



Port of Arlington

PO Box 279
Arlington, Oregon 97812
541-454-2868

**Port of Arlington
AGENDA
5:00 pm
Thursday, September 13, 2018
Meeting Location:
Port Office – 100 Port Island Rd.
Arlington, OR 97812
Regular Commission Meeting**

- 1. Call meeting to order**
- 2. Public Comment on non-agenda items**
- 3. Consent Agenda:**
 - Approval of August 14, 2018 Commission meeting minutes
 - Approval of August 2018 payables
- 4. Chairman's Report –**
- 5. Commissioner's Reports –**
- 6. Economic Development –**
 - 6.1 Small Business Assistance Grant Application
 - 6.2 WI Lease Amendment
 - 6.3 Irrigation Feasibility Study – Update
 - 6.4 Island park rigging area
 - 6.5 EDO Report
 - 6.5.1 Flex building completion
 - 6.5.2 Invitation to John Day Dam 50 year Celebration. Thursday Sept. 20th at 11 am.
Will need name and address of all who wish to attend.
- 7. Administration –**
 - 7.1 Motion to appoint Kelly Margheim as new Budget Officer
 - 7.2 Motion to add Kelly Margheim to all Bank of Eastern Oregon Checking accounts and remove Denise Ball
 - 7.3 Marina Welcome Swag Bag Update

Upcoming Meetings:

Regular Commission Meeting on Tuesday, October 9, 2018 at the Gilliam County Courthouse in Condon Oregon

This meeting is conducted in a handicapped accessible room

Posted: Thursday, September 6, 2018: Bank of Eastern Oregon - Condon & Arlington; U.S. Post Office - Condon & Arlington; Arlington City Hall; Port Office

Regular Commission Meeting
MINUTES
Port of Arlington
August 14, 2018
5 p.m.
Port Office – 100 Port Island Rd.
Arlington, OR

1. **The Port of Arlington Commission meeting was called to order at 5:00 pm by President Wilson.**
Those Present: President Wilson; Vice President Kennedy; Commissioner Fitzsimmons; Commissioner McGuire; Port Manager/ Economic Development Officer, Peter Mitchell; Admin. Asst. Denise Ball; Kelly Margheim; Attorney Ruben Cleaveland;
Absent: Commissioner Hunking
Audience: Julius Courtney
2. **Public Comment on non-agenda items-** Julius Courtney, The Woolery Project, Inc., presented a handout to the Board and Staff regarding the Oktoberfest event scheduled for October 20, 2018. Mr. Courtney is asking the Port to sponsor the wine glasses. The Port sponsored the wine glasses last year for the amount of \$500. The Woolery group are trying to join all the Chamber of Commerce's in the area and participate in parades and fairs. They have been working on the infrastructure for the new facility. Currently, they are about \$20,000 short of funds. They plan on applying to the Ford Foundation for a grant. They are planning future fund raising events for this winter. Commissioner McGuire recused himself from voting due to a conflict of interest. Commissioner Fitzsimmons moved to provide funding in the amount of \$788.48 to the Woolery Project Oktoberfest for the wine glasses. Commissioner Kennedy seconded. Motion carried 3-0-1 abstaining.
3. **Consent Agenda:**
 - Approval of July 10, 2018 Commission Meeting Minutes
 - Approval of July 2018 Payables and FinancialsCommissioner Fitzsimmons moved to approve the consent agenda and Commissioner McGuire seconded. The motion carried 4-0.
4. **Chairman's Report:** President Wilson shared the thank you note from the Condon Chamber of Commerce for donation to the Fabulous Fourth. Two donation requests were presented to the Board. Following discussion Commissioner Kennedy moved to donate \$100 to the Gilliam County Auction Committee and \$125 to the Columbia Basin Rodeo Club split between the north and south county as was done last year. Commissioner McGuire seconded. The motion carried 4-0.
5. **Commissioner Reports:** None
6. **Economic Development:**
 - 6.1 Irrigation Feasibility Study – EDO Mitchell updated the Board on the project progress and the request for information letter that was sent to approximately 35

landowners in the project area. Eight landowners have responded to the letter. The deadline is August 17th.

6.2 Flex Building Lease Pricing Structure – EDO Mitchell is asking the Board for direction on lease pricing for the new Flex Building. Following discussion consensus was to market the Flex Building for \$9.50/sq. ft. for leasing a 1,000 sq. ft. and \$8/sq. ft. if the tenant lease's the entire facility. EDO Mitchell has contracted with LoopNet for marketing the facility.

