

**PROCEEDINGS OF THE REGULAR TOWN COUNCIL MEETING HELD ON MONDAY,  
OCTOBER 17, 2016 AT 7:00 P.M. AT THE CREWE LIBRARY AND CONFERENCE CENTER,  
CREWE, VIRGINIA**

Present: Mayor Greg Eanes, Council Members Aaron Reed, Steve Sisk, Bill Faas, Anne Stinson, Robbie Knight & Phil Miskovic

Absent: Town Manager Wade Walker & Council Member Billy Abel

Also Present: Attorney Tessie Bacon

The meeting was called to order by Mayor Eanes.

Moment of silent prayer followed by the Pledge of Allegiance.

**DELEGATIONS/CITIZENS COMMENTS**

Susan Christian commented how good it is to see the local police officers patrolling the Town.

**CONSENT CALENDAR**

Council Member Miskovic noted 2 changes that needed to be made to the minutes presented from the September meetings. First change was to the Regular September 2016 Council Meeting to the last sentence of the Economic Development report, statement should read: "Mr. Miskovic closed his report briefing Council on the Closer to my Grocer Coalition he attended stating the Commonwealth is facing a \$1.8 billion deficit resulting in a slim chance of funding for the coalition."

Second change was to the minutes presented for the September 2016 Special Meeting, statement should read: "Mayor Eanes then asked for a motion to offer the current vacant Council Member seat to the next highest vote recipient in our May 2016 election, Mr. William "Bill" Faas."

***Motion by Council Member Miskovic; seconded by Council Member Sisk, Council voted unanimously by voice vote to approve the Consent Calendar with changes as indicated by Council Member Miskovic and with bill sheet and additions totaling \$148,736.29. Motion passed.***

**MANAGER'S REPORT**

Town Clerk, Tiffany Sisk presented Manager Walker's report in his absence. Items discussed included the Town's current on-call policy for its employees. Manager Walker prepared a draft description of the definition of on call and proposed Council include it officially as part of the Town's Personnel Policy.

***Motion by Council Member Miskovic; seconded by Council Member Reed, Council voted unanimously by voice vote to formalize the draft description of the on-call policy to be included in the Town's Personnel Policy.***

Manager Walker had prepared in his report the Town's desire to discontinue the need for town stickers. The proposal is dropping the town sticker requirement and adding a \$3.00 to \$5.00 surcharge to the monthly utility bill. With this proposal the Town is expected to generate either \$39,000 or \$66,000 on average which would cover the annual revenue of \$38,000 for town stickers. Discussion followed.

Manager Walker also included in his report the concerns in taking steps in the future to protect the Town's water supply at Crystal Lake. He reached out to Nottoway County Health Department as well as the Office of

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Drinking Water with the Town's concerns. The Office of Drinking Water suggested adopting ordinances, but no official suggestion. The County Health Department suggested we consult our engineers.

**Manager's Report Cont'd**

Manager Walker's report concluded with the reminder that annual leaf pick-up would begin the week of October 24<sup>th</sup> and the Town Clerk needed a count for who would be attending the Annual Chamber Dinner.

**TOWN ATTORNEY'S REPORT**

Attorney Bacon provided Council with Blackstone's Ordinance on house numbering for 911 signage. She stated the ordinance looks good and she asked Council to advise on whether to advertise for a Public Hearing.

Attorney Bacon addressed the proposed grass violation surcharge stating a fine could not be imposed. She reported the Virginia State Code only authorizes for the cost of the grass cutting. She informed Council if the cost of cutting the grass could be supported, she would accept it. Discussion followed. No further action taken.

**MAYOR'S REPORT**

Mayor Eanes provided Council with a detailed informational report. He presented to Council the Workforce Investment Program meeting to be held on November 1<sup>st</sup>, 1 p.m. at the Crewe Library and Conference Center for the purpose of ascertaining the exact services available and how they can be accessed by our citizens.

