

The Annual Parish meeting of the **North Wraxall Parish Council** took place at the Community Hall, North Wraxall, SN14 7AF on Monday 9th May 2016 at 7.45pm followed by an ordinary meeting of the Council. The following members were present:

IN THE CHAIR: R Dicks (RD)

PRESENT: L.Barnes (LB) A Godwin (AG), W.Holder (WH), J King (JK), S.Williams (SW) M. Horrocks-Taylor (MHT)

In attendance: G.A,Gill Clerk , Jane Scott (District Cllr

1	To Receive Nominations and Elect Chairman – R Dicks was proposed by JK and duly elected as Chairman.	
2	To Receive Nominations and Elect Vice Chairman – J King was nominated by SW and duly elected as Vice Chairman.	
3	To Receive Nominations and Appoint Representatives to the following:	
3.1	Chippenham Area Board JK	
3.2	Chippenham Area Transport Group LB	
3.3	Neighbourhood Watch SW	
3.1	Community Hall, North Wraxall AG	
3.5	Rural Form MM / JK	
3.6	Informal Parish Councils Meeting JK	
4	To Receive Chairman’s Report We assessed 20 planning applications and supported grants for the Village Pond Committee.	
5	To Receive and Adopt Parish Council Risk Schedule – ADOPTED Addendum #1	
6	To Receive and Approve Calendar of Meetings for 2016/17 – APPROVED A request was made to look at other available days as Mondays clashed with rehearsals of the Church Choir. Clerk to look into this.	GG
7	To Review and Adopt Existing Corporate Plan, Policies and Procedures - ADOPTED	
8	To Receive & Adopt Power of General Competence - ADOPTED	
9	To Receive and Approve: Internal Audit Reports – APPROVED Addendum #2	
10	To Receive and Approve Governance Statement 2015/16 for Adoption: External Audit - APPROVED	
11	To Receive and Approve: Year End Accounts 2015/16 External Auditor – APPROVED Addendum #3	
12	To Received Quotes for Parish Council Insurance and Approve 2014/15 Insurer. – Zurich Insurance plc were APPROVED as North Wraxall Parish Council’s insurer.	
13	To Receive and Adopt North Wraxall Parish Council Risk Assessment of Inventory of Assets and Approve Recommendations for Remedial Work. – The bus shelter at North Wraxall on the A420 is leaning dangerously due to the heavy stone tiles on the roof, keep away signs had been placed on the building to warn pedestrians. Two quotes had been obtained for remedial work: Steve Rowsell believed the shelter to be beyond repair and suggested taking it down and replacing with a new shelter. C.G.Goodchild Ltd would only estimate £2,109 for shoring up the building. The clerk had obtained prices for a new recyclable plastic shelter (3 bay) £2,433.79 which came with a ten year warranty from Greenbank and £2,770 from B & C Ltd.. Clerk was requested to obtain further quotes for remedial work and a new wood or brick shelter.	GG
	The AGM closed at 8.35pm was followed by meeting of the new Council.	
14	Public Question Time: No one in attendance.	
15	To Receive & Approve Apologies for Absence: None	

