

IASv5 Resident QuickStart Guide

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Dear Resident,

Your community is providing you with new online Visitor Management software, **IASv5**. This software will improve how you manage your visitors and how they are processed at your manned gates. Please follow these simple steps below to start using the new system:

Login

This new experience will require you to navigate to your community url <u>https://yourcommunityname.iasv5.com</u>. You will be presented with a screen like the one below. Enter your email and password and click on the Login button, if you don't know your credentials, contact your HOA Management office for assistance. If you've forgotten your password, click on the "Forgot your Password?" link to reset it. An email link will be sent to the email on record.



Note: Depending on your community settings you might not be able to add, modify or delete Vehicles or Devices. You can never modify your address.



Homepage / My Account

Upon successful login, you will be redirected to your account profile. This screen will provide an overview of all the information associated with your property/account in the system.

My Account

You can always go back to your account page by clicking on the link from the top right submenu.

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		💼 IASv5 - L	og in		
5~5					Lane Doe
					My Profile
Accou	Int: JANE DOE				Support About Us
Email:	jane_doe@iasv5.com		Address:	100 Main Street	Contact
Phone:	6195194434		Zip:	92101	o ta Lagout
Mobile:	6195194434				Last login: 02 Mar 18:5
Account	Extended Info Occupants Visitors	Vendors Vehicles Pets Settings			
Acc	:ount			0 Details	
Email:		jane_doe@iazu5.com		Phone:	(619) 519-4434
First Na	amer	Jane		Phone 2:	N/A
Last Nor	imet	Doe		Mobile:	(619) 519-4434
Spouse		Sweetle		Spouse Hobile:	(760) 220-9749
HOA Nu	inber:	619		Roles	Resident
Member	er Since:	01 Feb 11:53		Greeting:	Mrs
Last Legin	gini	02 Mar 18:58		Salutation:	N/A
Q Add	fress				
Address	ĸ	100 Main Street		Address:	N/A
Address	s 2:	N/A		Address 2:	N/A
City		San Diego		City	N/A
				States	N/A
State:		CA			
State: Zip:		CA 92301		Zipi	N/A



Manage your Occupants / Visitors / Vendors

You can manage your Occupants, Visitors and Vendors by navigating across the tabs in your account view, you will get a list displaying the associated information with your account on each one of the tabs and if you want to add a new record you can use the blue buttons on the top right of the page to do so.

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				🛍 IASv5 - Lo	og in			
ÌIAS∨S								-
shboard								
	🎍 Visitor: A	Ana Lydia Benitez						
								e Back 🖌 Edit
		🛔 Visitor Details						
		First Name:			Ana Lydia			
		Last Name:			Benitez			
		Visitor Of:			Jane Doe			
		Relation:			YellowSoft			
		Visitor Type:			Vendor			
		Email:			noriega.alex@gma	il.com		
		Phone:			619-1234567			
		Notes:			wpf 123			
		Visitor Activity						
		FIRST	LAST	RELATION	LICENSE	TYPE	PROCESSED ON	
		Ana Lydia	Benitez	YellowSoft	123	Vendor	Feb 5 00.10	
		Ana Lydia	Beritez	YellowSoft	123	Vendor	Feb 5 00:04	
		Ana Lydia	Benitez	YellowSoft	123	Vendor	Feb 5 00:04	
		Ana Lydia	Benitez	YellowSoft	123	Vendor	Feb 4 23:54	
		Ana Lydia	Benitez	YellowSoft	123	Vendor	Feb 3 02:09	

Verify all your data.

Feel free to navigate through all the tabs and double check / update all of your information. Doing this will make the transition process easier and smoother for you and all the community Management.

Account: JANE DO	Account: JANE DOE								
Email:	jane_doe@iasv5.com		100 Main Street		× 141				
Phone:	6195194434		92101		O Add to Account -				
Mobile:	6195194434				Last login: 02 Mar 21:5				
	anaanta Ulataan Ulaadaan Ulabidan Bata Kattia								
Account Extended Into O	xupants visitors vendors venictes Pets Settinj	9							
Account			0 Details						
Email:	jane_doe@iasv5.com		Phone:	(619) 519-4434					
First Name:	Jane		Phone 2:	N/A					
Last Name:	Doe		Mobile:	(619) 519-4434					
Spouse:	Sweetle		Spouse Mobile:	(760) 220-9749					
HOA Number:	619		Role:	Resident					
Member Since:	01 Feb 11:53		Greeting:	Mrs					
Last Login:	02 Mar 21:56		Salutation:	N/A					
♀ Address									
Address:	100 Main Street		Address:	N/A					
Address 2:	N/A		Address 2:	N/A					
City:	San Diego		City:	N/A					
State:	CA		State:	N/A					