Mayor Eanes informed Council there would also be a meeting with VDOT at the Town Office on October 19<sup>th</sup>, 10 a.m. to discuss the actions needed to establish a standard blue highway sign at the 49 North and 360 intersection pointing to Crewe with the words "gas, food, attractions".

Mayor Eanes and Council Member Knight inspected the old N&W building and determined it needed a new roof, as the leakage is causing deterioration. Financial assistance could be applied for but would not be available until 2018. Mayor Eanes instructed Council to further discuss this need for further action.

Mayor Eanes presented Council with a resolution authorizing Manager Walker to execute the agreements and to execute such other documents as may be required in obtaining financial assistance from United States Department of Agriculture, Rural Development Service. (See attached Resolution)

***Motion by Council Member Knight; seconded by Council Member Stinson, Council voted unanimously by voice vote to approve the resolution as presented in regard to financial assistance from USDA. Motion passed.***

Mayor Eanes informed Council since they would not be meeting before Veteran's Day, November 11<sup>th</sup> he proposed a resolution by Council to rededicate the Town of Crewe War Memorials, in an effort to afford Council the timely opportunity to make public recognition of Veteran's Day prior to the event and will also support Virginia General Assembly World War I and World War II Commemoration Commission programs to recognize the 100<sup>th</sup> Anniversary of World War I and the 75<sup>th</sup> Anniversary of World War II. A draft was submitted for consideration and action.

**Resolution to Re-Dedicate  
Town of Crewe War Memorials**

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Whereas April 2<sup>nd</sup>, 2017 is the 100<sup>th</sup> anniversary of United States Entry into the First World War, also known as the Great War for Democracy, in which about 687 Nottoway County men served and at least 27 died in service:

Whereas at least 271 of these veterans were from the Crewe-Burkeville area of which at least 17 died in service:

Whereas December 7<sup>th</sup>, 2016 is the 75<sup>th</sup> Anniversary of United States entry into the Second World War in which an estimated 1,000 Nottoway county veterans served and at least 56 died while on active duty;

Whereas at least 681 of these veterans were citizens of the Town of Crewe, of which at least 18 died while on active duty;

Whereas the re-dedication of the Town of Crewe War Memorials supports Virginia General Assembly World War I and World War II Commemoration Commission programs and activities to commemorate the 100<sup>th</sup> Anniversary of World War I and the 75<sup>th</sup> Anniversary of World War II; and

Whereas such action is consistent with Virginia State Code 15.2-1812, *Memorials for War Veterans*; now, therefore, be it

Resolved, in commemoration of Crewe Citizens participating in these historic events to make the world “Safe for Democracy”, the Crewe Town Council hereby rededicates to the memory of their sacrifice all Town of Crewe War Memorials.

***Motion by Council Member Sisk; seconded by Council Member Faas, Council voted unanimously by voice vote to approve the resolution for the rededication of the Town of Crewe War Memorials as presented by Mayor Eanes. Motion passed.***

Mayor Eanes closed his report requesting Council’s consideration of an Animal Waste Disposal Ordinance. He has received several complaints from citizens that have noticed dog owners walking their dogs and allowing them to deposit waste in the yards of private homeowners. Mayor Eanes produced ordinances from Virginia Beach, Newport News and Farmville for Council’s review.

**COMMITTEE REPORTS**

**Infrastructure:**

Council Member Sisk had no report.

**Finance:**

Council Member Knight had no report.

**Personnel:**

Vice Mayor Stinson had no report.

**Volunteer Services:**

Council Member Faas had no report.

**Economic Development:**

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Council Member Miskovic reported the Tourism Grant that was sought after a few months back was approved for a total of \$3809. He commented that visitor bags will be filled with informational packets and a QR Code that can be scanned with a smartphone that will send the individual to landing pages for the Town of Crewe, DBI, and

**Economic Development Cont'd**

Crewe-Burkeville Chamber website and distributed to all local hotels, motels, and bed & breakfasts. There will also be advertising in the Washington Post e-newsletter and a brochure sent to the Bracey Welcome Center.

