

# FIRST RESPONDERS EXPENSES TAX YEAR:

## UNIFORMS

UNIFORMS \$ \_\_\_\_\_  
BELTS \$ \_\_\_\_\_  
BOOTS/SHOES \$ \_\_\_\_\_  
PANTS \$ \_\_\_\_\_  
JACKET \$ \_\_\_\_\_  
SHIRTS \$ \_\_\_\_\_  
TIES \$ \_\_\_\_\_  
EMBLEMS/INSIGNIA \$ \_\_\_\_\_  
DRY CLEANING \$ \_\_\_\_\_  
ALTERATIONS \$ \_\_\_\_\_  
RAIN GEAR \$ \_\_\_\_\_  
LONG JOHNS \$ \_\_\_\_\_  
HAT/HELMET \$ \_\_\_\_\_  
WINTER COAT \$ \_\_\_\_\_  
GLOVES \$ \_\_\_\_\_  
OTHER: \_\_\_\_\_ \$ \_\_\_\_\_

## COMMUNICATION

BASE RATE OR HOME PHONE \$ \_\_\_\_\_  
PAGER \$ \_\_\_\_\_  
CELL PHONE \$ \_\_\_\_\_  
OTHER: \_\_\_\_\_ \$ \_\_\_\_\_

## PROFESSIONAL

UNION & ASSOCIATION DUES \$ \_\_\_\_\_  
LICENSES & PERMITS \$ \_\_\_\_\_  
PROFESSIONAL FEES \$ \_\_\_\_\_  
FINGERPRINTING \$ \_\_\_\_\_  
RANGE DUES \$ \_\_\_\_\_  
SUBSCRIPTIONS \$ \_\_\_\_\_  
EDUCATIONAL TRAINING \$ \_\_\_\_\_  
BOOKS/MANUALS/SUPPLIES \$ \_\_\_\_\_  
BRIEFCASE \$ \_\_\_\_\_  
SOFTWARE \$ \_\_\_\_\_  
OTHER: \_\_\_\_\_ \$ \_\_\_\_\_

## EQUIPMENT/SUPPLIES

AMMO POUCH \$ \_\_\_\_\_  
AMMUNITION \$ \_\_\_\_\_  
BADGES/NAME TAGS \$ \_\_\_\_\_  
BADGE HOLDER \$ \_\_\_\_\_  
BATON \$ \_\_\_\_\_  
BULLET PROOF VEST \$ \_\_\_\_\_  
CAMERA \$ \_\_\_\_\_  
EAR PROTECTORS \$ \_\_\_\_\_  
EQUIPMENT REPAIRS \$ \_\_\_\_\_  
FILM/PROCESSING \$ \_\_\_\_\_  
FLASHLIGHT/BULBS/BAT \$ \_\_\_\_\_  
GUNS/SHOT GUN RACK \$ \_\_\_\_\_  
HANDCUFFS \$ \_\_\_\_\_  
MACE \$ \_\_\_\_\_  
MAPS \$ \_\_\_\_\_  
NOTEBOOK \$ \_\_\_\_\_  
PAGER/BEEPER \$ \_\_\_\_\_  
SAFETY EQUIPMENT \$ \_\_\_\_\_  
TAPE RECORDER \$ \_\_\_\_\_  
TAPES \$ \_\_\_\_\_  
WALLET FOR ID \$ \_\_\_\_\_  
WHISTLE \$ \_\_\_\_\_  
OTHER: \_\_\_\_\_ \$ \_\_\_\_\_

## INSURANCE

BOND \$ \_\_\_\_\_  
ERRORS & OMISSIONS \$ \_\_\_\_\_  
OTHER: \_\_\_\_\_ \$ \_\_\_\_\_

## MILES

TOTAL MILES DRIVEN \$ \_\_\_\_\_  
COMMUTING MILES \$ \_\_\_\_\_  
EXTRA JOBS MILES \$ \_\_\_\_\_  
TO ACADEMY \$ \_\_\_\_\_  
TO COURTHOUSE \$ \_\_\_\_\_  
TO UNIFORM SUPPLY \$ \_\_\_\_\_  
TO BUY EQUIPMENT \$ \_\_\_\_\_  
DROP OFF/PICK UP DRY CLEANING \$ \_\_\_\_\_  
MISCELLANEOUS MILES \$ \_\_\_\_\_  
CAR PAYMENT \$ \_\_\_\_\_  
OTHER: \_\_\_\_\_ \$ \_\_\_\_\_