16	Declaration of Interests - None																					
17	To Approve the Minutes of the Parish Council Meeting held on 14 th March 2016- Proposed as a true record by LB and APPROVED																					
18	To Receive & Act Upon Rolling Action List																					
18.1	Wiltshire Council Highways List – JS reported that a Mr Dobson had received a letter requesting that a spreadsheet showing all outstanding work and the stages that this work had reach would be sent via Vicky Walsh to the Clerk within the next five days. Bill Parkes and Adrian Hampton had been advised of the situation. WH requested that the blocked drain in Ford be added to the list. JK Signage above Mount Scylla Chevrons missing on A420 & C151																					
19	Finance																					
19.1	To Receive Statement of Accounts –Current £7,794.33 Reserve £3,531.83 APPROVED																					
19.2	To Receive Grant Application from Take Five- £100 was proposed by WH and APPROVED																					
19.3	To Receive and Approve cheques for payment:																					
	<table border="1"> <tr> <td>WALC</td> <td>Subscription</td> <td>1</td> <td>370</td> <td>147.31</td> </tr> <tr> <td>Karen Sayer Ltd</td> <td>Internal Audit</td> <td>2</td> <td>371</td> <td>30.00</td> </tr> <tr> <td>G.Gill</td> <td>Salary</td> <td>3</td> <td>372</td> <td>311.16</td> </tr> <tr> <td>G Gill</td> <td>Expenses (Last Q/ter)</td> <td>4</td> <td>373</td> <td>25.09</td> </tr> </table>	WALC	Subscription	1	370	147.31	Karen Sayer Ltd	Internal Audit	2	371	30.00	G.Gill	Salary	3	372	311.16	G Gill	Expenses (Last Q/ter)	4	373	25.09	
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	Proposed for payment by LB and APPROVED																					
19.4	Staff Appraisal: - The Clerk’s self-appraisal had be circulated to all councilors for comment. Clerk & MM to meet once these have been collated.																					
20	To Receive Notification of Planning Refusal: None received																					
21	. To Receive Notification of Planning Permission:																					
21.1	16/01434/FUL Pear Tree Cottage, Park Lane, Ford, SN14 8RN Proposal: Internal and External Alterations NO OBJECTIONS																					
22	To Receive Notification of Planning Applications:																					
22.1	16/02892/FUL Chapel House, Lower North Wraxall, SN14 7AF Proposal: Conversion and Change of Use of Tiley Towers (former Congregational Chapel Hall) to Residential Use NO OBJECTIONS																					
22.2	16/03365/LBC Great Court House, Fosseway SN14 7AD Proposal: Refurbishment of Outbuildings into Self Contained 1 Bedroom Annex (Resubmission of 15/10489/LBC NO OBJECTIONS																					
22.3	16/03033/FUL Land at Rear of Church, North Wraxall, Chippenham, Wiltshire, SN14 7AD Proposal: Erection of Stable Block CALL IN																					
23	Clerks Report (for information only) <ul style="list-style-type: none"> • Audit Seminar & Planning Seminars attended and will attend a VAT workshop on 24th May and Code of Conduct Seminar in June. The first three courses to be paid for by Colerne Parish Council and the latter by North Wraxall Parish Council APPROVED • Wiltshire Council Highways Services Meeting 19th April 2016 Report circulated. The Parish Steward Scheme has commenced, the Clerk has yet to meet the Steward assigned to North Wraxall. It was agreed that each village/hamlet should have a representative who would liaise with the Steward. LB (Upper North Wraxall), JK (Ford), RD (The Shoe, AG (North Wraxall) The clerk to approach Mr ?? in Mountain Bower. • The Pensions Regulator It is a requirement that all employers must have a Pension Scheme. The Government scheme NEST wasrecommended by the clerk and APPROVED by Council. 	GG																				

	<ul style="list-style-type: none">• An email had been received from the chairman of Nettleton Council requesting support for safety measures to be put in place on the sharp bend on the hill on the narrow section of the Fosse way between Fosseway Farm and the crossing over the Braodmead stream where there had been several accidents over recent years as a result of vehicles being driven at high speeds. An accident had occurred on 3rd April when a speeding car resulted in a car, with a family of four children, ending up turning over when it tried to avoid collision by driving up the bank. Fortunately, on this occasion no one was hurt. Council agreed to support Nettleton Council at the next CATG meeting which LB would attend.• The Clerk requested a dedicated phone line for North Wraxall PC as at present it was using Colerne Parish Council's number. It was APPROVED that a mobile 'pay as you go' phone could be purchased. <p>SW requested that the Parish Council Website be put on the next PC agenda.</p> <p>There being no further business the meeting ended at 9.20pm</p>	LB GG
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