



REGION IV HEAD START ASSOCIATION  
**2019 LEADERSHIP SUMMIT**  
June 17-20, 2019 | Atlanta, Georgia



IMPORTANT DEADLINES

Advance Registration: March 1 – June 1

Hotel Group Rate: March 1 – June 1

**REGISTRATION OFFERS**

- **RIVHSA member agencies** receive a discounted rate.
- **Outside of Region IV?** RIVHSA offers a special rate just for you.
- **First 100 registrants** entered to win amazing RIVHSA swag and prizes.

March 18, 2019

## CALL FOR PRESENTERS

RIVHSA's Leadership Summit and Early Head Start Institute provide the perfect opportunity for professionals, parents, and partners to gain insight from noted keynote speakers as well as relevant, cutting-edge workshop sessions.

We are seeking presentations addressing best practices, quality initiatives and emerging trends in all areas of administration and services. Be a part of the cooperative spirit of sharing and learning.

### **Submission deadlines:**

- Leadership Summit - May 1  
(Event: June 17-20, 2019 - Atlanta, GA)
- Early Head Start Institute – August 1  
(Event: September 16-19, 2019 – Atlanta, GA)

Learn more @ [www.rivhsa.org](http://www.rivhsa.org)

Ready to submit? [Download application](#)

## MARKETING & SPONSORSHIP

RIVHSA's upcoming 2019 conferences attract more than 500 Head Start and Early Head Start administrators and executive leaders per event. It is this unique gathering of individuals which gives our conference its energy and wide-reach.

**MARKETING** | Whether your goal is to compete with other companies in your market, distinguish your product from competitors, launch a new product or simply to attract more prospects, participating in our conference will be one of the best decisions you will make this year!

**Select marketing options today.**

**SPONSORSHIP** | With the flexibility to customize your corporate sponsorship – exhibition, advertisement, or event – you can build a package that meets your specific needs.

**Become a sponsor today.**

## JOIN US IN ATLANTA

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The Region IV Head Start Association (RIVHSA) leverages our shared mission and collective voice to open doors of opportunity for enrolled children and families as well as the organizations and professionals that serve them. To achieve this vision, we are called to move from theory to implementation, and to share successful practices, tools, and resources that meet the needs of families, communities, and systems and contribute to improving outcomes for children and families.

RIVHSA's Leadership Summit is a prime opportunity for both emerging and seasoned Head Start (HS)/Early Head Start (EHS) leaders to expand their understanding and application of best practices, management principles, and quality initiatives to achieve a high standard of excellence today and tomorrow. This year's conference promises to be one of our most exciting ever as hundreds of your colleagues from our region and across the country convene to:

- Kickoff the conference experience at the Public Policy Luncheon or one of the featured pre-conference seminars!
- Explore extraordinary opportunities with engaging speakers and leading thought leaders at our Public Policy Luncheon and daily general sessions.
- Connect with experts, professionals, and corporate sponsors in the HS/EHS community to share and discover strategies to increase effectiveness.
- Stay on the cutting edge of research and professional practice with more than 60 training sessions designed to promote best practice, innovation, and partnership opportunities for expanding quality and capacity.

**Register early to take advantage of advance rates and access the hotel group rate. Advance registration and group rate expire June 1.**

We look forward to seeing you in Atlanta!

**ABOUT RIVHSA** | The Region IV Head Start Association (RIVHSA), founded in 1986, is a private, non-profit membership organization dedicated to improving the quality of early care and learning for Early Head Start (EHS) and Head Start (HS) children and their families in our 8 affiliate states: Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, and Tennessee. For 30 years, RIVHSA has led the way in being an influential voice and entity on policies, issues, and partnerships impacting our regional HS/EHS community. RIVHSA represents more than 150,000 children, 40,000 staff, and 400 member programs. It is our mission to provide valuable professional development opportunities, cultivate meaningful partnerships, and advocate for significant policies and investments to increase program quality.

**OUR MISSION** | RIVHSA remains committed to its mission to support the Head Start community through leadership, advocacy, partnership and professional development to promote their delivery of high quality services. We value advocacy through collective action, partnerships for expanded capabilities and resources as well as professional development to equip and empower leaders to meet present and future opportunities.