## MEALS

HOUSE DUES \$ \_\_\_\_\_  
BUSINESS MEALS ON-THE-JOB \$ \_\_\_\_\_  
OTHER: \_\_\_\_\_ \$ \_\_\_\_\_

## LONG HAUL/TRUCKER EXPENSES

TAX YEAR: \_\_\_\_\_

### OUT OF TOWN TRAVEL EXPENSES

BAGGAGE & SHIPPING: \_\_\_\_\_

HOTEL/LODGING: \_\_\_\_\_

UNION FEES/DUES: \_\_\_\_\_

MEALS/FOOD: \_\_\_\_\_

GAS/LUBE/OIL: \_\_\_\_\_

PARKING & TOLLS: \_\_\_\_\_

REPAIRS/MAINT: \_\_\_\_\_

LOCKER FEES: \_\_\_\_\_

TIRES: \_\_\_\_\_

BATH & SHOWER: \_\_\_\_\_

INSURANCE: \_\_\_\_\_

GAS/FUEL: \_\_\_\_\_

LICENSE/REGISTRATION: \_\_\_\_\_

LAUNDRY (LAUNDRY SUPPLIES): \_\_\_\_\_

TOOLS/FLARES: \_\_\_\_\_

TAXI/COMMUTER FEES: \_\_\_\_\_

ICE CHEST: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

SEAT CUSHION: \_\_\_\_\_

TOILETRIES: \_\_\_\_\_

FIRST AID/EXTINGUISHER: \_\_\_\_\_

OTHER: \_\_\_\_\_

BACK SUPPORT: \_\_\_\_\_

UNIFORM/BOOTS/GLOVES/GLASSES: \_\_\_\_\_

### OWNER & OPERATOR TRUCK EXPENSES

DESCRIPTION OF TRUCK: \_\_\_\_\_

DATE PLACED IN SERVICE: \_\_\_\_\_

ODOMETER-BEGINNING OF YEAR: \_\_\_\_\_

ODOMETER-END OF YEAR: \_\_\_\_\_

# HAIRSTYLIST/MANICURIST DEDUCTIONS TAX YEAR: \_\_\_\_\_

The purpose of this worksheet is to help you organize your tax deductible business expenses. In order for an expense to be deductible, it must be considered an "ordinary and necessary" expense. You may include other applicable expenses. Do not include expenses for which you have been reimbursed, expect to be reimbursed, or are reimbursable.

## MISCELLANEOUS

BUSINESS CARDS	\$ _____
PUBLIC RELATIONS	\$ _____
REFRESHMENTS FOR CUSTOMER	\$ _____
CLIENT GIFTS	\$ _____
OFFICE SUPPLIES	\$ _____
POSTAGE	\$ _____
RENT	\$ _____
ASSISTANT FEES	\$ _____
SHAMPOO PERSON EXPENSES	\$ _____
LAUNDRY	\$ _____
CLEANING EXPENSES	\$ _____
DONATIONS TO CHURCH	\$ _____
DONATIONS TO NON-PROFIT	\$ _____
NON CASH ITEMS DESCRIPTION:	_____
VALUE	\$ _____
MILES DONATED	_____

## TAXES

SALES TAX	\$ _____
STATE TAX	\$ _____
REAL ESTATE TAX ON HOME	\$ _____

## INTEREST PAID

HOME INTEREST	\$ _____
SECOND MORTGAGE INTEREST	\$ _____
THIRD MORTGAGE INTEREST	\$ _____
POINTS PAID ON MORTGAGE	\$ _____
INVESTMENT INTEREST	\$ _____