The current tenants in the Hangar building are still occupying the facility.

6.3 OPPA Annual Conference in Coos Bay – EDO Mitchell asked if any Board members would like to attend. It is a two day event on October 4th and 5th. Commissioners should contact EDO Mitchell if they are interested.

6.4 EDO Report – The report was included in the Agenda Packet.

The new billboards have been installed.

The A-Town launch site was extremely active on Saturday. (Pictures passed around for the Board)

The new sound system was used at the Show N Shine car show. There were about 40-45 cars.

EDO Mitchell will be presenting the Port's Quarterly Report at County Court tomorrow.

Rod McGuire suggested having a "Welcome Bag" for first time customers at our Marina. Staff will prepare suggestions and cost layout for the next board meeting.

7.0 Administration –

September 2018 Port Meeting Date – Currently Tuesday, September 11, 2018 (week of Pendleton Round Up). Consensus is to reschedule for Thursday September 13th.

Meeting adjourned 6:00 pm

President Ron Wilson

V.P. Dewey Kennedy

**Port of Arlington
Regular Monthly Commission Meeting
Thursday, September 13, 2018
AUGUST 2018 PAYABLES**

Resources:

Deposits and Credits through 08/31/2018 (see attached detail)

Total Deposits and Credits– All Accounts \$ 377,954.04

Expenses:

Checks Written: 8773 through 8802, 8812

Includes Direct Deposit Payroll And Electronic Fund Transfers (See attached Check Detail)

Total Expenses and Transfers– All Accounts (\$165,566.47)

Bank Balance Information:

Ending Balance as of 8/31/18: Bank of Eastern Oregon Checking: \$ 383,833.50
Bank of E. Oregon Reserve Fund: \$ 51,928.27
Bank of E. Oregon Muni Market Fund: \$ 160,077.54
LGIP: (7/31/18) \$1,235,396.63

Commission President Ron Wilson

Vice President Dewey Kennedy

2:04 PM

08/31/18

Cash Basis

PORT OF ARLINGTON
YTD Income & Expense vs. Budget
YTD

	Jul '18 - Jun 19	Budget	% of Budget
Ordinary Income/Expense			
Income			
GENERAL FUND RESOURCES			
4000 · Carryover Balance	914,400.00	914,400.00	100.0%
4010 · Taxes-Current	120.07	100,000.00	0.1%
4011 · Taxes-Prior	98.48	500.00	19.7%
4020 · Interest - NOW Checking	3.82		
4021 · Interest - Best A/C	305.02		
4022 · Interest - LGIP A/C	2,764.77	10,000.00	27.6%
4030 · Land Rental	0.00	10,000.00	0.0%
4050 · Grain Elevator Lease Pymt	105,250.00	103,000.00	102.2%
4110 · Grants Income			
4111 · OSMB Grant	0.00	100.00	0.0%
4113 · Gilliam County Grant	0.00	100.00	0.0%
4114 · Unanticipated Grant Funds	0.00	100.00	0.0%
4115 · Safety Grant	0.00	100.00	0.0%
4116 · Grant-Island Erosion Repair	0.00	0.00	0.0%
4120 · MAPS Grant	0.00	7,050.00	0.0%
Total 4110 · Grants Income	0.00	7,450.00	0.0%
4210 · Marina Revenue	8,418.00	5,000.00	168.4%
4211 · RV Park Revenues			
4211-1 · RV Park Monthly Rent	5,395.00		
4211-2 · RV Park Weekly Rent	536.00		
4211-3 · RV Park Daily Rent	2,350.00		
4211-4 · RV Park Dry Camp	593.00		
4211 · RV Park Revenues - Other	0.00	40,000.00	0.0%
Total 4211 · RV Park Revenues	8,874.00	40,000.00	22.2%
4213 · Marina Fuel Revenue			
4213-2 · Gasoline Sales	3,590.18	7,000.00	51.3%
4213-1 · Diesel Sales	1,293.96	2,000.00	64.7%
Total 4213 · Marina Fuel Revenue	4,884.14	9,000.00	54.3%
4214 · Marina Power and Water Revenue	280.00	200.00	140.0%
4340 · Willow Creek Rock Sales	3,423.89	5,000.00	68.5%
4400 · Donations/Gifts	4,000.00	100.00	4,000.0%
4500 · Miscellaneous Income	30.00	100.00	30.0%
Total GENERAL FUND RESOURCES	1,052,852.19	1,204,750.00	87.4%
5000 · ECONOMIC DEVELOP FUND RESOURCES			
5005 · Carryover (cash basis)	335,056.00	335,056.00	100.0%
5031 · Building Lease 11-002	15,200.00	91,200.00	16.7%
5032 · Building Lease 11-004	5,000.00	1,000.00	500.0%
5033 · Flex Bldg Lease	0.00	1,000.00	0.0%
5113 · Grants - Gilliam County	250,000.00	350,000.00	71.4%
5114 · Unanticipated Grant Funds	0.00	1,000.00	0.0%
5116 · Grants - Other	0.00	6,000.00	0.0%
5130 · SIP Funds	0.00	25,000.00	0.0%
5600 · Transfer from General Fund	0.00	0.00	0.0%
Total 5000 · ECONOMIC DEVELOP FUND RESOUR...	605,256.00	810,256.00	74.7%
RESERVE FUND RESOURCES			
9000 · Reserve Fund Beginning Balance	41,000.00	41,000.00	100.0%
9001 · Transfer from General Fund	10,300.00	10,300.00	100.0%
9002 · Interest Earned Reserve Fund	79.30	350.00	22.7%
Total RESERVE FUND RESOURCES	51,379.30	51,650.00	99.5%
Total Income	1,709,487.49	2,066,656.00	82.7%
Expense			
6560 · Payroll Expenses	0.00		