- **ADVOCACY:** RIVHSA is committed to telling your collective story in a compelling manner to achieve results at the federal level. We also support our affiliates affecting change at the state level, and also work closely with federal offices in our region to address your needs.
- **PARTNERSHIP:** RIVHSA actively seeks innovative partnership opportunities with private, public, and government sector entities. Partnerships amplify our mutual interests and success while also increasing awareness of what we do best - prepare today's students for tomorrow.
- **PROFESSIONAL DEVELOPMENT:** RIVHSA offers training opportunities that address key issues, initiatives, and best practices as well as support federal regulations and policies. These quality learning experiences also strengthen program administration, staff development as well as parent and community involvement.

**BECOME A MEMBER TODAY** | Membership Year: October 1 – September 30

When you join RIVHSA, you're not only making a commitment to strengthen the region's HS/EHS programs but you're also joining a community of professionals, parents and partners dedicated to making a difference. Our member programs enjoy a full complement of benefits that make a difference in leveraging your collective voice, supporting professional development, and increasing organizational capacity. Not a member? Renew or join today to receive the discounted member registration rate.

## EVENT INFORMATION

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### ABOUT THE CONFERENCE

Every nonprofit organization must balance the pursuit of its mission and financial viability. The health of the organization depends on its ability to weigh its mission, capital structure, and organizational capacity in equal measure both as individual areas of concerns as well as on a larger scale in relation to each other. This year, hundreds of HS/EHS professionals and governance members will convene in Atlanta at our Leadership Summit to expand their understanding and application of management principles, quality initiatives and best practices. The conference experience is a unique blend of pre-conference events, speaker expertise, learning tracks, and presentation formats to encourage breakthrough thinking and collaborative problem-solving.

### WHO SHOULD ATTEND

A strong organizational team is a powerful mechanism for getting results and managing change. This event is ideal for organizations committed to harnessing the power of teams, and grantees are encouraged to register as an organizational team: Executive Director, Head Start Director, Fiscal Officer, Content Area Managers, Board and Policy Council Chairs/Members, as well as other key staff who hold a position of responsibility and accountability.

### BENEFITS OF ATTENDING

ADMINISTRATORS & MANAGERS: HS and EHS organizations are experiencing great opportunities for reinvention or growth but many are also vulnerable to considerable risk. Emerging and seasoned professionals of varying specialties will benefit from this unique learning experience which is designed to focus on the strategies needed to meet new opportunities as well as existing challenges.

BOARD & POLICY COUNCIL MEMBERS: HS and EHS organizations recognize the importance of established and well-functioning governance bodies that share the responsibility for the delivery of high quality services to children and families. This conference provides meaningful learning opportunities for participants to expand their knowledge in the areas of program governance as well as related elements of program design and management.

## SCHEDULE AT A GLANCE

**This schedule is tentative and subject to change.** A purchased conference registration includes all conference activities except pre-conference seminars and the Public Policy Luncheon.

### MONDAY JUNE 17

#### PRE-CONFERENCE EVENTS

**7:15 a.m. – 8:00 a.m.**  
Pre-Conference Registration

**8:00 a.m. – 4:30 p.m.**  
Pre-Conference Seminars

**11:30 a.m. – 1:00 p.m.**  
Public Policy Luncheon

**Advance registration and  
additional fees are required for  
these events.**

**11:00 a.m. – 5:00 p.m.**  
General Registration

**5:00 p.m. – 6:30 p.m.**  
Welcome Reception

### TUESDAY JUNE 18

**8:00 a.m. – 12:00 p.m.**  
Conference Registration

**8:30 a.m. – 10:00 a.m.**  
Opening Session

**10:30 a.m. – 12:00 p.m.**  
Concurrent Workshops

**12:00 p.m. – 1:30 p.m.**  
Recess for Lunch

**1:00 p.m. – 4:00 p.m.**  
Conference Registration

**1:45 p.m. – 3:15 p.m.**  
Concurrent Workshops

**3:45 p.m. – 5:00 p.m.**  
Afternoon Plenary Session

### WEDNESDAY JUNE 19

**8:00 a.m. – 12:00 p.m.**  
Conference Registration

**8:30 a.m. – 10:00 a.m.**  
Concurrent Workshops

**10:30 a.m. – 12:00 p.m.**  
Concurrent Workshops

**12:00 p.m. – 1:30 p.m.**  
Recess for Lunch

**1:45 p.m. – 3:15 p.m.**  
Concurrent Workshops

**3:45 p.m. – 5:00 p.m.**  
Afternoon Plenary Session

### THURSDAY JUNE 20

**9:00 a.m. – 10:30 a.m.**  
Closing Session

*“Great leadership  
conference!”  
- June 2015 Participant*

*“This conference was well  
organized and purposefully  
executed.”  
- June 2016 Participant*

