Doherty, Green

Motion carried.

Motion to reconvene the Board Meeting of the Board of Trustees

Trustee Caprio made a motion at 8:19 p.m. to reconvene the June 27, 2023, Board Meeting. **The motion was seconded by Trustee McGowan.**

Roll Call: **Ayes:** Kirksey-Miller, Fournier, McGowan, Brockob, Caprio
 Nays: None
 Abstain: None
 Absent: Doherty, Green

Motion carried.

Action as a result of Closed Session

Trustee Caprio made a motion to approve the LTTO Employee Compensation as presented. **The motion was seconded by Trustee Brockob.**

Roll Call: **Ayes:** Kirksey-Miller, Fournier, McGowan, Brockob, Caprio
 Nays: None
 Abstain: None
 Absent: Doherty, Green

Motion carried.

Adjournment

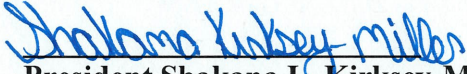
Trustee Fournier made a motion at 8:21 p.m. to adjourn the June 27, 2023, Board Meeting.

Trustee Caprio seconded the motion.

Roll Call: **Ayes:** Kirksey-Miller, Fournier, McGowan, Brockob, Caprio
 Nays: None
 Abstain: None
 Absent: Doherty, Green

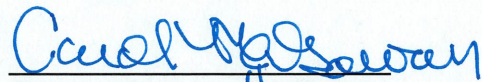
Motion carried.

Minutes Approved by:



President Shakana L. Kirksey-Miller

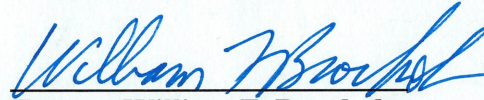
Trustee Jessica A. Doherty



Trustee Carol A. McGowan

Trustee Koula A. Fournier

Trustee William H. Green



Trustee William F. Brockob

Trustee Nicholas H. Caprio

Date: 07/18/2023

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MINUTES OF THE CLOSED MEETING OF THE LYONS TOWNSHIP TRUSTEES OF SCHOOLS

June 27, 2023

1. Call to Order.

The Closed Session of the Lyons Township Trustees of Schools was called to order by President Kirksey-Miller at the Township School Treasurer's Office, 6438 Joliet Rd, Countryside, Illinois 60525, at 7:21 pm.

2. Roll Call.

Taken by President Kirksey-Miller. Present were President Kirksey-Miller, Trustee Fournier, Trustee Caprio, Trustee McGowan, and Trustee Brockob. Also present were Treasurer Ken Getty, Brigid Murphy, Director of Finance and Operations, and Katie Ngo, Board Attorney. Absent from closed session were Trustee Green and Trustee Doherty.

3. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when a public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).

The Trustees discussed the status of pending litigation with ICRMT and LTHS.

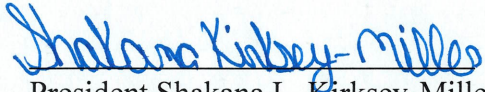
4. Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. 5 ILCS 120/2(c)(1).

The Trustees and the Treasurer discussed compensation increases for members of the LTTO staff. The Trustees and Treasurer also discussed the compensation for Miller Cooper following discussion in open session.

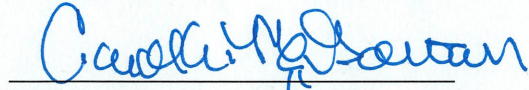
5. Adjournment.

Trustee Caprio, moved to adjourn the Closed Session, seconded by Trustee McGowan. Closed session was adjourned by unanimous vote at 8:19 pm.

Minutes Approved by:



President Shakana L. Kirksey-Miller



Trustee Carol A. McGowan

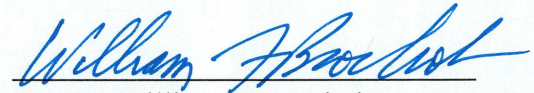
Trustee William H. Green

Trustee Nicholas H. Caprio

Date: 07/18/2023

Trustee Jessica A. Doherty

Trustee Koula A. Fournier



Trustee William F. Brockob