



# Colorado Military Academy

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## JOB DESCRIPTION

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| <b>Job Title:</b><br>Homeschool Program Teacher | <b>Employment Status:</b><br>Part Time – 2 days/week<br>Tuesday & Wednesday<br>7:30 am - 4:00 pm<br>.5 FTE |
| <b>Department:</b><br>Instruction               | <b>FLSA Status:</b><br>Salary - Exempt from Overtime   |
| <b>Reports to:</b><br>Susan Nosal, PHP Director | <b>Supervises:</b><br>n/a  |

### Mission:

The mission of the Polaris Homeschool Program (PHP) is to provide a variety of resources, group experiences, and hands-on academic activities to homeschooled students in a respectful, caring environment. We will partner with parents, the primary educators, to provide Language Arts instruction, STEM enrichment, and develop strong moral character in our students.

### General Description

Conducts an organized and professional classroom where independent thinking skills, creative problem solving, and a love of learning are fostered. Develops and uses instructional material suitable for a wide range of learning styles, and provides individual and group instruction designed to meet individual needs. Maintains accurate and appropriate records and assessment data to effectively evaluate academic and social growth of students.

### Qualifications:

- Valid Colorado Teaching License in Elementary Education -OR-
- 4-Year degree AND pass Praxis exam for Elementary Education
- References required

### Experience:

- Previous teaching experience preferred
- Previous homeschool experience a plus
- Familiarity with Core Knowledge curriculum as it relates to Language Arts and STEM subjects

## Core Responsibilities:

- Enjoy rigorous Language Arts & STEM academics and project-based learning
- Able to work with a team
- Ability to align subject matter with designated grade level combo classes (preferably one teacher per combo):
  - Tues./Wed. Gr. 1-2
  - Tues./Wed. Gr. 3-4
  - Tues./Wed. Gr. 5-6
- Good parent communication
- Ability to differentiate instruction in order to help homeschool students at various ability levels find success
- Excellent classroom management
- Effective organization and time management skills

## Physical requirements to perform this job:

This position may require some lifting (up to 25 pounds), bending, moving throughout the building, and standing for long periods.

## Work Environment & Conditions:

Normal PHP business hours are Tuesday & Wednesday from 7:30am to 4:00pm. Additional hours may be required for special events.

## Dress code

Clean, business casual attire.