2:04 PM

08/31/18

Cash Basis

PORT OF ARLINGTON
YTD Income & Expense vs. Budget
YTD

	Jul '18 - Jun 19	Budget	% of Budget
GENERAL FUND EXPENSES			
ADMINISTRATION EXPENSES			
6000 · Personal Services - AD			
6008 · Port Manager	3,629.30	23,000.00	15.8%
6009 · Administrative Assistant	9,150.31	45,000.00	20.3%
6011 · Payroll Taxes - Staff	990.22	5,000.00	19.8%
6012 · Training	0.00	500.00	0.0%
6013 · Workmens Compensation	169.74	250.00	67.9%
6015 · Employee Benefits Insurance	2,025.80	25,000.00	8.1%
6016 · Employee Benefits Retirement	1,163.36	8,000.00	14.5%
Total 6000 · Personal Services - AD	17,128.73	106,750.00	16.0%
6100 · Materials and Services - AD			
6111 · Utilities	259.81	3,000.00	8.7%
6112 · Office Supplies and Equipment	49.99	3,000.00	1.7%
6113 · Legal Fees	2,721.50	9,000.00	30.2%
6114 · Insurance, Treasurer Bond	0.00	500.00	0.0%
6115 · Dues, Subscriptions, Fees			
6115-1 · Credit Card Fees	312.77	3,000.00	10.4%
6115 · Dues, Subscriptions, Fees - Other	12.25	2,000.00	0.6%
Total 6115 · Dues, Subscriptions, Fees	325.02	5,000.00	6.5%
6116 · Audit, Budget, Legal Notices	0.00	8,000.00	0.0%
6117 · Telephone and Internet Srv.	520.85	2,000.00	26.0%
6118 · Advertising - AD	0.00	250.00	0.0%
6119 · Commissioner Fees/Expenses	475.12	2,500.00	19.0%
6120 · Medi/SS for Commissioners	0.00	300.00	0.0%
6121 · Donations	325.00	1,000.00	32.5%
6122 · Meetings and Elections	0.00	2,000.00	0.0%
6123 · Miscellaneous - AD	0.00	200.00	0.0%
6124 · Consultant Services	0.00	2,000.00	0.0%
6126 · Contingency	0.00	30,700.00	0.0%
6127 · Commissioner Conference & Trave	100.44	3,000.00	3.3%
6128 · Staff Travel/Food/Lodging	13.90	500.00	2.8%
6129 · Postage	66.74	800.00	8.3%
6130 · Bad Debt Write Off	0.00	1,500.00	0.0%
Total 6100 · Materials and Services - AD	4,858.37	75,250.00	6.5%
6170 · Transfers Out of General Fund	10,300.00	10,300.00	100.0%
Total ADMINISTRATION EXPENSES	32,287.10	192,300.00	16.8%
ISLAND PARK			
6600 · Personal Services			
6610 · Maintenance Person	2,429.65	12,500.00	19.4%
6611 · Payroll Taxes	191.40	750.00	25.5%
6612 · Worker's Comp Insurance	347.59	500.00	69.5%
Total 6600 · Personal Services	2,968.64	13,750.00	21.6%
6620 · Materials & Services			
6621 · Water Fees	0.00	1,200.00	0.0%
6622 · Sanitation	58.00	1,000.00	5.8%
6623 · Comfort Station Supplies	0.00	1,800.00	0.0%
6624 · Park Electricity	114.10	1,500.00	7.6%
6625 · Pest Control / Chem & Fert.	0.00	200.00	0.0%
6626 · Insurance	0.00	2,000.00	0.0%
6627 · Park Maintenance & Supplies	535.09	2,800.00	19.1%
6628 · Miscellaneous	0.00	100.00	0.0%
Total 6620 · Materials & Services	707.19	10,600.00	6.7%

