



OFFICIAL MINUTES OF THE NEWTON CITY COUNCIL

108 N. Van Buren St

Newton, IL 62448

October 15, 2019

Finance Committee Meeting at 5:15 PM before City Council Meeting

1. CALL TO ORDER: Mark Bolander, Mayor
Mayor Mark Bolander called the meeting to order at 6:02 PM.
2. PLEDGE OF ALLEGIANCE led by Alderman Gayle Glumac.
Pledge of allegiance to the flag was led by Alderman Gayle Glumac.
3. ROLL CALL: Rosetta York, City Clerk
Physically present: Gayle Glumac, David Brown, Larry Brooks, Robert Reisner, Eric Blake and Marlene Harris
Absent: None
Also present: Attorney Max Tedford, Treasurer Melissa Brooks and Clerk Rosetta York
4. ADOPT OR AMEND AGENDA:
Motion was made by Reisner, seconded by Harris, to adopt the proposed agenda.
Ayes: Glumac, Brown, Brooks, Reisner, Blake, Harris
Nays: None
5. APPROVAL OF REGULAR MINUTES of October 1, 2019:
Motion was made by Reisner, seconded by Brown, to approve the minutes of the October 1, 2019 meeting of the Newton City Council.
Ayes: Brown, Brooks, Reisner, Blake, Harris, Glumac
Nays: None
6. APPROVAL OF BILLS & ACCOUNTS PAYABLE
Alderman Harris reviewed the pre-pays in the amount of \$290,699.77 and the bills and accounts payable earlier today and make a motion to approve the pre-pays and authorize payment of the bills and accounts payable in the amount of \$112,110.57.
Brooks seconded the motion.
Ayes: Brooks, Reisner, Blake, Harris, Glumac, Brown
Nays: None
7. PUBLIC COMMENTS/COMMUNICATIONS: **None**
8. OLD BUSINESS:
 - a. Consider and act on approving the 2018/2019 fiscal year audit.
Motion was made by Harris, seconded by Brooks, to approve and accept the 2018/2019 fiscal year audit.
Ayes: Reisner, Blake, Harris, Glumac, Brown, Brooks
Nays: None
 - b. Consider and act on approving the 2018/2019 TIF fiscal year audit.
Motion was made by Harris, seconded by Brooks, to approve and accept the 2018/2019 TIF fiscal year audit.
Ayes: Blake, Harris, Glumac, Brown, Brooks, Reisner
Nays: None
 - c. Consider and act on a donation to INRR Santa Train of \$250 for coats, hats and gloves.
Motion was made by Reisner, seconded by Glumac, to authorize a donation to INRR Santa Train of \$250 for coats, hats and gloves.
Ayes: Harris, Glumac, Brown, Brooks, Reisner, Blake
Nays: None
 - d. Consider and act on quote for computers and software upgrade for Treasurer's office from Kemper Technology at \$7994.96. (The amount is not known at the agenda's posting. The quote will be discussed at the Finance Committee Meeting 10-15 at 5:15 PM)
Motion was made by Harris, seconded by Brooks, to authorize payment for computers and software upgrade for Treasurer's office from Kemper Technology at \$7994.96.
Ayes: Glumac, Brown, Brooks, Reisner, Blake, Harris
Nays: None
9. NEW BUSINESS:
 - a. Consider and act on Special Event Application for Jasper County Chamber of Commerce Scare on the Square, October 12, 2019 at 3:00 PM to 6:00 PM.
Motion was made by Reisner, seconded by Glumac, to approve Special Event Application for Jasper County Chamber of Commerce Scare on the Square, October 12, 2019 at 3:00 PM to 6:00 PM.
Ayes: Brown, Brooks, Reisner, Blake, Harris, Glumac
Nays: None



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Nays: None

- b. Consider and act on Special Event Application Wade Fire District Open House/Fire Prevention on October 12, 2019 between 10 AM and 2 PM.

Motion was made by Glumac, seconded by Reisner, to approve Special Event Application Wade Fire District Open House/Fire Prevention on October 12, 2019 between 10 AM and 2 PM.

