

	Terryville Fire Department Best Practices	
	<u>Subject</u> Incident Safety Officer Duties and Responsibilities	BP# 1-03
	<u>Authority</u> Chief of Department	Initiated 8/1/13 Revised

A. PURPOSE

1. This procedure establishes the duties and responsibilities of the Incident Safety Officer (ISO) for the Terryville Fire Department.
2. This procedure applies to any member of the Terryville Fire Department who is appointed as an ISO and any member who may be assigned the duties of ISO at the scene.

B. POSITION QUALIFICATIONS

1. The designated ISO must have successfully completed an Incident Safety Officer class accepted by the Chief of Department.
2. At a minimum, the ISO must have served in the position of Captain.

C. RESPONSIBILITIES

1. The ISO shall routinely observe operations at training sessions and at the scene of emergency incidents to ensure that safety regulations are being followed. When necessary, the ISO shall recommend corrective actions after the incident to the Chief of Department or his/her designated representative. Where activities are judged by the ISO to be unsafe and to involve an imminent hazard, the ISO shall have the authority to alter, suspend or terminate those activities. The ISO shall immediately inform the Incident Commander of any actions taken to correct imminent hazards at an incident. Where non-imminent hazards are identified, the ISO shall develop actions to correct the situation within administrative processes of the fire department. The ISO shall have the authority to bring notice of such hazards to whoever in the fire department has the ability to cause correction of the hazard.
2. Unless otherwise directed by a Chief Officer, the ISO will respond on apparatus and may be designated as the ISO for a particular incident.
3. The ISO shall be integrated with the Incident Management System as a command staff member. Upon arrival, the ISO will check-in with the Incident Commander and be apprised of the incident action plan and current conditions

4. The ISO shall wear the Safety Officer vest to ensure he/she is readily identifiable at the incident. The only exception to this is when the ISO feels it is necessary to wear SCBA. Once the SCBA has been removed, the vest shall be worn.

The ISO shall monitor conditions, activities, and operations for any safety deficiencies.

The ISO shall ensure that the IC establishes a rehab location staffed with appropriate personnel.

The ISO shall ensure that the department's personnel accountability system is being used.

The ISO shall ensure that established safety zones, collapse zones, hot zone and other designated hazard areas are communicated to all personnel present at the scene.

The ISO shall evaluate motor vehicle crash scenes for traffic hazards and proper apparatus placement.

The ISO shall monitor radio transmissions and stay alert to transmissions barriers that could result in missed, unclear, or incomplete communication.

The ISO shall communicate to the IC the need for additional ISO's due to the need, size, complexity or duration of the incident.

The ISO shall prepare a written report for the post incident review that includes pertinent information about the incident relating to safety and health issues. The ISO shall include information about issues relating to the use of protective clothing and equipment, personnel accountability system, rapid intervention teams, rehab operations, and other issues affecting the safety and welfare of members at the scene. The ISO should participate in the post incident review.

The Safety Officer must follow, but is not limited to, the following documents and standards:

Terryville F.D. Best Practices

NFPA 1500 Standard on Fire Department Occupational Safety and Health Program

NFPA 1581 Standard on Fire Department Infection Control Program

NFPA 1521 Standard for Fire Department Safety Officer

NFPA 1561 Standard on Fire Department Incident Management System

NFPA 1403 Standard on Live Fire Training Evolutions in Structures

NFPA 1406 Standard on Live Fire Training Evolutions outside Structures

NFPA 1002 Standard for Fire Apparatus Driver/Operator.