

## **Instructions to install Affinity**

Go to <http://www.grandstream.com/support/tools>  
Scroll down until you see GS Affinity. Click on it to download. Install it and the other app that comes with it. (Bonjour) Once it's finished installing, click on the windows icon and scroll down till you see a Grandstream folder. Open the folder and you'll see Grandstream Affinity. Launch it. It'll ask for an extension number to connect to. Below that you'll see a tab that says ADVANCED, click that. Enter the IP Address of the phone. (You can find the phone's IP address by pressing the "menu" button, then navigate to the status icon and press the enter button again. Scroll down to "network status" and press the enter button again. Your address is to the right of "IPv4 Address".) There will be a 4 digit number on the screen of your phone, enter it in the prompt box on your computer. That's it. It'll automatically sync the call history. It should automatically sync any numbers already stored in the phone's directory. When you're done, minimize the Affinity app, don't close it. When an incoming call comes in you'll see the pop up in the bottom right corner.

## **How to add contacts from history**

Click on the History icon.  Click on an entry. This will highlight the entry and you'll see three new icons, a green phone, a blue plus sign, and a red trash can. To add this entry to your phone book, press the plus sign icon.  A "contact details" page will open. This is where you can make any changes to the entry before you save it. Once you're done, click on the "save tab".

## **How to manually add contacts**

Click on the contacts icon.  This will bring up any contacts you've previously added as well as a search bar. Click on the "plus sign" icon to the right of the search bar.



This will bring up the "contact details" page. Here you can add your contact name and number and any other pertinent information you want. Once you've finished, click on the "save" tab.