Ayes: Brooks, Reisner, Blake, Harris, Glumac, Brown

Nays: None

- c. Consider and act on Amber Volk attending training at 2019 NREDA (National Rural Economic Developers Association) Annual Conference, hotel and registration fees are \$1,353.68 plus other allowable fees on November 6-8, 2019.

Motion was made by Reisner, seconded by Harris, to authorize Amber Volk attending training at 2019 NREDA (National Rural Economic Developers Association) Annual Conference, hotel and registration fees are \$1,353.68 plus other allowable fees on November 6-8, 2019.

Ayes: Reisner, Blake, Harris, Glumac, Brown, Brooks

Nays: None

- d. Consider and act on Dumpster Reimbursement application for \$1,029.20 for the demolition of a garage at 409 Sycamore St owned by Fred Bergbower.

Motion was made by Harris, seconded by Brown, to authorize Dumpster Reimbursement application for \$1,029.20 for the demolition of a garage at 409 Sycamore St owned by Fred Bergbower.

Ayes: Blake, Harris, Glumac, Brown, Brooks, Reisner

Nays: None

- e. Consider and act on Dumpster Reimbursement application for \$787.00 for the demolition of a garage at 106 Wilson St owned by Marc Shamhart.

Motion was made by Brooks, seconded by Glumac, to authorize Dumpster Reimbursement application for \$787.00 for the demolition of a garage at 106 Wilson St owned by Marc Shamhart.

Ayes: Harris, Glumac, Brown, Brooks, Reisner, Blake

Nays: None

- f. Consider and act on accepting Alec Westrich's resignation.

Motion was made by Brown, seconded by Reisner, to accept Alec Westrich's resignation effective October 11, 2019.

Ayes: Glumac, Brown, Brooks, Reisner, Blake, Harris

Nays: None

- g. Consider and act on advertising for full-time and part-time police officers with certification preferred.

Motion was made by Brown, seconded by Glumac, to approve advertising for full-time and part-time police officers with certification preferred.

Ayes: Brown, Brooks, Reisner, Blake, Harris, Glumac

Nays: None

10. COMMITTEE REPORTS OR COUNCIL REPRESENTATIVE REPORTS: Personnel 10-08-19, Finance Committee 10-15-19 and EMA 10-10-19

Brooks, Personnel--- All Department Heads discussed their ongoing work. They all said how great everybody works together among departments. Police Department is working on a couple of grants for the satellite radios. The Council and Mayor thanked all the department heads for saving the city money and being so cooperative with everyone. The meeting adjourned at 7:00 PM

Brown, EMA--- Ed Francis discussed EMA's involvement in Corvette Funfest that came to Newton. He stated there were about 44 volunteers that helped out. Approximately 400-500 Corvettes were in town. EMA has helped in a couple of searches lately. One of them was the missing person at Martinsville. Doug Long reported that there have been five Air Evac assists since our last meeting. Ed and Doug attended the IEMA conference in Springfield the first week in September. Next scheduled meeting will be January 9th, 6:00pm at the County Building. Meeting adjourned 6:35pm.

Harris, Finance--- Ann Marie Hopkins, from Kemper CPA Group LLP, discussed the 2018-19 audits. They were clean, unmodified option and within the debt limit. Discuss the computer upgrades, software updates, the quotes. Kemper's was \$7994.96. Civics' quote was over \$40,000 without the hardware. The City Treasurer is going to check into a server for their department or see if the clerk's server could be shared. Adjourned 6:02 pm.

11. STATEMENTS:

Council Members:

Glumac: No Comment



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Brown: He wished Alec Westrich well in his new position. The miniature golf has had the new carpet installed.

Brooks: He wished Alec Westrich well in his new position. The people who did Homecoming Parade did a good job.

Reisner: Street Department has sealed the Streetscape brick sidewalk. It looks good.

Blake: No comment

Harris: Gave the Payment and Billing Adjustment Report to the Council.

City Attorney: No comment

City Treasurer: No comment

City Clerk: I will email Republic Services again about their Fall trash pick-up for everyone within the city limits even if they do not have an account with Republic Services.

