**The Charles B. Staats Memorial Foundation**

**Scholarship Application 2024-APPLICATION DEADLINE MAY 27, 2024 by 5 p.m. eastern time. No applications will be accepted if received past this date and time.**

**ALL APPLICATIONS MUST BE TYPED. PLEASE EMAIL COMPLETED APPLICATION WITH ALL ATTACHMENTS TO** [**MAGGIE@CBSMF.ORG**](mailto:MAGGIE@CBSMF.ORG)**. NO LATE OR INCOMPLETE APPLICATIONS WILL BE ACCEPTED AFTER MAY 27, 2024. THE ONLY ITEM ACCEPTED AFTER THE DEADLINE IS A FINAL HIGH SCHOOL OFFICIAL TRANSCRIPT. NO SCHOLARSHIP WILL BE AWARDED WITHOUT RECEIPT OF FINAL HIGH SCHOOL TRANSCRIPT.**

**ALL APPLICATION AND ATTACHMENTS NEED TO BE SCANNED AS ONE PDF FILE AND UPLOADED WITH YOUR NAME IN THE TITLE OF THE FILE. NO APPLICATIONS WILL BE ACCEPTED IN MULTIPLE FILES EXCEPT NOTED BELOW FOR REFERENCES AND FINAL TRANSCRIPT**

**IF REFERENCES ARE SUBMITTED SEPARATELY FROM THE APPLICATION, THEY MUST BE RECEIVED PRIOR TO THE APPLICATION DEADLINE AND CLEARLY TITLED WITH THE APPLICANT NAME IN THE SUBJECT OF THE EMAIL SENT TO THE FOUNDATION. FINAL HIGH SCHOOL TRANSCRIPTS WILL BE ACCEPTED SEPARATELY WITH THE APPLICANT NAME IN THE SUBJECT OF THE EMAIL.**

1. **Student Information**

First Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Middle Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Permanent Home Address :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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City \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

State:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Zip Code:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address Required: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Residence Status:

U.S. Citizen: Yes\_\_\_\_ or No\_\_\_\_\_\_.

If no, are you a U.S. Permanent Resident: Yes\_\_\_\_\_\_\_\_\_ or No\_\_\_\_\_\_\_\_

If yes to Permanent Resident, you must provide proof of residency.

International Student: If yes, please provide proof of citizenship from country.

1. **Academic Records**
2. Cumulative GPA UNWEIGHTED: \_\_\_\_\_\_\_\_\_\_\_\_
3. ACT Score/ SAT Score: \_\_\_\_\_\_\_\_\_\_\_\_
4. Number of AP classes completed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_; please list below:
5. Number of Dual Enrollment Classes Completed:\_\_\_\_\_\_\_\_\_\_\_\_\_; please list below:
6. Attach Most Recent High School Transcript with Application. FINAL OFFICIAL HIGH SCHOOL TRANSCRIPT WILL NEED TO BE SUBMITTED TO US PRIOR TO ISSUANCE OF ANY SCHOLARSHIP FUNDS.
7. Please list and describe in detail all academic achievements that you want like the selection committee to know.
8. **References**

Please attach two letters of recommendation:

(1) Swimming Reference (for example, from a swim coach or leader in your swim community (NO FAMILY MEMBERS)

(2) Other Letter of Recommendation (NO FAMILY MEMBERS)

Please provide reference contact information below:

Reference 1:

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title, if Applicable: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Best Contact Phone Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How do you know Reference 1:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reference 2

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title, if Applicable: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Best Contact Phone Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How do you know Reference 2:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Community Leadership and Participation and Swimming and Coaching Background. You may attach additional pages, if necessary. We encourage you to be as specific as possible with each question.**
2. Please list and describe any sports, extracurricular and community service activities that have been important to you. Tell us why they have been meaningful to you.
3. Please describe any leadership roles that you have assumed, whether school-related or outside of school in your community. Please be specific. Why did you assume these leadership positions?
4. Please describe how swimming has impacted your life. Why is swimming important to you?
5. Please describe your 2 years or more of coaching experience. Please describe how coaching has influenced your life and what swim coaching means to you.
6. Please describe your most rewarding experience as a swim coach. Please describe the biggest challenge you have encountered as a swim coach. Be specific, please.

**FINAL CHECKLIST: SUBMIT ALL DOCUMENTS BY MAY 27, 2024**

**HAVE YOU INCLUDED IN ONE PDF FILE:**

1. **APPLICATION;**
2. **FINAL HIGH SCHOOL TRANSCRIPT, IF AVAILABLE;**
3. **TWO(2) REFERENCE LETTERS;**
4. **COPY OF SAT OR ACT SCORES; AND**
5. **PROOF OF ACCEPTANCE TO ACCREDITED 4 YEAR COLLEGE OR UNIVERSITY.**

**EMAIL ALL TO** [**MAGGIE@CBSMF.ORG**](mailto:MAGGIE@CBSMF.ORG) **IN ONE PDF FILE WITH YOUR NAME AS PART OF THE FILE NAME. APPLICANT MAY SUBMIT SEPARATE REFERENCE LETTERS IF SUBMITTED DIRECTLY TO THE FOUNDATION PRIOR TO THE DEADLINE AND OFFICIAL FINAL HIGH SCHOOL TRANSCRIPTS MAY BE SENT SEPARATELY IF NOT AVAILABLE AT TIME OF APPLICATION SUBMITTAL.**