

Spring 2016 Course Catalogue



LIVE COURSES



LIVE courses are scheduled for a specific date and time. All LIVE courses have an online instructor who will meet with you and other learners online in the Saba online classroom. You will need speakers and a microphone to be able to listen and ask questions during class.

INDEPENDENT STUDY COURSES



INDEPENDENT STUDY allows learners to work on their courses on their own at any time of day that is convenient for them. There is continuous intake for our INDEPENDENT STUDY courses which means you can start anytime. Courses should be accessed on a weekly basis in order for progress to be made.

HAVING TECHNICAL ISSUES?



If you are experiencing any technical difficulties when trying to access your LIVE Saba course, please call Contact North's technical support toll free at 1-888-850-4628

HOW TO SIGN UP FOR CLASSES?



EMAIL your mentor if you are already registered with Good Learning Anywhere.



Visit out WEBSITE to register if you are new to Good Learning Anywhere.

www.goodlearninganywhere.com



Like us on Facebook!



Follow us on Twitter!

Sharing Circle



Aambe! Maajaa daa! Get involved with online learning by attending our Online Sharing Circles. Circles are held in our live online classroom. Participants will be able to learn from and interact with a variety of First Nation guest speakers. Past speakers have included Darrell Dennis, Lisa Charleyboy and Shirley Cheechoo.

Dates and Times	Apr. 18	Mon.	10:30am - 12:30pm
OALCF Details	Use Digita	al Technolo	gy D1

Participants DO NOT have to be registered with GLA to join the Sharing Circle but must sign up on our website to receive a login



TO ONLINE LEARNING

Introduction to Saba



For NEW USERS of online learning, this 2 hour class introduces the LIVE classroom, Saba. During this class we will use the whiteboard and it's on screen tools as well as text chat and use our microphones to communicate with other learners across Ontario. Learners are encouraged to take this course before signing up for other LIVE courses.

Dates and Times	Apr. 28	Thu.	10:30am - 12:30pm
OALCF Details	Use Digital Te	echnology D1	

Introduction to Independent Learning



This 2 hour LIVE session will explore your independent learning options. Whether you prefer to work on your own, or want some extra practice with a subject – learning independently might be for you! Our independent learning courses are customized for your goal path and they allow you to measure your own progress. We will also discuss some tips on what successful independent learners do.

Dates and Times	May. 5	Thu. 10:30am - 12:30pm
	Jun. 1	Wed. 10:30am - 12:30pm
OALCF Details	Use Digital T	echnology D1

Introduction to Moodle



Join us for this 2 hour LIVE class as we talk about Moodle and the upcoming Short courses that are available in this format. Moodle courses allow you to learn at your own pace and let you interact with other adult learners. This type of Independent learning allows you to complete the course at any time, day or night! Find out if this type of learning might be for you.

Dates and Times	May. 12 Jun. 1	Thu. 10:30am - 12:30pm Wed. 1:30pm - 3:30pm
OALCF Details	Use Digital	Technology D1





COMPUTERS

Beginner's Guide to the Internet



This course if for NEW USERS to the Internet! Surfing the web for information can be fun, but we will discuss ways to stay safe while online and discover tips on how to read web pages! *This is a* 6 – session course.

Dates and Times	Apr. 26 - May. 12	Tue. & Thu.	1:30pm - 3:30pm
OALCF Details	Use Digital Technology	D1; Find & Use Info	ormation A2

Creating Documents

Posters, lists, sign-up sheets, resumes, and newsletters are all examples of documents that can be created using a word processing program. In this course we will learn the basics of how to use these programs and how to create great looking documents for school, work, or home. *Gmail account required. This is a 6-session course.*

Dates and Times	Apr. 20 - May 25 Wed. 10:30am - 12:30pm
OALCF Details	Find & Use Information A1; Communicate Ideas & Information B2, B3; Use Digital Technology D3

Creating Presentations



Presentations can be used to persuade or inform your audience! Sign up for this course to learn how to use Google Presentations (similar to PowerPoint) to create presentations. Time will be spent on developing online presentation skills to be used to show your final presentation to other learners. *Gmail account required. This is a 6-session course.*

Dates and Times	Apr. 26 - May 31	Tue.	10:30am -	12:30pm
OALCF Details	Communicate Ideas	& Informati	on B1.3, B3.1b;	Use Digital Technology D3

Create a Blog



Blogging is an online event that started out as online diaries, but it has developed into an online community for anyone to share information and their expertise! In this course you will learn how to start your own blog!

