

# RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_ 20\_\_\_\_\_

## MINUTES OF ELLSWORTH TWP BOARD OF TRUSTEE'S

### REGULAR MEETING

December 14, 2016

Chairman William Spellman called the December 14, 2016 regular meeting of the Ellsworth Trustees to order at 7:12 pm. A roll call was taken to establish a quorum: Trustee Robert Toman – present, Vice Chairman Fred Houston – present, Chairman William Spellman – present. Also present were Fiscal Officer James DeCenso, Maintenance Supervisor Matt Stroney, Fire Chief Robert Sternburg, Asst. Fire Chief and EMS Director Brian O'Neil and Asst. Fire Chief Tom Powell. The Pledge of Allegiance was recited.

MINUTES: Fiscal Officer DeCenso presented the minutes from the November 9, 2016 regular Trustee meeting. No one in attendance requested that the minutes be read. Trustee Houston made a motion to accept the minutes from the November 9<sup>th</sup> regular meeting. Trustee Toman seconded the motion. The roll call vote was all in favor.

FISCAL REPORT: Fiscal Officer James DeCenso reported that November receipts were \$19,838.57. The month's expenditures were \$41,304.01. For the eleven months ending November 30, 2016, total receipts were \$431,562.65 and total expenditures were \$434,198.20. Extra-ordinary events included receipt of the 4<sup>th</sup> quarter cable franchise fees from Armstrong of \$6,796.79. Also paid in November was Perry and Associates for the 2015/2014 audit of \$4,250.00. The fund balance as of November 30, 2016 was \$813,319.35 minus the outstanding SIB loan of \$157,327.00 and \$32,374.25 encumbered as of 11/30/2016 for a net unencumbered fund balance of \$623,618.10. He also noted that for the first eleven months of 2016, the Township had a fund balance reduction of \$2,635.55 from January 1, 2016. Mr. DeCenso then advised the Board of communication received. He read a thank you to the Board from the Western Reserve Rangers 4-H club for use of the hall for their meetings. Also noted was notice from Dominion East Ohio Gas that they will be petitioning the PUCO in 2017 to reduce the Cost Recovery by \$0.02 per month. Also reported by Mr. DeCenso was that the Ohio BWC has agreed to approve a portion of the Stanislaw Work Comp claim be paid by the Ohio surplus fund due to pre-existing conditions. Also received was a notice from Callos that their fee would increase by 1.0% effective Jan 1, 2017. Mr. DeCenso then advised the Board that the 2017 BWC premiums would be \$9,250.02. The Township can make twelve installments of \$770.53 per month or pay the total by January 3, 2017 and receive a 2% rebate. After discussion, Trustee Houston make a motion to pay the 2017 Workers Comp premium of \$9,250.02 in total by January 3, 2017 to take advantage of the 2% discount. Trustee Toman seconded the motion. The roll call vote was all in favor. The Board then reviewed the original Certificate of Resources filed in January 2016 with the county, and the 2016 year-end projections provided by the Fiscal Officer. Trustee Toman made a motion to apply for an amended certificate of resources with the Mahoning County Budget Commission for the total amount of \$1,248,949.31. Trustee Houston seconded the motion. The roll call vote was all in favor. Mr. DeCenso then requested 2017 temporary appropriations of \$126,300.00, which is based on the first three month's actual expenditures of 2017. Trustee Houston made a motion to set temporary 2017 appropriations at \$126,300.00. Trustee Toman seconded the motion. The roll call vote was all in favor.

MAINTENANCE REPORT: Mr. Matt Stroney advised the Board that there were two cemetery burials. He assisted Berlin Twp install a new furnace at their Fire Station. The new LED Marquee signs in front of the Admin/Fire Building have been erected. Mr. Stroney discussed information he received from the Mahoning County Sheriff's dept regarding registration of transient vendors in the Township. He also received some pricing for new carpet in the Fire Hall, and the Sheriff's office located in the Maintenance Building. The coffee club has indicated that they would donate \$500 toward new carpeting in the hall. After discussion about the carpet, it was suggested to obtain additional pricing. The Board then discussed the use of Transient Vendor legislation. It was decided to gather additional information and review at a later meeting.

ZONING REPORT: Zoning Inspector Sarna advised the Board that since his last report, he had received an application for an agricultural exemption for a storage building. That request was sent to the Mahoning County Building Inspector. He also received a Zoning application to change the front 500 feet at 11737 W. Akron-Canfield Rd from Agriculture to Business. The Zoning Commission has set their public hearing on this matter for Wednesday, December 21<sup>st</sup> at 6:00 PM. Also that the Dollar Store has sent proposals for their street sign. The sign is too high per current resolution. They will either change their sign height or apply for a variance. Also, the drainage easement between Dollar General and the Township is currently being negotiated. Mr. Sarna also reported receiving a usage complaint on 11140 Diehl Lake Dr. The complaint has been discussed with legal council and recommendations are being reviewed. He will also follow up on complaints about horse manure being dumped at the Coal Tipple property. Since this property is currently involved with a lawsuit, he will seek legal council.