## EDUCATION EXPENSES

TUITION AND FEES	\$ _____
BOOKS & EQUIPMENT	\$ _____
STUDENT LOAN INTEREST	\$ _____
COMPUTER/PRINTER SUPPLIES	\$ _____

## CHILD CARE EXPENSES (1)

PROVIDER \_\_\_\_\_  
PROVIDER'S EIN# \_\_\_\_\_  
PROVIDER'S SS# \_\_\_\_\_  
ST: \_\_\_\_\_  
CITY: \_\_\_\_\_  
ZIP: \_\_\_\_\_

## CHILD CARE EXPENSES (2)

PROVIDER \_\_\_\_\_  
PROVIDER'S EIN# \_\_\_\_\_  
PROVIDER'S SS# \_\_\_\_\_  
ST: \_\_\_\_\_  
CITY: \_\_\_\_\_  
ZIP: \_\_\_\_\_

## CHILD CARE EXPENSES (3)

PROVIDER \_\_\_\_\_  
PROVIDER'S EIN# \_\_\_\_\_  
PROVIDER'S SS# \_\_\_\_\_  
ST: \_\_\_\_\_  
CITY: \_\_\_\_\_  
ZIP: \_\_\_\_\_

## MILEAGE

VEHICLE 1 (YEAR MAKE MODEL) \_\_\_\_\_  
TOTAL MILES DRIVEN FOR BUSINESS \_\_\_\_\_  
VEHICLE 2 (YEAR MAKE MODEL) \_\_\_\_\_  
TOTAL MILES DRIVEN FOR BUSINESS \_\_\_\_\_

## **EDUCATOR EXPENSES**

**TAX YEAR:** \_\_\_\_\_

### **CLASSROOM AIDS**

ATTENDANCE BOOKS: _____	FOOD: _____
ARTS & CRAFTS: _____	GRADE BOOKS: _____
AUDIO VISUAL: _____	RENTALS: _____
BOOKS: _____	SOFTWARE: _____
DECORATIONS: _____	PRINTING/COPIES: _____
PARTY SUPPLIES: _____	TOOLS: _____
TROPHIES: _____	PRIZES/AWARDS: _____
STATIONARY: _____	OTHER: _____

### **PROFESSIONAL EXPENSES**

CONVENTIONS: _____	MEMBERSHIPS: _____
DUES: _____	SEMINARS: _____
E & O INSURANCE: _____	CONTINUING ED: _____
JOB SEEKING: _____	RESUMES: _____
LEGAL FEES: _____	SCHOOL FUNCTIONS: _____
LICENSES: _____	OTHER: _____

### **EQUIPMENT**

CAMERA/RECORDER: _____	CELL PHONE: _____
DESK/CHAIR: _____	MISC: _____
FILING CABINET: _____	MISC: _____

### **MISCELLANEOUS**

TRAVEL EXPENSES: _____	UNIFORMS/CLEANING: _____
MISC: _____	MISC: _____

## **REALTOR DEDUCTIONS**

**TAX YEAR:** \_\_\_\_\_

ADVERTISING: \_\_\_\_\_

APPRAISAL FEES: \_\_\_\_\_

BUSINESS CARDS: \_\_\_\_\_

BANK CHARGES: \_\_\_\_\_

CLERICAL: \_\_\_\_\_

FILM/PROCESSING: \_\_\_\_\_

FLOWERS/CARDS: \_\_\_\_\_

KEYS/LOCKSMITH: \_\_\_\_\_

LOCK BOXES: \_\_\_\_\_

MAP BOOKS: \_\_\_\_\_

OFFICE EXPENSE: \_\_\_\_\_

OPEN HOUSE: \_\_\_\_\_

RENT: \_\_\_\_\_

REPAIRS: \_\_\_\_\_

SIGNS/FLAGS/BANNERS: \_\_\_\_\_

FOOD: \_\_\_\_\_

DUES: \_\_\_\_\_

E & O INSURANCE: \_\_\_\_\_

LICENSES: \_\_\_\_\_

MEMBERSHIPS: \_\_\_\_\_

LISTINGS: \_\_\_\_\_

PUBLICATIONS: \_\_\_\_\_

SEMINARS: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_

TRAVEL EXPENSES: \_\_\_\_\_

OTHER: \_\_\_\_\_

COMMISSIONS/ESCROW/LOAN FEES: \_\_\_\_\_