



## VILLAGE OF GOLF, ILLINOIS PERMIT CHECKLIST

### SHED

<b>PERMIT FEE</b>	<b>\$100.00</b>
<b>REFUNDABLE BOND FEE</b>	<b>\$250.00</b>
<b>(2-CHECKS REQUIRED: 1 BOND AND 1 PERMIT FEE)</b>	

DATE: \_\_\_\_\_

SHED PERMIT CHECKLIST FOR \_\_\_\_\_ :

All Items listed must be completed and all documentation must be submitted at the time of permit application. Application submittals not complete will not be accepted for processing.

- Name, Address and Phone Number Complete on Permit Application
- Permit Application Signed and Dated with checks payable to Village of Golf
- Project Proposal from Contractor including contact information
- Manufacturer's specs (size, height, materials) or Construction drawings (if custom built)
- Plat of survey showing the proposed shed drawn to scale
- Certificate of Liability Insurance with the Village of Golf as an additional named insured. (Village of Golf, 1 Briar Road, Golf, IL 60029)

#### General Information:

- Tree Permit is required for the removal of any trees.
- It is the contractor's and ultimately the owner's responsibility to know the Village Code provisions. The owner or his agent is responsible for constructing all permitted work in compliance with Village codes. Failure to identify any aspect of the proposed design not in compliance with Village code during plan review does not relieve the owner of the obligation to achieve full Village code compliance.

**Call J.U.L.I.E. 1-800-892-0123 or 811 to locate all underground utilities.  
VILLAGE OF GOLF - 847-998-8852 – [permitadmin@villageofgolf.us](mailto:permitadmin@villageofgolf.us)**