FIRE DEPARTMENT: Chief Robert Sternburg gave the Fire report. He reported one structure fire, one service call, 2 good intent calls, five false alarms and nine motor vehicle accidents. There were seven EMS calls and eight transports. The chief requested funds for books at \$480 to be used by three new firefighters for their Firefighter 1 class. He also requested \$11.54 for a box of general use pens for the department. The chief then identified that the water pump needs replaced on B-44. Trustee Houston made a motion to approve up to \$491.54 for requested books and pens and up to \$1,500.00 for the water pump replacement and/or related repairs. Trustee Toman seconded the motion. The roll call vote was all in favor.

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## Regular Trustee Meeting December 14, 2016 Continued

EMS DEPARTMENT: Assistant Chief and EMS Director Brian O'Neill requested \$58.85 for paper "run" reports from Modern Office. Trustee Houston made a motion to approve \$58.85 for the EMS reports. Trustee Toman seconded the motion. The roll call vote was all in favor. Chief O'Neill presented the quote with leasing information, for the Physio Control Lifepak 15. The unit cost with necessary accessories would be \$30,394.08. Lease options include thirty-six months at 1.75% or sixty months at 1.90%. As requested at the last meeting, the Fiscal Officer opined that the thirty-six month lease was most affordable and that the \$867.25 equipment payment plus service payment would work within the EMS budget for the foreseeable future. An extended four-year comprehensive coverage can be purchased for \$5,712.00 plus \$316.00 for mileage. After much discussion, Trustee Houston made a motion authorizing a thirty-six month lease to buy from Physio Equipment for a Lifepak 15 Monitor. The monthly lease including service is \$1,072.10. The total expenditure over three years will be \$38,596.40 including equipment \$30,394.08, service \$7,374.40, interest \$826.92 and the \$1.00 buy out at the end of the term. The expenditure will be made from EMS funds. Trustee Toman seconded the motion. The roll call vote was all in favor.

## COMMITTEE REPORTS:

Trustee Toman reported that there are now 758 members of the Crime Watch. He also reported that he and Mr. Sarna met with the Diehl Lake residents about the zoning complaint. He also attended the last Zoning commission meeting and has spoken with Knox Energy about the start up for the proposed gas lines in Ellsworth.

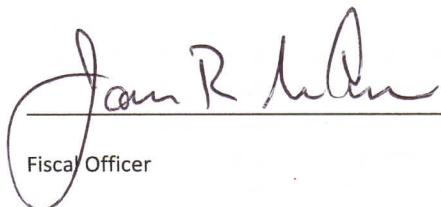
Trustee Houston reported that he had worked with Dollar General on the drainage easement and had some follow up with Columbia Gas regarding their project on the east end of the Township. Trustee Houston announced that the Township has received a notice from Curt Morrison who has resigned his position as Chairman of the Zoning Board of Appeals. Trustee Houston read the letter to the audience. He also read a letter from Fred Schrock, who has given notice to the Board that his term as Chairman of the Zoning Commission is terminating and he would not be seeking a re-appointment to the commission. All three trustees noted the devotion and dedication of time and effort that each of these gentlemen has given to the Township. The Board accepted both resignations with regrets. The Board then extended Certificates of Appreciation to each individual for their service.

Chairman Spellman reported his efforts to secure the necessary commitments from the Gault Rd residents to Columbia Gas to gain the free hook-ups to the gas lines extended down Gault Rd. He also reported the success of the Veteran's appreciation program recently held at Western Reserve High School. Trustee Spellman reviewed the concerns of residents around the old landfill near Myers' Equipment. He reported that the recent truck traffic there was to bring in dirt as opposed to taking any dirt out. He also reported that there might be access to funds from the Land Bank to assist with some vacant home demolitions.

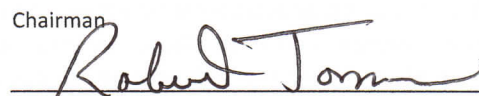
## NEW BUSINESS:

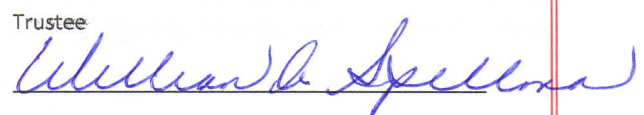
Chairman Spellman reminded the Board about the 2017 Organizational meeting which will be held January 7, 2017 at 9:00 am with the regular meeting to follow. Also the "Wreaths across America" program will be held December 17<sup>th</sup> at the Ellsworth Cemetery. He also acknowledged the group that is collecting funds to also supply wreaths for Geeburg and Berlin cemeteries.

At 9:25 pm Trustee Toman made a motion to adjourn the meeting. Trustee Houston seconded the motion. The vote was all in favor.

  
Fiscal Officer



Chairman  


Trustee  


Trustee