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NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor Carrie Roecks called the meeting to order at 7:00 pm with the Pledge of Allegiance. Roll call took place.

Those present were council members William Benson, Clint Stevenson, Micki Harnois, Robert Tollefson and Dave Thompson. Kristy Cochrane, Clerk Treasurer, John Goyke, Public Works and several residents were also in attendance.

Mr. Thompson made motion to approve the amended agenda. Mr. Stevenson seconded. Motion was carried.

Mr. Thompson made a motion to approve the August 19, 2015 minutes. Mr. Benson seconded. Motion was carried.

LAYNE MERRITT, J-U-B ENGINEERING

Mr. Merritt submitted a pay request to the council. The pay request was from the contractor, WM Winkler, for the liners on the lagoons. Mr. Merritt mentioned that 50%-60% of the bids from the contractor have been submitted for payment.

Mr. Merritt reported that the footings of the control building at the lagoon are being poured, and it should be soon that the whole building will be finished.

Mr. Stevenson moved to approve pay request #5 to WM Winkler for the amount of \$548,134.35. Mr. Thompson seconded. Motion was carried.

Mr. Merritt submitted a proposal for a water heater in the control building at the lagoon. The proposal was for a tank less water heater that would need its own circuit. Right now, there is no hot water in the control building.

Mrs. Harnois made a motion to approve the purchase of the tank less water heater and electrical that it would need for \$1106.52. Mr. Stevenson seconded. Motion was carried

Mr. Merritt submitted an amount for the auto transfer switch and two pumps that burned out last month when a power line was damaged. Mr. Goyke will submit the cost of each to the Town's insurance to see what will be covered. Mr. Merritt will also get a quote to see if its cost effective to rebuild the old pumps, instead of purchasing two new ones.

Mr. Benson asked if the power outage and failures could be prevented in the future. There was discussion on how to prevent something in the future. Mr. Goyke and Mr. Merritt plan to discuss a course of action with the electrical engineer.

Well #4

The pump on well #4 will be pulled tomorrow at 9:00am by H2O. Mr. Goyke still has not received the results from the water sampling that was sent in last week.

Mr. Merritt mentioned that the council will need to hold two public meetings in October to discuss where any funds from the Community Development Block Grant will be applied.

51
52 Resident Ivan Willmschen asked Mr. Merritt how long before well #4 will be in working order. Mr. Merritt
53 responded that it could be a month or more to figure out what will be the most economical way to fix it.
54 There was discussion on the lifespan of the pump and the well.
55

56
57
58 PUBLIC COMMENT

59 Resident Art Grewe mentioned that on line 150 of the August 19, 2015 minutes, Tom Tyler was
60 misspelled.
61

62 Resident Bill Creed asked where well numbers one and two are and why they are never mentioned. Mr.
63 Stevenson said they have been out of commission or not working for over 30 years.
64

65 Resident Alene Willmschen asked if it's true that the SE Spokane County Fair would not be having a
66 carnival this year. Resident Sheila McCormick said that it's true that there will be no carnival, but that
67 there is a group called All-Star Rentals coming down to replace the carnival and they have many
68 activities that will be family-oriented fun.
69

70 COMMISSION REPORTS
71 None
72

73 COMMITTEE REPORTS
74 None
75

76 ORDINANCES/RESOLUTIONS
77 Mr. Tollefson said that he would like to see the wording of a sentence in Section 3 changed. Mr. Goyke
78 said the ordinance needs to refer to the fee schedule for any fees. Ms. Roecks said that she would
79 discuss any corrections with the Town's attorney.
80 **Mr. Thompson made a motion to adopt Ordinance 15-05, an ordinance of the Town of Rockford,**
81 **adopting a water conservation plan by reference, and providing for penalties for violations of**
82 **the plan. Mr. Stevenson seconded. Motion was carried.**
83

84 PUBLIC WORKS

85 Cross Connections
86 Mr. Goyke reported that there are 26 self declared cross connections. Mr. Goyke will get a plan and
87 standards in place before going forward.
88

89 Weaver/Pacific/Pine/E Lake Sewer Lines
90 Mr. Goyke said he is trying to get Big Sky Industrial to do the remaining sewer lines when they come to
91 clean up an area at the lagoon.
92

