

KITTITAS COUNTY EMS & TRAUMA CARE COUNCIL – EXECUTIVE COMMITTEE (EC)
May 15, 2024 - Committee Minutes (w/additional actions noted if required between meetings)
Submitted by - Cheryl Burrows, EMS Coordinator

MEMBERS (emailed packet 5/15/24): Lee Hadden, Chairman, Danielle Bertschi, Vice Chair, Geoff Scherer, Sec./Treas., and staff-Cheryl Burrows, EMS Coordinator

FINANCIAL REPORT / ACTION ITEMS:

- **Treasurer’s Report / Vouchers:** Coordinator
Account Balance:
 - **Checking** = **\$ 161,799.41****Program Balances (1/26/24):**
 - 2024 Office = \$ 126,720.79
 - FY24 Training = \$ 35,078.62
 - Total Balance = \$ 161,799.41**

Checks issued (2024): #6847-6870 (24) = \$ 27,048.16
Electronic Fund Transfer (4/22/24) = \$ 367.21
Voided check(s): none
TOTAL PAYMENTS = **\$ 27,415.37**

The Executive Committee reviewed and approved vouchers and corresponding invoices for April/May, revenues, account registers, and activities for 4/10/24-05/13/24. All account activities were available for review in the form of Umpqua Bank Accounts Activity Summary, Bank Statement, Quick Books register, reconciliation report, and program spreadsheets. Chairman verified vouchers, signed, and mailed checks on 5/15/24.

Other Committee Action: Approved.

- Final SCR EMS FY24 Grant Request for \$1,544.74. This completed the FY24 grant.

Updates provided:

- Reminder, I will be out of the country 5/26-6/11. Victoria is able and encouraged to contact me if needed. I will not have work phone or likely have access to work email.
- FYI, we received the FY25 SCR EMS Training Grant Agreement this week. It is due by the end of June. I will have it ready for the June Exec. Comm. business.
- No June Council meeting. Any regular business will be conducted through the Executive Committee. Next Council meeting is 8/8.
- Training Workplan items are on schedule.
- Public Education opportunities are all scheduled through June. There are no public classes scheduled July-August.

Approved by:

Lee Hadden, Chairman
Danielle Bertschi, Vice Chair

Prepared by:

Cheryl Burrows
EMS Coordinator

Date: _____