

Valerie Kemp

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2022 Rates

Effective January 1, 2022

| SERVICE | MINIMUM FEE | CPA HOURLY | STAFF HOURLY |
|--|-------------|------------|--------------|
| Form 1120/1120S - Corporation (includes TN FAE 170) | \$ 950.00 | \$ 225.00 | \$ 80.00 |
| Form 1065 - Partnership (includes TN FAE 170) | \$ 500.00 | \$ 225.00 | \$ 80.00 |
| Form 1040 - Individual (includes TN INC-250) | \$ 300.00 | \$ 225.00 | \$ 80.00 |
| Basic Business Package - Monthly Bookkeeping Services | \$ 600.00 | \$ 225.00 | \$ 80.00 |
| Quickbooks Training | \$ 100.00 | \$ - | \$ 80.00 |
| Consulting Services | - | \$ 225.00 | \$ 80.00 |
| Live Monthly Payroll Services - Rate for 5 or less employees | \$ 175.00 | - | - |

Tax Return Preparation is subject to a minimum fee based on the type of return being filed. Necessary accounting work in conjunction with the tax return, with prior client approval, will be billed at our standard hourly rate. It is important to understand that every tax return is different. The forms necessary to complete a tax return may vary from year to year as a client's situation changes. For that reason, final pricing is always subject to a client's individual situation and the complexity of their return.

The Basic Business Package is a monthly service tailored to the specific accounting needs of your organization. This service includes monthly profit and loss statement, unlimited discussion of accounting and business related questions, timely preparation of all state and federal tax forms and tax planning and preparation. This will help you monitor your business better allowing you to see future trends develop. Use us as a sounding board in all important financial decisions. Have peace of mind knowing your tax reports are filed on time saving you money in penalties and interest for late filing.

Quickbooks Training allows our Quickbooks Certified staff to train you at our office or onsite at your facility in the functions of Quickbooks that are most suited for your organization. A curriculum is created with your current knowledge level of Quickbooks in mind.

Consulting Services are offered in the area of tax advisory, estate planning and litigation support. All tax clients receive one free hour of tax consultation per year as a courtesy for being a loyal client. Any time spent over the hour will be billed at the hourly rates listed above.

All initial new client contact/interview meetings and engagement quotes are done free of charge; however, it needs to be clearly stated upfront if the meeting is for a consultation seeking tax advice or an interview in an attempt to choose a CPA. Accounting advice will not be given during interview meetings or engagement quotes. Should the initial meeting result in a consultation meeting with tax advice given, our hourly rates are payable at time of meeting or will be considered fulfillment of the client's one free hour of business consultation per year. Email and telephone correspondence may constitute tax advice and therefore, billable with a minimum increment of 15 minutes.

Live Monthly Payroll Services include weekly, bi-weekly or monthly payroll processing, including deductions, withholdings and garnishments, payroll tax filing and compliance with federal and state corporate agencies, direct deposit capabilities and check signing and stuffing, overnight delivery of your payroll checks, and electronic payroll reports and all year-end Forms W2.

Please contact our office to inquire about other services not mentioned above or for a fee estimated for your specific situation.