Mayor:

- The auditors recommendations from 2017-18 audit were corrected mid fiscal year so they are still on 2018-19 audit, but they have been corrected. The City is operating in the black. The auditors issued an unmodified opinion which means an opinion where auditor expresses an opinion that financial statements are presented, in all material respects, in accordance with applicable financial reporting framework. Electric and Water Departments are both operating with a 7.6 % loss, which means 7.6 % is not billed and collected. Example are streetlights, flushing fire hydrants, water main leaks, Christmas lights, Fire Protection, etc. It was a clean audit which indicates the auditor's belief that the entity's financial statements fairly present its financial results, financial position, and cash flows.
- The Chamber's "Scare on Square" was excellent.
- Eagle Pride appreciation dinner for supporters is October 24th at 5:15 PM. The Council is invited.
- The net metering code for solar panels needs updated. There will be an Electric Committee to discuss this topic.
- Mike Shaw, from SCIP&DC, would like for Newton to pass a Resolution against fraud, waste and abuse policy. At this time it is not required for grant applications but it might be soon.

12. NEXT REGULAR MEETING: **November 5, 2019 at 6:00 PM**

SCHEDULED COMMITTEE MEETINGS: **Public Hearing/EMA October 22, 2019 at 6:30 PM in the Newton High School Auditorium**

13. EXECUTIVE SESSION: Litigation, potential litigation and sale of real estate

Motion was made by Brown, seconded by Harris, to go out of open session and into closed session to discuss litigation, potential litigation and sale of real estate pursuant to the exceptions section of the Open Meetings Act pertaining to those areas of discussion.

Ayes: Brooks, Reisner, Blake, Harris, Glumac, Brown

Nays: None

Open session suspended at 6:31 PM.

Motion was made by Harris, seconded by Glumac, to go out of closed session and back into open session.

Ayes: Reisner, Blake, Harris, Glumac, Brown, Brooks

Nays: None

Open session resumed at 6:50 PM.

Mayor Bolander announced that during closed session the council discussed litigation, potential litigation and sale of real estate.

14. ADJOURNMENT

Motion was made by Brown, seconded by Harris, to adjourn the meeting.

Ayes: Blake, Harris, Glumac, Brown, Brooks, Reisner

Nays: None

Meeting adjourned at 6:54 PM.

Submitted by Rosetta M. York

ACCOUNTS PAYABLES October 16, 2019

ECONOMIC DEVELOPMENT

Steve Jones Plumbing & Hardware	\$9.30
Total Economic Development	\$9.30

GOLF

Kirchner Building Centers	\$4.99
Doug's Custom Installation	\$3,200.00
Total Golf	\$3,204.99

STREET

Alliance Tractor LLC.	\$23.98
Bradford Supply Company	\$879.73
Beverlin Oil Company, Inc.	\$891.22
CCI Redi Mix	\$388.50
Cintas	\$19.38
Ryan Egleston	\$250.00
Steve Jones Plumbing & Hardware	\$5.59
Jasper Clothiers	\$296.50
Kirchner Building Centers	\$75.23
Martin's IGA	\$25.14
Newton Part Supply, Inc.	\$136.88
South Central FS	\$12.12
Smithenry Trenching, Inc.	\$532.00
Stetson Building Products LLC.	\$1,520.58
Michael Todd & Company, Inc.	\$336.06
Terminix International	\$26.66
Total Street	\$5,419.57

POLICE

Gwen Baker	219.22
Birch Auto Service & Towing	319.65
Paul Conlin	\$1,050.00
County of Jasper	\$6,913.87
Cintas Corporation	\$61.76
Dash Medical Gloves	\$76.90
Derick Fischer	\$200.00
Mike Fischer	\$200.00
4Imprint	\$553.78
Gall's	\$225.01
Global Technical Systems, Inc.	\$82.00
Jasper Clothiers	\$295.00
Jasper County Sheriff's Office	\$100.23
Steve Jones Plumbing & Hardware	\$64.29
Jeff Long	\$336.15
Myron Corporation	\$303.50
Martin's IGA	\$22.55
Newton Part Supply, Inc.	\$93.74
Nelson Systems Inc.	\$5,900.00
Office Essentials	\$22.70
Pennington Ford	\$44.01
P.F Pettibone & Co.	\$13.00
Mike Swick	\$83.15
Tarr's Squeaky Clean Carwash, Inc.	\$150.00
Tractor Supply Company	\$36.46
Telecommunications & Elect of Southern IL-T.E.S.I.	\$343.09
Technology Management Revolving Fund	\$177.08
Total Printing Systems	\$39.00
Terminix International	\$26.67
Verizon Wireless	\$117.04
Weber, Tedford, Heap & Ayres, P.C.	\$3,234.47
Weston's Lawn Service & Equipment	\$120.00
Total Police	\$21,424.32