*“Keep up the quality of the  
presenters. All were  
excellent, knowledgeable.”  
- June 2017 Participant*



## PRE-CONFERENCE EVENTS | MONDAY, JUNE 17

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### PRE-CONFERENCE SEMINARS | 8:00 a.m. – 4:30 p.m.

Get a head start on learning! We encourage you to attend a pre-conference seminar before the full conference opens. These seminars offer an intensive learning experience addressing key issues and best practices across content areas.

#### REGISTRATION

The registration fee for a pre-conference seminar is in addition to the general conference registration fee and includes the Leadership Luncheon. The presenting firm establishes the registration fee. Registration is submitted directly to the presenting firm which will process and confirm payment. Advance registration is required, and on-site registration is not permitted for these events.

#### SEMINAR LISTING

Scheduled to be released the week of April 1.

### PUBLIC POLICY LUNCHEON | 11:30 a.m. – 1:00 p.m.

The Public Policy Luncheon serves as an arena for spotlighting trends, defining emerging issues, and improving the knowledge base for effective decision making. The event features political, research, civic and opinion leaders from across the country committed to promoting sound and innovative policy solutions. This experience is ideal for Executive Directors, Program Directors, Managers, Board Members, Policy Council Members, and any individual seeking to learn and strategize about policy issues impacting the Head Start community.

#### REGISTRATION | \$75/person

The fee for this event is in addition to the conference registration fee. The Public Policy Luncheon is included in registration fees for the pre-conference seminars. Advance registration is required, and on-site registration is not permitted for this event. Registration will be confirmed upon receipt of payment.

#### LUNCHEON SPEAKER

Scheduled to be released the week of April 1.

### OPENING DAY | CATCH THE EXCITEMENT

As part of the event, RIVHSA offers a Public Policy Luncheon as well as a variety of pre-conference seminars to kick-off your conference experience. The **Public Policy Luncheon** features political, research, civic and opinion leaders from across the country committed to promoting sound and innovative policy solutions for young children and their families. The **pre-conference seminars** provide intensive and immersive learning experiences in sessions addressing topics pivotal to the success of the HS community. **Register today!**

## LEARNING TRACKS | TUESDAY, JUNE 18 - WEDNESDAY, JUNE 19

Take advantage of educational training opportunities featuring regional and national experts. Session titles will be posted on our website as confirmed. Visit us at [www.rivhsa.org](http://www.rivhsa.org) periodically for updates.

**FISCAL MANAGEMENT & SUSTAINABILITY** | Making sure that your nonprofit is going to be around long-term requires financial leadership. This means creating a financial vision for your organization and planning how you'll get there. This track examines ways to protect and grow the assets of an organization, develop effective frameworks and processes, and accomplish the mission with available resources.

**PROGRAM MANAGEMENT** | Whether you are an emerging or seasoned leader, nonprofit managers are challenged to perform multiple functions and roles as they guide their organizations through today's complex environment characterized by heightened accountability and competition. This track focuses on best practices and tools for strategic thinking, planning and evaluation across all management systems.

**PROGRAM GOVERNANCE** | As nonprofits mobilize and progress, they require a linkage mechanism to ensure alignment between strategy and direction and provide oversight during program execution. Organizations must institute effective governance to achieve the necessary linkage, oversight, and direction. This track examines shared governance and the shared responsibilities for overseeing program services.

**HUMAN RESOURCES MANAGEMENT** | Nonprofit organizations depend on the service and commitment of employees, community partners and volunteers whose skills and talents bring missions to life and maximize productivity by optimizing the effectiveness of its resources. This track explores how to acquire, develop, and retain talent, align the workforce with the organization, and increase efficiency.



