

MINUTES OF BOARD OF TRUSTEES MEETING
May 22, 2017
VILLAGE OF CLAYCOMO, MISSOURI

The recessed Regular Meeting of May 8, 2017 was called to order at 7:04pm, by Chairman Barker. Trustee McClure moved to adjourn the Regular Meeting of May 8, 2017, seconded by Trustee Hook. All yea. Motion carried.

The Regular Meeting of May 22, 2017 was called to order. Those Present: Trustees Daryl G Hook, Roxanna McClure, Greg Thompson, Chairman Marina Barker, Chief Matt Coonce, Fire Chief Eric Miles, and Village Clerk Sheri Chapman. Trustee Norma Sulzberger was absent.

Chairman Barker asked everyone to stand for the Pledge of Allegiance.

Trustee Hook moved to approve the Minutes of the Regular Meeting of May 8, 2017 as corrected, seconded by Trustee McClure. All yea. Motion carried.

Trustee Hook moved to approve the Payment of Bills for the period of May 6, 2017 thru May 18, 2017, seconded by Trustee McClure. All yea. Motion carried.

OLD BUSINESS:

Trustee Thompson asked if the water company had been contacted regarding the seed and sod on Longfellow and surrounding streets. Clerk Chapman stated she had been in contact with the contractor and they had plans to do it soon but the rain had been a factor.

Trustee McClure stated she had spoken to Clerk Chapman and the flags had been obtained and asked if Chief Coonce could have an officer provide assistance in changing them out.

McClure also asked Clerk Chapman to look into proceeding with formal notification of the Barvick property off NE Dickenson Lane. The fire had been over 90 days and the building is a dangerous building and has nuisance violations such as the grass height. Clerk Chapman will prepare a certified letter to the owners. Chief Miles stated he had the contact information for the property owner and would provide it to Clerk Chapman.

McClure also asked for a list of electrical issues be made, which included the city hall entry lights and the flagpole lights, and to hire someone to get them resolved. It was noted it would be in the best interest for safety.

She addressed Chief Coonce briefly and stated concern over the amount of mutual aid we are providing for Pleasant Valley. The Board agrees it is needed, but feel it should be addressed that often Pleasant Valley has only one officer on duty and our officers assist. Chief Coonce agreed an officer should remain in the Village but the board agreed there are times both officers may need to assist in certain situations. It was commented by members of the Board they may wish to meet with the Mayor and their board to discuss it further, if needed.

Clerk Chapman confirmed that there were flags in her office to replace the worn flags flying. In addition, the shop they purchased from is able to take the flags and properly dispose of them. The eagle top still needs to be replaced and she was working on getting a correct one because the options to attach the current one had not been successful.

Chief Coonce stated he had met with the Pleasant Valley Police Chief regarding the Pleasant Valley dispatch contract. Pleasant Valley was working on a copy of the contract and it should be coming for the boards review.

He also stated that since the last meeting, he spoke to Officer Kennedy and reviewed the ordinances regarding the gas tank at Blue Nile. The ordinance as it reads is specifically regarding filling stations, therefore the current ordinance cannot be applied to this situation.

NEW BUSINESS:

Resident, Linda Callahan, asked about a dumpster that has been at #7 Park Avenue for 36 days. Chief Coonce stated he would have Officer Kennedy visit and check if a demolition permit were needed. She also stated there is a dark area off 69 and Park Avenue and asked we contact KCP&L to see if a light could be added. Chairman Barker stated the area is darker and believed it may have had light in that area before from a business which had lights off the back of its building. Chief Coonce stated he would have the officers take a look regarding areas that lights may be out or possibly needed.

Trustee Thompson thanked the Road District for running the sweeper all weekend to keep the Village clean. He appreciated the good job they are doing.

Mr. Hook asked for clarification of the use of the 1%-Equipment replacement fund. He questioned if the sewer expenses could be paid from this restricted account as it states other expenses. Chairman Barker noted the language had been reviewed previously and could be looked at again for specific items. She stated the initial purpose was established to assist with purchasing larger items such as the fire truck and police cars. It was noted that Trustee McClure reviewed many items during the budget process to confirm the expenditures.

