

**Notice of Board Meeting  
Regular Meeting  
Stilwell Utility Department  
925 West Hickory, Stilwell, Oklahoma  
Tuesday, January 11, 2022  
6:00 P.M.**

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**I. Call Meeting to Order**

The agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the agendas for both meetings, and conducting the meetings for both, jointly.

**II. Consent Agenda**

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: December 14, 2021
- c. Approval of Payment of Purchase Order Invoices-\$568,800.16
- d. Financial Reports

**III. Regular Agenda**

1. Update and discussion regarding possible contract between Stilwell Area Development Authority and Cherry Tree Rural Water District, formerly known as Adair County Rural Water District #1 to perform wastewater treatment services.
2. Discussion and possible action to approve or not approve Unifirst contract for a period of 3 years.
3. Discussion and possible action for Stilwell Area Development Authority (not Stilwell Utilities) to approve or not approve a 60-month lease contract with Oklahoma Mailing Equipment for a folder/stuffer machine for the billing department in an amount not to exceed \$600 per month.
4. Discussion of instituting a right-of-way crew.
5. Discussion, consideration, and possible action involving HCCCO matter, including litigation and Stilwell Area Development Authority response, including litigation, negotiations, and/or settlement. Possible Executive Session pursuant to 25 O.S. section 307 B.4.
6. Discussion of Oklahoma Commerce letter regarding the final monitoring of grants with the Department of Commerce.
7. Update regarding the Sam Hopkins property.
8. Discussion and possible action to advertise or not advertise for the open position created by Danny Phillip's resignation.
9. Status report by Larry Eagleton.

10. Status report by Shelldon Miggetto.

11. Audit Committee Report.

12. Policy Committee Report.

13. Budget Committee Report.

**IV. Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)**

**V. Adjournment**

Posted: 2:00 P.M. January 7, 2022  
925 West Hickory-Utility Office  
503 West Division-City Office  
SUD Board Secretary, Vice-Secretary or Chief Executive Officer



*Bill Garrett*

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