## CONFERENCE HOTEL



Sheraton Atlanta Hotel  
165 Courtland Street NE  
Atlanta, GA 30303  
404.659.6500 | 1.800.325.3535  
www.sheratonatlantahotel.com

Group Name: Region IV Head Start Association  
Cut-off: June 1, 2019 at 5:00 p.m. (EST)  
Single/Double \$154

*Rates exclusive of taxes and fees. Please contact hotel for complete reservation requirements (i.e. minimum nights, deposits, early departure fee, as well as triple and quad rates).*

## HOTEL PARKING

*Parking is based on availability. Rates are subject to change.*

Self-Park	\$16/day (with in/out privileges)
Valet	\$21/day (with in/out privileges)

## GROUND TRANSPORTATION

The Hartsfield-Jackson Atlanta International Airport's Information and Ground Transportation Center is conveniently located in the arrival's lobby and provides assistance to travelers requesting information pertaining to transportation services. For more information, visit [www.atlanta-airport.com](http://www.atlanta-airport.com) and click Ground Transportation.

## AREA ATTRACTIONS

Classic southern charm is infused with urban energy in one of the South's most eclectic cities. Every day something new opens in Atlanta. The attractions in Atlanta are as diverse as the people that live and visit here. There are plenty of things to do, sightseeing, and attractions that will allow you to experience everything that this exciting city offers. Atlanta offers a fresh face every time you visit and has something for everyone! Downtown Atlanta, Georgia's walkable attractions loop is where you can see the World of Coca-Cola, Georgia Aquarium, Imagine It! The Children's Museum of Atlanta, and the Inside CNN Atlanta all circling Centennial Olympic Park.

## REGISTRATION & PAYMENT

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**GENERAL REGISTRATION** | A purchased conference registration includes general admission to all event activities except pre-conference seminars and the Public Policy Luncheon. Registration forms and payment must be received by published dates to receive the advertised rate. Registrations forms remitted without payment will not be processed, and those received after close dates will be subject to a rate increase based upon the date received and registration fee schedule. Unpaid registrations and those received after June 1 will be subject to the onsite rate, and individuals will be required to register during the conference at the on-site rate with an agency check. No registration materials will be issued if there is a balance due. *There are no exceptions.*

**SUBSTITUTIONS/CANCELLATIONS** | **SUBSTITUTION:** Registration fees are non-refundable. Fax a written substitution request by June 1 to RIVHSA at 770.696.2768 for expedited processing. After June 1, substitutions will be processed on-site at the conference.

**CANCELLATION:** Registration fees are non-refundable. Unable to make a substitution? Fax a written account credit request by June 7 to RIVHSA at 770.696.2768. After June 7, account credit requests will not be accepted. Credits will be posted to agency accounts after the event. Credits must be used by 9/30/18 or be forfeited. Credits may only be used to purchase RIVHSA training, membership, or products in the fiscal year credited. *There are no exceptions.* Contact RIVHSA for complete details.

**PURCHASE ORDERS** | Agencies using a purchase order (PO) will be automatically assessed a \$20 processing fee per PO upon receipt in addition to registration fees. POs will not be accepted after May 1. Full payment (\$20 processing fee and registration fees) must be received by June 1. After June 1, unpaid POs will be cancelled and individuals will be required to register during the conference at the on-site rate with an agency check. *There are no exceptions.*

**COMPANY CHECKS** | RIVHSA only accepts company checks for this event. Agencies may register on-line with a company check or remit by mail. Personal checks are not accepted.

**ON-SITE REGISTRATION** | Registrations received after June 1, will be processed during the conference at the on-site rate. Full payment (agency check only) must be received for admittance. *Cash, purchase orders, and personal checks or credit cards will not be accepted for payment of registrations.* Registrations are processed on a first-come/first-admitted basis until full. Expect extended wait time.

# PROGRAM MEMBERSHIP FORM | OCT 2018 - SEPT 2019

**Members Receive Discount Rate - Join Today!**

This program membership form is for the period of **October 1, 2018 – September 30, 2019**. Membership fees are non-refundable.