CEMETERY

Weston's Lawn Service & Equipment	\$4,113.00
Total Cemetery	\$4,113.00

PARK

Arbor Day Foundation	\$10.00
Card Service Center	\$124.45
Illinois Department of Agriculture	\$60.00
Kirchner Building Centers	\$41.95
Jeremy McCarter	\$1,300.00
McClane Motor Sales, Inc.	\$116.10
Newton Part Supply, Inc.	\$1.49
Weston's Lawn Service & Equipment	\$1,325.50
Total Park	\$2,979.49

POUND

County of Jasper	\$1,140.42
Hostettler Nuisance Control	\$525.40
Total Pound	\$1,665.82

GENERAL ADMINISTRATION

Gwen Baker	\$219.22
Embarras River Tourism Council	\$30.00
Illinois Codification Services	\$125.00
Steve Jones Plumbing & Hardware	\$56.97
Kemper Technology	\$183.50
Lorenz Supply Company	\$133.70
Office Essentials	\$301.17
Total Printing Systems	\$117.00
Terminix International	\$26.67
Weber, Tedford, Heap & Ayres P.C.	\$87.50
Total General Adm	\$1,280.73

POOL

Card Service Center	\$77.97
Kirchner Building Centers	\$2.24
Martin's IGA	\$5.97
Newton Part Supply, Inc.	\$3.29
Total Pool	\$89.47

TOTAL GENERAL FUNDS \$40,186.69

EMA

County of Jasper	\$465.76
Total EMA	\$465.76

MFT

Larry Heuerman	\$445.63
	\$445.63

TORT

CoreSource	\$1,294.69
Total TORT	\$1,294.69

CAPITAL DEVELOPMENT

Amber A Go Go	\$500.00
Jasper Clothiers	\$433.00
SCIRP & DC	\$663.00
Weber, Tedford, Heap & Ayres P.C.	\$43.75
Weston's Lawn Service & Equipment	\$120.00
Total Capital Development	\$1,759.75

TIF

Borgic Designs	\$2,565.33
CCI Redi Mix	\$580.00
Kirchner Building Centers	\$75.86
Nelson Systems, Inc.	\$5,900.00
Telecommunications & Elect of Southern IL-T.E.S.I.	\$343.09
Weber, Tedford, Heap & Ayres P.C.	\$175.00
Total TIF	\$9,639.28

TOTAL SPECIALS \$13,605.11

ELECTRIC

A-J Welding & Steel, Inc.	\$201.50
Alliance Tractor LLC.	\$13.23
Anixter, Inc.	\$1,183.71
BHMG Engineers	\$103.08
Beverlin Oil Company, Inc.	\$891.22
Cintas	\$50.86
Huddleston Supply, Inc.	\$9.88
Hall's Safety Equipment Corporation	\$456.00
IMCO Utility Supply Co.	\$2,075.00
Imperial Trailer Mfg. & Sales, Inc.	\$160.00
Itron, Inc. (refund)	-\$737.77
Steve Jones Plumbing & Hardware	\$38.37
JM Test Systems	\$1,829.50
Kirchner Building Centers	\$425.20
Newton Part Supply, Inc.	\$161.39
Online Information Services	\$48.90
Pennington Chevrolet Buick	\$172.05
Springfield Electric Supply	\$4,009.78
Solomon Corporation	\$12,386.50
Tractor Supply Co.	\$57.98
Terminix International	\$27.50
Total Electric	\$23,563.88

WATER

Beverlin Oil Company, Inc.	\$891.22
Card Service Center	\$391.59
DeNora Water Technologies, Inc.	\$1,696.00
EJ Water Cooperative, Inc.	\$1,529.13
Hawkins, Inc.	\$273.50
Iffert's Electric, Inc.	\$2,383.22
Itron, Inc (refund)	-\$737.77
Jasper Clothiers	\$96.00
Steve Jones Plumbing & Hardware	\$6.13
Kirchner Building Centers	\$21.26
Midwest Meter, Inc.	\$150.00
Martin's IGA	\$7.47
Newton Part Supply, Inc.	\$68.87
Schulte Supply	\$570.90
Tarr Chiropractic Clinic, Inc.	\$85.00
Vandevanter Engineering	\$18,563.00
Total Water	\$25,995.52

