16 May 2023 Meeting Minutes

Wednesday, May 17, 2023

5:03 PM

* 1. Call to order / Welcome:
		1. The meeting started at 7:08pm. In attendance were: Bridgette Wickard (President), Kelsi Forester (IFES Co-VP), JANELLE (IFES CO-VP), Sarah Faller-Bowermaster (Co-Treasurer), Victoria Christen (Co-Treasurer), David Boley (Principal, Rice), Trisha Reed (principal, IFES), Courtney Burke (Secretary). Two teachers were also present.
	2. Minutes
		1. The minutes were reviewed and approved with a motion by Tori, seconded by Sarah.
	3. Principals' Report
		1. Rice: Count down to the end of the year. Students have upcoming field trips and field days. End of year assessments will be finishing this week.
		2. IFES: PSSAs completed and mailed out. Recent Ag Lab was a success. Successful Jazz band performance today. Count down to the end of the year.
	4. Treasure's Report:
		1. Currently the account is $12,000 to the good.
		2. Upcoming expenses for the field trips.
		3. Rough numbers still but it appears that Spring Fling made about $2,000.
		4. There is an upcoming audit which treasurers are prepping for. Additionally preparing the budget for the next year.
	5. Correspondence
		1. Multiple thank you notes received from teachers regarding Teacher Appreciation Week.
		2. Regarding the request from Amelia Given Library for SMPTO to sponsor the literacy night - due to a lack of over abundance in funds this year we are unable to sponsor this event.
	6. Chair/Committee Reports/Updates
		1. Bubble Over Day - Rice will include bowling and T-shirts
		2. IFES day - 5th grade will be getting pizza
	7. Old Business
		1. Spring Fling
			1. Great event. Many thanks to all who volunteered and help to make it a successful event.
			2. Three of the four food trucks that were present donated money back based on sales. Donations are as follows:
				1. PA Dairy: $581.91
				2. Williams French Fries: $266.36
				3. Coffee Truck : $25
			3. Would like to discuss the Spring Fling in more detail at a later date. Some details to work out for next year, including but not limited to:
				1. Date of event - potential to move the event back to the first week in May
				2. Location and layout of the vendors/stations
				3. Balloon Artist (Funtastic) - this was a big hit & the vendor consistently had a long line. Unfortunately the balloon artist was very expensive. May look into other vendors for next year.
		2. Teacher Appreciation Week -
			1. Thank you to Janelle and her husband for the pulled pork. Thank you to Kimberly's for the wonderful sides and thank you to Playa Bowls for the fruit and coffee.
			2. Note for next year: keep sweet treats for Friday as they hold better over the weekend and into the following week. With all the sweet treats that were given this year Teachers were able to snack on these throughout the following week as well.
		3. Ag Van
			1. Received a lot of great feedback for the Ag Van
			2. Invoices are already coming in for the Ag Van.
	8. New Business
		1. Elections
			1. Elections conducted for IFES Co-VP, Co-Treasurer, and Secretary. Elected personnel as follows:
				1. IFES Co-VP: Janelle
				2. Co-Treasurer: Victoria Christian
				3. Secretary: Courtney Burke
		2. Teacher Grants - Checks to be provided to the principals at the close of this meeting.
		3. Audit
			1. A CPA will lead the audit, an additional 3-4 individuals are needed to assist in the audit. No experience is necessary for individuals assisting. The Audit will start with the 2021-2022 year and will then continue with the 2022-2023 year after it has concluded.
		4. Planning for 2023-2024
	9. Announcements/Upcoming Events
		1. June and July meeting will be for held for Executive Board only.
	10. Open Floor/Miscellaneous
		1. The meeting ended at 7:35pm with a motion by Tori, seconded by Sarah.