Organization					
Name Of Director					
Mailing Address					
City		State		Zip Code	
Telephone		Fax			
E-Mail					
Head Start Funded Enrollment		Early Head Start Funded Enrollment			
Select One (X)	Funded Enrollment Level Combined Funded Enrollment For Head Start And Early Head Start			Fee	
	1-400 total funded enrollment slots			\$150	
	401-800 total funded enrollment slots			\$250	
	801-1,200 total funded enrollment slots			\$350	
	1,201-2,400 total funded enrollment slots			\$450	
	2,401 or more total funded enrollment slots			\$750	

**JOIN TODAY:**

**WWW.RIVHSA.ORG | FAX WITH PO (770.696.2768) Do not mail original | MAIL WITH PAYMENT:** RIVHSA, Member Services, P O Box 1049, Snellville GA 30078

<p><b>RIVHSA USE ONLY:</b>                  Date: ____/____/____ Amount \$_____ CC _____ Check# _____ PO# _____ \$20</p>
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# REGISTRATION FORM | 2019 LEADERSHIP SUMMIT

\_\_\_\_\_  
 Contact Person for Registration & Position Title

( \_\_\_\_\_ )  
 Office Telephone

\_\_\_\_\_  
 Agency/Company

( \_\_\_\_\_ )  
 Office Fax

\_\_\_\_\_  
 Office Mailing Address

\_\_\_\_\_  
 E-Mail

\_\_\_\_\_  
 City, State Zip Code

\_\_\_\_\_  
 Agency Membership Number

**REGISTERING MORE THAN 5 PEOPLE?** Visit [www.rivhsa.org](http://www.rivhsa.org) to print form for large groups.

Last Name	First Name	Public Policy Luncheon \$75	CEUs \$20	Member Mar 1-June 1 \$350	Non-Member Mar 1-June 1 \$450	Total
1.						
2.						
3.						
4.						
5.						
<b>GRAND TOTAL</b>						

**OUTSIDE OF REGION IV?** Take advantage of the special rate until June 1 (\$375/pp). List attendee names above then calculate rate below:

Number# of Attendees \_\_\_\_\_ x \$400/pp = Discounted Total \_\_\_\_\_

Consult the Registration Guidelines for deadlines and restrictions. Questions? Call us at 770.490.9198

**REGISTRATION OPTIONS:**

**WWW.RIVHSA.ORG | FAX WITH PO (770.696.2768)** Do not mail original | **MAIL WITH PAYMENT:** RIVHSA, 2018 SUMMIT, P O Box 1049, Snellville GA 30078

# CEU APPLICATION

The continuing education unit (CEU) is a unit for measuring and recording an individual's participation in non-degree credit educational activities. One tenth (0.1) CEUs are issued for each approved contact hour of participation in an organized continuing education experience under responsible sponsorship, capable direction, and qualified instruction. CEUs will be awarded for pre-conference seminars and concurrent workshops only. CEUs will not be awarded for general sessions or meal functions.



CEUs are processed by ProSolutions Training. ProSolutions Training has been accredited as an Authorized Provider by the International Association for Continuing Education and Training (IACET), and is a sponsor of all RIVHSA training events.

Name (Please Print)				
Position Title				
Organization				
Mailing Address				
City		State		Zip Code
Daytime Telephone (    )		Fax	(    )	
E-mail				

**APPLYING IS AS EASY AS 1-2-3**

- 1 Indicate CEUs on conference registration form
- 2 Complete CEU application
- 3 Send both forms with payment

**QUESTIONS? CALL US AT 770.490.9198**

**RIVHSA USE ONLY:**  
 Date: \_\_\_/\_\_\_/\_\_\_ Amount \$\_\_\_\_\_ CC \_\_\_\_\_ Check# \_\_\_\_\_ PO# \_\_\_\_\_ \$20

**REGION IV HEAD START ASSOCIATION**  
**MARK YOUR CALENDAR**

**RIVHSA Membership**

Renew for Oct 2018-Sept 2019

**Public Policy Luncheon**

June 17, 2019 | Atlanta, GA

**Leadership Summit**

Standards of Excellence

June 17-20, 2019 | Atlanta, GA

**Leadership Luncheon**

September 16, 2019 | Atlanta, GA

**Early Head Start Institute**

Widening the Circle

September 16-19, 2019 | Atlanta, GA