WWT

A-J Welding & Steel, Inc.	\$116.03
Birch Auto Service & Towing	\$280.00
Bradford Supply Company	\$72.11
Beverlin Oil Company, Inc.	\$891.23
CCI Redi Mix	\$194.25
Hawkins, Inc.	\$974.54
Heartland Classics Cars, Inc.	\$26.00
Itron, Inc.	\$1,567.75
Jasper Clothiers	\$820.30
Jensen Equipment Company	\$133.10
Steve Jones Plumbing & Hardware	\$92.47
Kirchner Building Centers	\$40.02
Landfill 33, Ltd.	\$1,344.30
Martin's IGA	\$60.31
Newton Part Supply, Inc.	\$357.58
City of Robinson-WWTF	\$128.00
South Central FS	\$10.75
Schulte Supply	\$522.70
Tractor Supply Co.	\$93.94
Truck Centers, Inc.	\$848.52
Terminix International	\$27.50
Wease Equipment, Inc.	\$36.00
Vandevanter Engineering	\$121.97
Total WWT	\$8,759.37

TOTAL PAYABLES=	\$112,110.57
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General Fund

Max Tedford	\$300.00
Police Petty Cash	\$42.70
Jasper County Sheriff's Office	\$100.23
Melissa Brooks	\$29.07
Newwave Communications	\$703.44
Pitney Bowes Inc.	\$47.25
Ameren Illinois	\$900.54
Verizon Wireless	\$1.91
Larry Brooks	\$208.80
LIUNA National Industrial Pension Fund	\$2,425.90
City of Newton	\$2,086.50
Newton Library	\$1,605.12
Wex Bank	\$1,686.62
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	\$10,138.08

Payroll

NCPERS Group Life Insurance	\$112.00
NGL Insurance Group	\$26.68
Local 1107 Secretary Treasurer	\$760.00
The Standard	\$312.80
State Disbursement Unit	\$870.00
American Heritage Life Ins. Co.	\$46.78
AFLAC	\$1,023.06
Standard Insurance Co. - Vision	\$302.96
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	\$3,454.28

INS A

The Standard	\$203.84
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DCCA Housing

South Central Planning Commission	\$2,614.81
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SPECIALS

Core Source, Inc.	\$1,103.16
Mike Swick	\$50.00
Symetra Life Ins. Co.	\$13,388.00
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	\$14,541.16

ELECTRIC

Alliance Tractor LLC	\$58,243.76
Imperial Trailer	\$7,760.00
Secretary of State	\$316.00
Ameren Illinois	\$74.34
Verizon Wireless	\$52.93
Pitney Bowes, Inc.	\$47.25
Norris Electric	\$66.75
NewWave Communications	\$103.94
Newto Post Office	\$137.29
Symetra Life Insurance	\$6,382.00
City of Newton	\$255.76
Illinois Power Marketing	\$127,382.77
Wex Bank	\$515.55
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	\$201,338.34

WATER

McClane Motor Sales, Inc.	\$38,142.00
Pitney Bowes	\$47.25
Newwave Communications	\$88.62
Ameren Illinois	\$86.65
Verizon Wireless	\$23.22
Newton Post Office	\$137.29
IL Environmental Portection Agency	\$10.00
Symetra Life Insurance Co.	\$3,736.00
City of Newton	\$4,447.91
UPS	\$23.29
James & Jacqueline Robards	\$800.00
Wex Bank	\$307.60
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	\$47,849.83

WWT

Verizon Wireless	\$52.93
Ameren Illinois	\$87.12
NewWave Communications	\$88.62
Pitney Bowes Inc.	\$47.25
Newton Post Office	\$137.30
Secretary of State	\$158.00
Symetra Life Insurance Co.	\$3,969.00
City of Newton	\$5,355.69
Wex Bank	\$663.52
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	\$10,559.43

Total Prepays = \$290,699.77