

***Inscription Canyon Ranch Sanitary District***  
**P.O. Box 215**  
**Chino Valley, AZ 86323**

**NOTICE OF MEETING**

The Governing Board of the Inscription Canyon Ranch Sanitary District will meet in Special Session on **Thursday, February 28th at 9:30 am**. The meeting will be held at the Days Inn, 688 Fletcher Court, Chino Valley, AZ, in Conference Room 1. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL OF BOARD MEMBERS**

**3. CALL TO THE PUBLIC**

*Those wishing to address the Inscription Canyon Ranch Sanitary District Board need not request permission in advance. The Sanitary District Board is not permitted to discuss or take action on any item not specifically identified on the agenda (A.R.S. 38-431.01(G)). However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda.*

**4. POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION FOR:** discussion or consultation for legal advice with the attorneys of the Inscription Canyon Ranch Sanitary District pursuant to A.R.S. Section 38-431.03.(A)(3) and discussion or consultation with the attorneys of the Inscription Canyon Ranch Sanitary District in order to consider its position and instruct its attorneys regarding the District's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation pursuant to A.R.S. Section 38-431.03.(A)(4) re:

- A. Missing and unaccounted for records and documents, property of the District, that have not been produced by the previous District Board members.
- B. Claims for reimbursement of attorney fees previously paid by the District.
- C. Complaint against the District Board Members for Open Meeting Law violation(s) filed with the Office of Attorney General.
- D. Resolution 2013-1 Acceptance of Whispering Canyon, Onsite and Other Related Wastewater Facilities and approval of Bill of Sale in the amount of \$1,181,001.43, for infrastructure in Whispering Canyon, Phases 1 through 4 and possible amendment to the Amended and Restated Development Agreement dated March 1, 2012 (Implementation Agreement).
- E. Approval of Sewer Service Agreements and Capacity Assurance Certificates for Whispering Canyon Phases 5-7.
- F. Actions required by the District to overspend or increase approved budget.
- G. Approval of three-year contract with MDI Taxes & Accounting for accounting and billing services to the District.
- H. Process for acceptance of resignation and filling vacancy on the Governing Board.

*During the Executive Session, the public will be asked to leave the Board meeting room until the general session is re-convened*

RECONVENE INTO PUBLIC SESSION

**5. REPORTS:**

Report from the Chairman

- o Meeting with ADEQ and implications of plant upgrades and enhancements.

Report from District Manager

- o Closure of Escrow Account and transfer of funds and the status deeds of trust
- o Report on possible of transfer of funds within the budget

Report from Granite Basin Engineering (Davin Benner)

- o Status of reapplication of Aquifer Protection Permit 103119 for the Santec Plant
- o Status of RFQ.
- o Engineering review of plans for Whispering Canyon phases 5-7.

Report from Accountant

- o Review of Financial Report for January, 2013

**6. CONSENT AGENDA** (Routine items that may be approved by one motion)

1) Minutes of prior meeting

Public Meeting Minutes of February 5, 2013

Executive Session Minutes of February 5, 2013.

**7. OLD BUSINESS - DISCUSSION & POSSIBLE ACTION RE;**

- A. Missing and unaccounted for records and documents, property of the District, that have not been produced by the previous District Board members.
- B. Claims for reimbursement of attorney fees previously paid by the District
- C. Complaint against the District Board Members for Open Meeting Law violation(s) filed with the Office of Attorney General.
- D. Resolution 2013-1 Acceptance of Whispering Canyon, Onsite and Other Related Wastewater Facilities and approval of Bill of Sale in the amount of \$1,181,001.43, for infrastructure in Whispering Canyon, Phases 1 through 4 and possible amendment to the Amended and Restated Development Agreement dated March 1, 2012 (Implementation Agreement).
- E. Consideration of Approval of Sewer Service Agreements and Capacity Assurance Certificates for Whispering Canyon Phases 5-7.
- F Set time and place for next Public Meeting

**8. NEW BUSINESS - DISCUSSION & POSSIBLE ACTION RE;**

- A. Approval of Financial Report for January 2013.
- B. Authorization to overspend the approved budget or Increasing the budget amount to cover anticipated over-expenditures.
- C. Approval of three-year contract with MDI Taxes & Accounting for accounting and billing services to the District.
- D. Acceptance of the resignation of Director Scott Robbins
- E. Appointment of a Director to fill the unexpired term of Director Scott Robbins (Application for vacant position attached. Complete and submit prior to the meeting)

**9. ADJOURNMENT**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting District Manager Bob Busch at [r.busch@icrsd.net](mailto:r.busch@icrsd.net) or calling 713-0548. Requests should be made as early as possible to arrange the accommodation.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the attached notice was duly posted at 14501 N. Talking Rock Ranch Road, Prescott, Arizona and at 5360 W. Inscription Canyon Drive, Prescott, Arizona on February \_\_\_\_\_, 2013 at \_\_\_\_\_ a.m. /p.m. in accordance with the statement filed by the ICR Sanitary District.

Dated this \_\_\_\_\_ day of February, 2013.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature