

Unity Area Regional Recycling Center

95 Leonard Road
Thorndike, Maine 04986
email: uarrc@uninets.net

Phone: 207-568-3117
Fax: 207-568-3119

August 18, 2022

1. Bring Meeting to Order: Meeting brought to order at 7:05 p.m. at UARRC Warehouse
2. Board Members & Alternates Present:

Paige Ziegler (Montville)	Diana Hauser (Unity)
Phil Bloomstein (Freedom)	Michael Berry (Thorndike)
Kip Penney (Knox)	Beth Soucie (Unity)
Ross Nason (Dixmont)	Don Pendleton (Dixmont-ALT)
Jenny Tibbetts (Jackson)	Eleanor (Eli) MacMakin (Freedom-ALT)
Jeff Reynolds (UARRC Manager)	
3. Board Members & Alternates Absent:

Robert Hogg (Troy)	Greg Falzetta (Thorndike-ALT)
Sharon Hibbard (Montville-ALT)	
4. Approve July Minutes:

Motion to Accept, Seconded, Approved
5. Agenda Adjustments:

Diana wanted to bring attention to the fact that the uninets.net email address would no longer be supported after September 30th. There is no support being offered for transition to new addresses.

Motion to Accept, Seconded, Approved

A short discussion followed as to alternatives. Nothing decided as of yet.
6. Manager's Report:

We have shipped a truck of electronics since last meeting

We have shipped a truck of mixed paper and OCC since last meeting

Due to changes, we have had to return to 'wiring' all mixed paper, OCC, newspaper, and office white bales instead of the 3/4" strapping we have been using.

We are still able to use the strapping on tin, aluminum and all our plastics at this time
7. Chair Report:

This is an addition to the Manager's Report by Jeff.

A customer incident was reported last Tuesday, August 9. A customer dumped unclean

materials, was guilty of offensive gestures and disregard for safety issues. This has happened before with said customer.

The recommendation is that this customer is banned from using the UARRC. A letter to the customer's town has been drafted and the UARRC representatives from said town will deliver the notice.

A short discussion followed with reminders that more signage might be needed at the Center. It was pointed out that this particular customer has been spoken to many times before. It was also pointed out that most customers are very cooperative and adhere to all the 'rules', but more (and ongoing) education is always important.

8. Discussion of Bookkeeper/Accountant:

Research has been done re: bookkeeping services (by Phil & Jenny)

In-House files must be updated and 'duties/responsibilities' discussed with potential candidates and with Board members

more information will follow at next meeting in October

9. Strategic Plan 2022-2023:

a Strategic Plan 2022-2023 was sent out to all Board Members by Greg

a basic plan/narrative

an ever-changing document

motion to Accept, Seconded, Approved

10. Common Ground Fair:

Diana (and Don) offered information. The Fair is held on September 23, 24, 25

Set-Up is on Thursday the 22nd Breakdown is Sunday evening/Monday

There are 3 committed volunteers and more Board Members are welcome.

Diana will send out more information as she receives it from MOFGA She will also send out a rota so the table can be manned all 3 days of the Fair. UARRC will be located in the Composting & Recycling area of the Fairgrounds.

11. Training Opportunity:

The MMRA is holding a tour and workshop on September 12 from 8:30-3:30

The MMRA will be touring the AIM Recycling and Kenny U-Pull facilities in Bangor and providing from Safety Works.

Diana will forward information to all Board members. *There is a registration fee.

12. Independent Accountant's Report:

An independent accountant's report on applying agreed-upon procedures was made available to Board Members. (If you missed this meeting & want a copy, please contact Michael.)

13. Announcement Reminder:

- * There will be no regularly scheduled meeting in September.
- * Please send to Diana any updated contact information.

14. Wrap & Assignments:

Some items are ongoing:

Phil continues to update the website & look into internet service issues (addresses).

Phil, Mike & Jenny are looking into bookkeeping services.

Diana will continue to update information about the Common Ground Fair table.

Diana will forward training opportunity to Board members.

15. Adjournment:

a Motion to Accept, Seconded, Approved to adjourn at 8:26 p.m.

16. Minutes Submitted:

Diana Hauser (Unity) UARRC Secretary