Trustee McClure invited everyone to think about setting up a separate meeting to discuss revenue sources such as real estate, sales tax, bonds, etc. Research would need to be done and support of the residents would be needed. Salaries, equipment and insurance costs keep going up and the Village needs to be proactive in finding additional revenue sources. Discussion regarding demographics for economic development would be of benefit. Clerk Chapman suggested September or October when the semi-annual report would be presented to evaluate the current year's expenditures and to allow for discussion and possibly an April election ballot issue.

Clerk Chapman reminded everyone Court Clerk Stewart would be at training and they would be closed at City Hall on Monday, May 29, in observance of Memorial Day.

Fire Chief Miles stated he checked under the bridges to find that there was one log sitting under Interstate 435 but it was not blocking water flow. They had pulled one tree from the road after the storm and took care of it. He followed up from the last meeting and found there are two fire hydrants on Briar Lane and N Emerson that have not yet been tested.

Trustee McClure moved to accept the resignation of Full-time Officer Adam Wade effective May 16, 2017, seconded by Trustee Hook. All yea. Motion carried.

Trustee McClure moved to promote Officer Justin Boyles to Full-Time status effective June 7, at the annual rate of pay of \$36,751, and to serve the standard six-month probation, seconded by Trustee Hook. All yea. Motion carried.

Trustee McClure moved to approve sign applications for Three Temporary Sign Permits for Metro PCS, two-2 ½ feet by 7 Foot Feather Flag, 411 US 69 Hwy, in the median and one-2 ½ feet by 7 Foot Feather Flag, 411 US 69 Hwy, in front of the store on the sidewalk, as specified, subject to the building inspector's approval, seconded by Trustee Hook. All yea. Motion carried.

Application for building permit fee from Bob and Wanda Koehn. Trustee Thompson moved to approve a building permit application, for a carport at 37 N Bryant St., subject to the building inspector's approval, seconded by Trustee McClure. All yea. Motion carried.

Clerk Chapman stated she was still working on journal entry recommendations from the prior audit. Upon review of the applicants received, she asked the board to consider a one-year agreement with Accounting Solutions Group, LLC. She felt they had recommended some changes that were being implemented and they were very helpful. Trustee Hook was concerned and stated it is important to have different auditors to review the records after an extended period. Everyone agreed and Clerk Chapman noted that although Bruce Culley was a part of their company that the auditors the Village worked with were different. He agreed they were very prepared and appreciated the work they did. Trustee McClure agreed that having someone new is beneficial but was concerned the other two auditing firms were from out of town. Accounting Solutions Group, LLC was available to come back in and work with Clerk Chapman without any issues. It was also stated since the year had already began and they wanted to properly file the audit this year that it would be a learning curve for a new auditor at this point in this year. Clerk Chapman stated she would have no issue trying to seek other firms next year to bid. She was willing to present the list of various auditors that were reached out to bid for this year.

Trustee McClure moved to accept Accounting Solutions Group, LLC, at 8320 N Oak Trfwy, Kansas City, MO, at the cost of \$7,500.00 for the 2017 Annual Audit of April 1, 2016 to March 31, 2017, seconded by Trustee Thompson. All yea. Motion carried.


Trustee McClure moved to go into Executive Session as required by RSMO Section 610.021 (1) Legal, (3) Employee Matters, and/or (12) Contracts and that all records be kept sealed and confidential, seconded by Trustee Thompson. Roll call: Trustees Hook, yea; McClure, yea; Sulzberger, absent; Thompson, yea; and Chairman Barker, yea. Motion carried. Recessed 8:26pm.

The meeting was called back to order at 9:15pm.

There being no further business with the board, Trustee McClure moved to recess the meeting subject to the call of the Chairman, seconded by Trustee Hook. All yea. Motion carried. Recessed at 9:16pm.



Sheri Chapman
Village Clerk



Marina Barker, Chairman
Board of Trustees