Learning Platform	Moodle Short Course
OALCF Details	Communicate Ideas & Information B4; Use Digital Technology D2

Getting to Know Mobile Devices



In this course, learners will be introduced to the world of Mobile Devices such as smart phones and tablets. Together we will discuss what a Mobile Device is and some of their many uses and the advantages and disadvantages to owning/using a mobile device. We will explore how to access applications on devices and the features of the "Big 3" brands. This class is a basic overview for new users of Mobile Devices. *This is a 2-session course.*

Dates and Times	May 19 & 26 Thu. 10:30am - 12:30pm
OALCF Details	Find & Use Information A2; Communicate Ideas & Information B3; Use Digital Technology D1



EMPLOYMENT



Essential Skills for Bookkeeping

Do you enjoy working with numbers and organizing information? If so, a job in bookkeeping may be for you! This course will introduce the basics of bookkeeping and practice the Essentials Skills required for this job! Topics will include What is a bookkeeper? Basic bookkeeping terminology, the importance of keeping accurate records and much more. *This is a 6-session course.*

Dates and Times	Apr. 5 - 21	Tue. & Thu.	1:30pm - 3:30pm
OALCF Details	Understand &	Use Numbers C1	& C4; Use Digital Technology D1

Career Explorations



This independent course is designed for those looking at identifying employment opportunities and exploring different career pathways. You will learn how to create and manage an academic and career plan that is aligned with your personal goals and interests.

Learning Platform	Plato
OALCF Details	Find & Use Information A1-2; Communicate Ideas & Information B2-3

Complete an Online Job Application



This course is designed for the learner who is preparing for employment. In this course, learners will learn how to submit an online application with a resume in proper business format. They will work to create a complete resume listing their skills, experience, and educational background by following the examples provided.

Learning Platform	Moodle Short Course
OALCF Details	Communicate Ideas & Information B3; Use Digital Technology D2

Workplace Writing



This independent course teaches how to write simply and effectively in a business setting. You will learn how to write memos, directions, letters, meeting documents, reports and how to fill out forms. It consists of 25 modules.

Learning Platform	Plato
OALCF Details	Communicate Ideas & Information B2-3



Keep in touch with your **mentor**! They are there to answer your questions and help you meet your learning goals!



INDEPENDENCE

Creating a Personal Budget



Creating a budget can help us track our spending habits. This allows us to identify ways to spend our money in ways that will help us meet our goals! Whether your goal is to buy a new snow machine, save money for school, or set aside money for some fun – creating a budget can help you work towards it. *This is a 6-session course*.

Dates and Times	Apr. 6 - May. 11 Wed. 1:30pm - 3:30pm
OALCF Details	Understand & Use Numbers C1.3; Use Digital Technology D1

Creative Writing and Slam Poetry



Come join us as we experiment with writing and build our confidence by putting pen to paper (or fingers to keyboard!). Together, through the use of creative writing activities based on subjects you know, care, and feel about, we will get ideas flowing. As we become more comfortable with our own inner ability to write, we will have the chance to share our best creative efforts in a final slam poetry session. *This is a 6-session course.*

Dates and Times	May 17 - Jun. 2 Tue. & Thu.	1:30pm - 3:30pm
OALCF Details	Communicate Ideas and Information	on B4

G1 Drivers Test - Preparing to write the test



To become a licensed driver in Ontario, you must pass a written test. Take this course to learn about the rules of the road, how to identify traffic signs and about the types of questions on the test. This course also includes practice tests for you to try.

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Learning Platform	Moodle Short Course
OALCE Details	Find & Use Information A1-2; Communicate Ideas & Information
OALCF Details	B3; Use Digital Technology D1

Health



Are you interested in living a healthy lifestyle? Are you interested in learning about proper diets and nutrition? This course includes 5 Units: Personal Health, Nutrition & Fitness, Preventing Disease & Injury, Growth, Development & Sexuality, Substance Abuse, and Mental Health & Community Health Issues. You are able to progress through this course at your own pace. Your mentor will be available to follow your progress and answer any questions.

Learning Platform	Plato
OALCF Details	Find & Use Information A1

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Money Matters



This course has been designed to help you take better care of yourself by taking better care of your money. This is called financial literacy. Money Matters gives you basic and practical information about money. It will help you better understand spending, borrowing and saving how you can put the money you have to work for you in your day-to-day life. Money Matters also introduces you to ways to reach your long-term goals for the future. You'll

learn about Government of Canada registered savings plans for helping your money grow more

quickly.

Got kids? You'll also learn about the Registered Education Savings Plan to help you save for their future. You'll learn about the Canada Learning Bond and the Canada Education Savings Grant, money available from the Government of Canada to help parents ensure their children get a good head start on life through further education.

Learning Platform

Moodle Short Course

Physical Education



Physical activity plays an important role in health, well-being and quality of life. It's important to have the tools and knowledge prior to getting more active so we can stay motivated to reach our goals. This course includes 3 Units: Getting Active, Improving Performance and Lifestyle. Popular unit topics include: Basics of Physical Activity & Exercise, Muscular Strength & Endurance, and Effects of Media & Culture. You are able to progress through this course at your own pace. Your mentor will be available to follow your progress and answer any questions.

Learning Platform	Plato
OALCF Details	Find & Use Information A1

ReVision Quest



Come and join us for course that uses podcasts by CBC which "mixes personal story telling, current affairs interviews and comedy to explore issues affecting Native peoples today ..." (www.cbc.ca/revisionquest/about/) In this course, we will work on tasks built around each topic. Based on curriculum created by Ningwakwe Learning Press

Learning Platform	Moodle Short Course
OALCF Details	Find & Use Information A3

What is the ESEE?

