Dania Beach Housing Authority

Board of Commissioners

Meeting minutes for the meeting of January 13th, 2025

Chair Adams called the meeting to order at 5:15 p.m.

Roll Call:

**Present**

Chair Robert Adams

Vice-Chair Celeste Oatman

Commissioner Polly Jones Moseley

Commissioner Kemula Wright

**Excused Absences:**

Commissioner Ivie Cure

Commissioner Rosalind Curry

**Also Present:**

Executive Director Anne Castro

The Chair called the meeting to order. There was a moment of silence followed by the Pledge of Allegiance. The minutes of the November 2024 board meeting were not ready for approval due to technical issues.

The Board reviewed the September, October and November 2024 financial statements. The Executive Director pointed out any issues or concerns. Overall, the percentage of expense YTD is lower than what was budgeted.

Resolution 2025-578 Payment Standards for 2025 was presented. In essence, in some of the zones/bedroom sizes, the payment standard remained the same as we utilized 110% last year, but clients are not having any issues leasing up, so we left them the same. Some were increased based on the zip codes/zones and bedroom size. The board discussed the Payment Standards. Commissioner Jones Mosely made a motion to adopt the payment standards, which was seconded by Vice Chair Oatman. The motion carried unanimously.

Resolution 2025-579 Hart Pension Life Insurance Policy 1% to be Paid by the Agency. Dania Beach Housing changed software this year from Lindsey to Yardi. Yardi does not include a payroll module, the agency contracted with ADP to process payroll. ADP is also the recordkeeper for the Housing Authority Retirement Trust (HART) pension. When implementing ADP, it became known that ADP’s system does not have a deduction code for a non-profit savings plan trust pension account. Normally, the agency pays the retirement amount for each employee (9%-14%), and the employee pays 1% for a corresponding life insurance policy. Since ADP did not have a deduction code, the decision was made to shift the expense burden of 1% of salary from the employee to the agency. Total impact is about $3,500 annually. Commissioner Polly Jones Mosely made a motion to approve the resolution. It was seconded by Vice Chair Oatman and adopted unanimously.

There were no citizens present. The next meeting is Monday, February10th, 2025 at 5 p.m. The meeting was adjourned at 6:15 pm.