**NEW BUSINESS**

Council Member Miskovic presented Council with a proposal on State Responsible Offenders and Mental Health Patient Classifications. He stated the problems are localities with state facilities that house these individuals are adversely impacted by the state's classification of those individuals. Council Member Miskovic presented a solution suggesting state legislature change the way state responsible offenders and mental health patients are classified so that those individuals are either:

- (a) Citizens of the Commonwealth, but not of any locality; or
- (b) Citizens of the Commonwealth and of the locality from where the responsible state agency (VADOC or DBHDS) is headquartered

Discussion followed. Mayor Eanes has agreed to present the proposal to Senator Ruff and Delegate Wright for action.

Council Member Miskovic passed out to Council for their review and the review of Finance and the Police Department an informational packet on Animal Control in the Town of Crewe.

**CONTINUING BUSINESS**

*Motion by Council Member Miskovic; seconded by Council Member Sisk, Council voted unanimously by voice vote to advertise for a public hearing to enact an ordinance mirroring that of Blackstone's in regard to house numbers. Motion passed.*

Vice Mayor Stinson requested a face to face meeting with Ms. Linda Staylor and the Finance Committee to address needs.

Council Member Miskovic apprised Council he and Mayor Eanes attended the VML Conference and Mayor Eanes presented the Lottery for Localities to VML. VML has agreed to support a feasibility study for the issue.

**CITIZENS COMMENTS**

Susan Yeatts, inquired if the Town could "sub-out" the grass cutting when needed.

**POINTS OF PERSONAL PRIVILEGE**

Council Member Miskovic declared he would like to see everyone at the Annual Crewe-Burkeville Chamber of Commerce Dinner.

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Jennifer Madon, resident of Crewe, presented to the Town Clerk a copy of a page from the Department of Motor Vehicles Driver's Manual indicating who must stop at a bus stop, where they must stop and the distance in which they must stop.

*Motion by Council Member Reed; seconded by Council Member Miskovic, Council voted unanimously by voice vote to enter into executive session consistent with Virginia State Code 2.2-3711, paragraphs 1 personnel, paragraphs 3 and 5 property and prospective business and paragraphs 7 potential litigation. Motion passed.*

Executive Session

*Motion by Council Member Miskovic; seconded by Council Member Knight, Council voted unanimously by voice vote come out of Executive Session. Motion passed.*

**REGULAR SESSION**

*Motion by Council Member Knight; seconded by Council Member Sisk, Council voted unanimously by voice vote to affirm executive the session. Mayor Eanes ordered a role call:*

*Council Member Sisk – Yes*

*Council Member Reed - Yes*

*Council Member Faas - Yes*

*Council Member Stinson – Yes*

*Council Member Knight - Yes*

*Council Member Miskovic – Yes*

*6-0 Motion passed.*

Council made a consensus to move forward on delinquent restaurants to collect past due meals taxes. Attorney Bacon was instructed to provide Manager Walker and Mayor Eanes with a form letter directing immediate payment and outlining penalties for failure to pay.

Attorney Bacon advised Council the failure to pay meals tax is a Class 1 misdemeanor applicable to the owners, managers and lease. Further, the failure to report meals tax is a separate criminal offense.

Council held a general discussion on the lack of an established policy for use of the town park areas. In the discussion it was determined the playground in front of the Town Library is not a park and the current ordinance of no trespassing shall remain in effect. Council requested Manager Walker develop a draft policy for use of the Crewe Community Park (Hagberg Park) to allow for organized scheduling of weddings, picnics, reunions, etc.

Council recommended Mayor Eanes coordinate with Manager Walker and Chief Dixon to ascertain the feasibility of allowing the public parking lot across from the Town Office be used for a "trunk or treat" event. It was also suggested the parking lot adjacent to the other side of the Town Office be used.

*Motion by Council Member Knight; seconded by Council Member Reed, Council voted unanimously by voice vote to adjourn the meeting. Motion passed.*

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Greg Eanes Mayor

W. Wade Walker Town Manager