The ESEE is the Essential Skills for Education and Employment Assessment. We have been asked to pilot this. This means we are asking our clients to do the assessment so we can see if it will be good for our clients in the future. About the ESEE:

- there are 3 parts: Reading, Document Use, Numeracy
- all questions are multiple choice
- questions are based on school, work and home
- there are 6 40 questions for each test depending on your answers
- it will take 10 to 40 minutes for each test depending on your answers
- the ESEE will be done twice at the beginning and end of your

You will receive an email inviting you to be a part of the pilot. Contact us if you have any questions or concerns!





ESSENTIAL SKILLS

Computer Use Essential Skills



Essential Skills are the skills needed for work, learning and life. They provide the foundation for learning all other skills. In this independent learning course, you will complete such topics as Introduction to Computers, using the internet, spreadsheets and word processing. Please note that tutorials demonstrate in Microsoft. You are able to progress through this course at your own pace. Your mentor will be available to follow your progress and answer any questions.

Learning Platform	Plato
OALCF Details	Use Digital Technology D1-3

Math Essential Skills



Essential Skills are the skills needed for work, learning and life. They provide the foundation for learning all other skills. In this independent learning course, you will focus on numeracy, the ability to use numbers. We use this skill when working with money, scheduling activities, budgeting or measuring things. You are able to progress through this course at your own pace. Your mentor will be available to follow your progress and answer any questions.

Learning Platform	Plato
OALCF Details	Understand and Use Numbers C1-4

Reading Essential Skills



Essential Skills are the skills needed for work, learning and life. They provide the foundation for learning all other skills. In this independent learning course, you will focus on reading strategies for messages, letters, and reports. You are able to progress through this course at your own pace. Your mentor will be available to follow your progress and answer any questions.

Learning Platform	Plato
OALCF Details	Find & Use Information A1; A2

Writing Essential Skills



Essential Skills are the skills needed for work, learning and life. They provide the foundation for learning all other skills. In this independent learning course, you will focus writing strategies to complete notes, short memos, directions and reports. You are able to progress through this course at your own pace. Your mentor will be available to follow your progress and answer any questions.

Learning Platform	Plato
OALCF Details	Communicate Ideas & Information B1-3



Preparation for CREDIT and POST-SECONDARY

Take a Test



This course is designed for the learner preparing to enter the Credit or Post-secondary path. Preparing for a test can seem overwhelming, so learn strategies on how to successfully prepare for taking a test. We will practice various techniques for studying and overcoming common barriers to successful test taking.

Learning Platform	Moodle Short Course
OALCF Details	Find & Use Information A1-2; Communicate Ideas & Information B1-3

PreGED



This independent learning course is for you if you are preparing to write your GED or take a GED prep course. Math, Reading, Writing and Science are available.

Learning Platform	Plato
OALCF Details	Find & Use Information A1-2; Communicate Ideas & Information B2-3; Understand & Use Numbers C2, 4

Ready for College



Are you thinking of applying to college or other training? Have you been out of school for awhile and would like to brush up on your skills? Reading, Writing and Math are available. You are able to progress through at this course at your own pace. Your mentor will be available to follow your progress, and answer any questions.

Learning Platform	Plato
OALCF Details	Find & Use Information A1-2; Communicate Ideas & Information B2-3; Understand & Use Numbers C2, 4

Write an Essay



This course is designed for the learner who is preparing for postsecondary programs. Learn the basic skills for essay writing by breaking it down into stages. Key topics covered are brainstorming, essay structure, paragraphs, thesis statements, and editing.

Learning Platform	Moodle Short Course
OALCF Details	Communicate Ideas & Information B2.3



Career Introduction Courses

These courses are offered in the Independent Learning Platform Plato.

With all Career Introduction Courses participants should be comfortable working with level 2 & 3 OALCF tasks. These courses take approximately 90 days to complete. There are small references to American information. We encourage participants to research comparable Canadian information. We do <u>not</u> offer credits for these courses.

- Accounting
- Applied Medical Terminology
- Career Explorations
- Child Development & Parenting
- Computer Programming
- Drafting & Design
- Essential Career Skills
- Game Development
- Graphic Design & Illustration
- Introduction to Fashion Design
- Introduction to Finance
- Introduction to Social Media
- Marketing, Advertising & Sales
- Music Appreciation
- Personal Finance
- Principles of Agriculture, Food & Natural Resources

- Principles of Architecture & Construction
- Principles of Arts, A/V Technology, & Communications
- Principles of Business, Marketing & Finance
- Principles of Engineering & Technology
- · Principles of Health Science
- Principles of Hospitality & Tourism
- Principles of Information Technology
- Principles of Manufacturing
- Principles of Transportation, Distribution
 & Logistics
- Professional Photography
- Psychology
- Sociology
- Web Technologies

For **descriptions** and **more information** on the Career Introduction Courses listed above <u>CLICK HERE</u>

Contact your mentor if you have any questions.

www.goodlearninganywhere.com

866 550 0697