93 Mr. Goyke reported that he will be attending training in Airway Heights that cover our lagoons and the
94 project we have going on. Mr. Stevenson will attend the training as well.
95

96 Mr. Goyke is waiting for a call back from the field surveyor at Avista. As soon as he can get out to
97 Rockford to take pictures of the new LED lights, Mr. Goyke will submit the rebate information to Avista.
98

99 Mr. Goyke stated that he will start submitting receipts to the Town's insurance in regard to the power
100 outage last month at the lagoons.
101

102 CLERK/TREASURER

103 Ms. Cochran showed the council a rough draft of a budget calendar. She discussed that the members
104 of the budget committee need to discuss a tentative budget schedule. Ms. Roecks scheduled a meeting
105 to do so on October 14th, 2015 at 7:00pm.

106
107 Ms Roecks discussed that BIAS would be willing to help us with amending our 2014 and 2015 Annual
108 Reports. Ms Roecks thinks that there are several things she can do to fix it on her own but would like
109 for BIAS to come in and clean anything up that she missed. BIAS charges a Professional Service fee of
110 \$105/hour or a contract for one year at \$900/month. There was discussion about what BIAS can do to
111 help us.

112 **Mr. Stevenson made a motion to accept the fee of \$105/hour for BIAS services to help with the**
113 **2014 Budget and potentially 2015, with Ms. Roecks reporting to the council how many hours are**
114 **being used. Mr. Tollefson seconded. Motion was carried.**

115
116 OLD BUSINESS

117 Fee schedule – No news

118
119 Code Enforcement Officer – No volunteers, although Council agrees its high priority.

120
121 Department of Health Workshop – Ms Roecks reported that she and Mrs. Johnson attended a
122 workshop through the DOH and learned that it was a loan application workshop. Depending on the
123 Median Household Income in Rockford, if we were to apply for the loan, up to 75% of it could be
124 forgivable.

125
126 AWC/RMSA Grant – still decision on what the money will be applied to

127
128 NEW BUSINESS

129 Sheila McCormick, Director for the SE Spokane County Fair Association – The Fair Board is planning a
130 dance for Saturday Night, September 26th from 9pm-12am at the fire station. There will be a beer
131 garden on the grounds with two bouncers, and all applicable permits and insurance forms completed.
132 The fire chief and assistant fire chief have been contacted and have approved the event, with the
133 permission of the Town. The mayor asked that a copy of the permits and insurance be turned into the
134 Town Hall. There was discussion about details of the dance.

135 **Mr. Benson made a motion to give permission to the SE Spokane County Fair Association to**
136 **use the fire station with a beer garden. Mr. Stevenson seconded. Motion carried.**

137
138 Mr. Goyke discussed the upkeep and servicing of the oil furnace. There was discussion on upgrading to
139 a propane furnace through Banner with possibly adding an A/C unit.

140
141 PUBLIC COMMENT

142 Resident Patrick Marcalus asked about enforcement of code in regard to animals. Ms. Roecks said to
143 call SCRAPS.

144 Resident Alene Willmschen asked about a home on Pacific and Weaver Streets that has an open
145 refrigerator on the property and also a broken window that could be dangerous. Ms. Roecks said
146 contact had been made with the property owner.

147 Resident Art Grewe mentioned that the house on the corner of “B” street and the highway has several
148 refrigerators and now a stove in their yard.

149
150 COUNCIL REPORT

151 Ms. Harnois thanked Mr. Thompson and Mr. Stevenson for helping out so much around the Town Hall
152 and with some of Mr. Goyke's extra tasks. Ms. Roecks also said thank you.

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River Street Sidewalk

No volunteers from Council to take over this project at this time.

APPROVE CHECKS

Mr. Stevenson made a motion to approve checks 13047-13067 for the amount of \$18588.80. Mr. Thompson seconded. Motion was carried.

Mr. Stevenson made a motion to adjourn the regular council meeting. Mr. Benson seconded. Motion was carried.

Meeting was adjourned at 8:50pm

Heidi Johnson, Deputy Clerk

Carrie Roecks, Mayor