

**NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL**  
**ANNUAL MEETING MINUTES of July 11, 2024; 9:00 am**  
 Tele/videoconference only

Members Present: Michelle Armstrong, April Bauch, Heather Berg, Haley Brace, Gina Brandl, Dr. Michael Clark, Adam Finn, Lori Goff, Andrea Hebert, Del Horn, Jason Joling, Irene Kadlec-Murray, Jason Keffeler, Erin Klarr, Ken Marg, David Rae, Adrienne Schroeder, Sara Steen, Amanda Tabin, Robert Towne, Carmen Viegut, Linda Vollmar, Daniel Wall, Ty Zastava

Others present: None

Chairperson: Rachel Symons

NCRTAC Coordinator/ Recorder: Michael Fraley

Introduction and Welcome	Rachel Symons welcomed attendees.
May Meeting Minutes	Motion by Horn to approve the May 9, 2024 meeting minutes as posted. Second by Hebert. Unanimously approved.
Correspondence	None
NCW HERC Update	<ul style="list-style-type: none"> <li>• Wrapping up projects from last year</li> <li>• Providing support to DHS during the RNC</li> <li>• Awaiting next contract and work plan</li> </ul>
State Trauma/ STAC	<ul style="list-style-type: none"> <li>• Lexi Bandt's contract was extended. Hospitals are encouraged to provide feedback to help justify making the position permanent</li> <li>• The DHS "Trauma 101" sessions are scheduled and posted. Gina attended one already and said it was very good.</li> <li>• The Mid-West Regional Trauma/Acute Care Surgery Symposium will be August 5 &amp; 6. Two paid spots remain for mid-level and physician providers from the region.</li> <li>• The ACS will develop criteria for level IV facilities again. This will take a while and then Wisconsin will evaluate.</li> <li>• STAC meeting highlights             <ul style="list-style-type: none"> <li>○ STAC and the EMS Advisory Board approved the Transition of Care Document which promotes use of DMIST as a hand-off template. We will promote this as a regional project.</li> <li>○ STAC and the EMS Advisory Board were given a presentation "Focus on Falls"</li> <li>○ EMS agencies were encouraged to participate in the EMS-C national survey</li> <li>○ Data committee                 <ul style="list-style-type: none"> <li>▪ Discussed data validation</li> <li>▪ Registry tool kit is targeted for September</li> <li>▪ Katie will be holding registry office hours – Gov-D went out with details</li> </ul> </li> <li>○ Injury prevention committee had a child death review team presentation</li> <li>○ Trauma program managers</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>▪ Discussed classification trends</li> <li>▪ Noted that a classification issue identified is peds. Facilities are encouraged to check peds equipment and checklists, make sure staff know locations and check expiration dates</li> <li>▪ Flow charts to help work through some of the classification grey areas are coming</li> <li>▪ Discussed updates to the TPM toolkit</li> <li>○ Performance improvement committee <ul style="list-style-type: none"> <li>▪ Discussed action plans and loop closure</li> <li>▪ Discussed over and under triage</li> </ul> </li> </ul>
State EMS Update	<ul style="list-style-type: none"> <li>• Working on an overdose tracking program</li> <li>• An Elite form for non-transport first responders to document is now available – encouraging services to use it</li> <li>• A group is beginning to review interfacility transport guidelines</li> <li>• Discussed the issues created by the hospital closures</li> <li>• Discussing allowing paramedics to give antibiotics for open fractures</li> <li>• Still working on the EMR/EMT curriculum review/revision</li> </ul>
RTAC Coordinator	<ul style="list-style-type: none"> <li>• Reviewed 2023-2024 expenses</li> </ul>
Process improvement committee	<ul style="list-style-type: none"> <li>• Gina and Haley presented a case review</li> <li>• STAC is reviewing the Regional PI Guideline document. General membership were asked if they had any suggestions. None voiced.</li> <li>• Committee will meet after the general meeting and review data</li> </ul>
Out of Hospital Committee	<ul style="list-style-type: none"> <li>• Have more Thorasites and Pelvic Binders available for paramedic services</li> <li>• Discussed a PI project related to heat loss/hypothermia in trauma patients. Noted that pre-hospital temperatures are challenging and inaccurate. Will look at education related to methods to prevent heat loss.</li> <li>• Will be looking at education related to MCI response when the updated state document is released.</li> <li>• Fall conference is being planned</li> <li>• Services are encouraged to participate in the EMS-C national survey</li> <li>• Discussed the Active Shooter Incident Management course and determined that we would not host the training but support the program in general</li> </ul>
Injury Prevention Committee	<ul style="list-style-type: none"> <li>• Looking for additional participation in the committee. Email Michael or Amanda if interested</li> <li>• Planning for the Stop the Bleed classes for schools in the Fall. We will be reaching out for help. The Medical College of Wisconsin students have a survey that they are asking participants to take.</li> </ul>
Conference Planning Committee	<ul style="list-style-type: none"> <li>• Planning for the fall EMS conference is going well. A flier should be coming from MSTC soon.</li> </ul>
Other business	<ul style="list-style-type: none"> <li>• None</li> </ul>
Future Agenda Items	<ul style="list-style-type: none"> <li>• Reminder that the September meeting will be in person and we will have lunch and plan for some additional content</li> </ul>

Announcements/ Training	<ul style="list-style-type: none"><li data-bbox="488 149 1349 212">• MCHS Rural Trauma/Acute Care Symposium will be in Marshfield on October 18.</li></ul> <p data-bbox="537 239 1260 270">See Calendar at <a href="http://NCR-TAC-WI.org">NCR-TAC-WI.org</a> for more events and details</p>
Adjournment	Motion to adjourn by Wall. Second by Horn. APPROVED. Meeting adjourned.

Next Meeting:  
Thursday, September 12, 2024  
9:00 am – Noon  
Marshfield Medical Center