

**VILLAGE OF INNSBROOK  
BOARD OF TRUSTEES MEETING  
REGULAR MEETING MINUTES  
Village of Innsbrook Hall  
13600 State Highway M, Innsbrook, MO 63390  
Thursday, November 20, 5:00 PM (CST)**

Chairman Bowers called the meeting to order at 5:02 pm and asked the body to stand for the Pledge of Allegiance. She then called for the Village Clerk, Karen Denson, to do a roll call to establish a quorum. Members present were:

Trustee Buschman – present  
Trustee Caton - present  
Trustee Jensen - present  
Trustee West – present  
Chairman Bowers - present

Also present were Allen Huddleston, Chairman of P & Z, Brad Pryor, Village Attorney, Karen Denson, Village Clerk, Tom & Mary DeBenedetti, Cynthia Cook and Bob Cranston.

Chairman Bowers called for adoption and approval of the agenda. Upon a motion by Trustee Jensen and a second by Trustee Buschman, the motion passed 5-0.

Chairman Bowers called for a motion to approve the consent agenda consisting of the prior meeting minutes, and financial reports. Chairman Bowers called for discussion. Trustee Caton asked questions regarding the Budget vs Actual report. Trustee Jensen asked about not receiving the Balance Sheet report. Upon a motion by Trustee Buschman and a second by Trustee West, the motion passed 5-0.

Chairman Bowers called for Public Comments. The Village Clerk stated that she received 2 public comment forms.

Mary DeBenedetti spoke in regards to the Main entrance to Innsbrook Resort on Highway F.

Tom DeBenedetti spoke in regards to input at the Board of Trustee meetings. He, also, asked if the Village of Innsbrook has any ordinances in regards to yard signs.

Chairman Bowers spoke on the Chairman's Report.

Chairman Bowers called for Cynthia Freeman, Village Consultant to give the Trustees her presentation on Sales Tax Revenue Review. Cynthia Freeman asked for questions. Trustee West asked about food trucks and a Transient Food License. Trustee Jensen asked about internet sales regarding the Village of Innsbrook and Wright City sharing a zip code.

Chairman Bowers called for discussion regarding the landscaping bids. Received bids from Lochness Landscaping and Pezz Lawn Care & Landscaping. It was discussed to submit comparison questions to both vendors regarding snow removal. The Board decided to wait until Spring for the landscaping. It was discussed to submit additional questions to both vendors regarding mowing, like frequency and cost per mowing.

Chairman Bowers asked for the Clerk's report. Karen Denson, Village Clerk, provided the monthly Clerk's report with summary in the packet, a copy of which is attached to these minutes. Cleaning of the new Village Hall was discussed.

Chairman Bowers asked for a Planning & Zoning Report from Chairman Huddleston. Chairman Huddleston stated that the P & Z Commission did not meet in October or November, but would meet on December 3. They would be reviewing the Zoning Code for Home Based Businesses. Chairman Huddleston attended the Boonslick Transportation Advisory Committee meeting. The Wright City Bridge and interchange construction will be on schedule for 2027-2028.

Chairman Bowers called for a motion to read for the first time by title only Bill 385, Powers, Duties of Board. Upon a motion by Trustee Caton and a second by Trustee Jensen, the motion was passed 5-0. Chairman Bowers called for discussion. Trustee Caton spoke on removing the consent agenda. Chairman Bowers spoke on keeping the consent agenda. Trustee Caton made a motion to amend Bill 385, Section 13, to remove #5 & #6 and have the approval of the minutes, financial reports and expenditures listed as separate agenda items. Trustee Buschman seconded the motion. Chairman Bowers asked for a roll call vote. The motion was passed.

Trustee Buschman – Yes  
Trustee Caton - Yes  
Trustee Jensen - Yes  
Trustee West - Yes  
Chairman Bowers – No

Chairman Bowers called for a motion to read by title only a second time amended Bill 385, Powers, Duties of Board. Upon a motion by Trustee Buschman and a second by Trustee Caton, the motion was passed 5-0. Chairman Bowers called for a motion to approve amended Bill 385, Powers, Duties of Board. Upon a motion by Trustee Jensen and a second by Trustee Caton. Chairman Bowers called for a roll call vote. The motion was passed.

Trustee Buschman – Yes  
Trustee Caton - Yes  
Trustee Jensen - Yes  
Trustee West - Yes  
Chairman Bowers – Yes

Chairman Bowers called for a motion to read for the first time by title only Bill 386, Setting Filing Dates, Times, and Place for the 2026 Municipal Election. Upon a motion by Trustee Buschman and a second by Trustee Jensen, the motion was passed 5-0. Chairman Bowers called for discussion. Trustee Buschman stated that the year 2025 in Section 1 needs to be changed to 2026. Chairman Bowers called for a motion to read by title only a second time amended Bill 386, Setting Filing Dates, Times, and Place for the 2026 Municipal Election. Upon a motion by Trustee West and a second by Trustee Jensen, the motion was passed 5-0. Chairman Bowers called for a motion to approve amended Bill 386, Setting Filing Dates, Times, and Place for the 2026 Municipal Election. Upon a motion by Trustee Jensen and a second by Trustee Buschman. Chairman Bowers called for a roll call vote. The motion was passed.

Trustee Buschman – Yes  
Trustee Caton - Yes  
Trustee Jensen - Yes  
Trustee West - Yes  
Chairman Bowers – Yes

Chairman Bowers asked for Board of Trustee Announcements. Trustee Buschman stated that she would like to thank the Village Clerk, Karen Denson, for working the additional hours while the Deputy Clerk, Jackie Kemp is out of the office.

Chairman Bowers called for a motion to go into Closed Session for Personnel, 610.021.3 RSMo. Upon a motion by Trustee Jensen and a second by Trustee West. Chairman Bowers called for a roll call vote. The motion was passed.

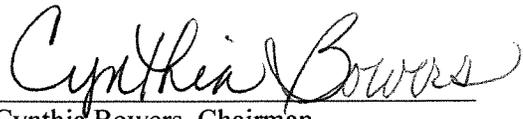
Trustee Buschman – yes  
Trustee Caton - yes  
Trustee Jensen - yes  
Trustee West – yes  
Chairman Bowers - yes

Chairman Bowers called for a motion for adjournment. Upon a motion by Trustee Caton and a second by Trustee Buschman, the motion passed 5-0 and the meeting was adjourned at 6:16 pm.

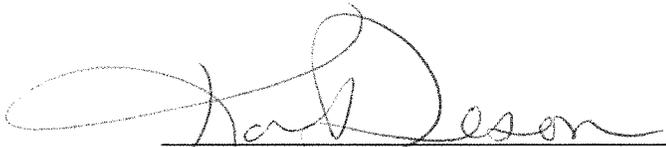
I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on November 20, 2025.

Karen Denson, Village Clerk

Date Minutes Approved: 12-18-25



Cynthia Bowers  
Cynthia Bowers, Chairman  
Village of Innsbrook Board of Trustees



Karen Denson  
Attest: Karen Denson  
Village Clerk