2:04 PM
08/31/18
Cash Basis

PORT OF ARLINGTON
YTD Income & Expense vs. Budget
YTD

	Jul '18 - Jun 19	Budget	% of Budget
6630 · Capital Outlay			
6635 · Grant Match Isl.Erosion Repair	0.00	20,000.00	0.0%
6634 · Grant Island Erosion Repair	0.00	10,000.00	0.0%
6631 · Park Improvements	0.00	90,000.00	0.0%
6632 · Engineering & Surveying	0.00	10,000.00	0.0%
Total 6630 · Capital Outlay	0.00	130,000.00	0.0%
Total ISLAND PARK	3,675.83	154,350.00	2.4%
MARINA			
6700 · Personal Services			
6710 · Maintenance Person	75.85	3,700.00	2.1%
6711 · Payroll Taxes	5.93	250.00	2.4%
6712 · Worker's Comp Insurance	50.00	50.00	100.0%
Total 6700 · Personal Services	131.78	4,000.00	3.3%
6720 · Materials & Services			
6721 · Marina Electricity	152.56	3,000.00	5.1%
6722 · OMB Repairs - 1/2 MAPS	0.00	2,000.00	0.0%
6723 · Insurance	0.00	2,500.00	0.0%
6724 · Marina Maint. & Supplies	807.00	2,500.00	32.3%
6725 · Miscellaneous	0.00	500.00	0.0%
6727 · Marina Fuel			
6727-2 · Marina Diesel	0.00	3,000.00	0.0%
6727-1 · Marina Gas	2,591.82	11,000.00	23.6%
Total 6727 · Marina Fuel	2,591.82	14,000.00	18.5%
Total 6720 · Materials & Services	3,551.38	24,500.00	14.5%
Total MARINA	3,683.16	28,500.00	12.9%
RV PARK EXPENSES			
6300 · Personal Services - RV			
6310 · Maintenance Person - RV	77.43	3,000.00	2.6%
6311 · Payroll Taxes, Maintenance - RV	6.10	300.00	2.0%
6312 · Workmens Compensation - RV	200.00	200.00	100.0%
Total 6300 · Personal Services - RV	283.53	3,500.00	8.1%
6320 · Materials & Services - RV			
6321 · Water Fees - RV	582.40	4,000.00	14.6%
6322 · Sanitation - RV	208.00	2,000.00	10.4%
6323 · Electricity - RV Park	634.92	7,500.00	8.5%
6324 · WIFI - RV	134.85	600.00	22.5%
6325 · Advertising - RV	0.00	500.00	0.0%
6326 · Maintenance & Supplies - RV	7.59	1,000.00	0.8%
6327 · Insurance - RV	0.00	1,000.00	0.0%
6328 · Misc. - RV	12.00	500.00	2.4%
6329 · Sewer	680.96	4,000.00	17.0%
Total 6320 · Materials & Services - RV	2,260.72	21,100.00	10.7%
6340 · Capital Outlay - RV			
6341 · RV Park Const Improv	0.00	5,000.00	0.0%
Total 6340 · Capital Outlay - RV	0.00	5,000.00	0.0%
Total RV PARK EXPENSES	2,544.25	29,600.00	8.6%
WILLOW CREEK QUARRY			
6520 · Materials & Services - WQ			
6523 · Miscellaneous - WQ	1,086.97	1,200.00	90.6%
6524 · Travel	0.00	100.00	0.0%
Total 6520 · Materials & Services - WQ	1,086.97	1,300.00	83.6%

2:04 PM

08/31/18

Cash Basis

PORT OF ARLINGTON
YTD Income & Expense vs. Budget
YTD

	Jul '18 - Jun 19	Budget	% of Budget
6540 · Capital Outlay - WQ			
6542 · Engineering & Surveying	0.00	50,000.00	0.0%
6540 · Capital Outlay - WQ - Other	0.00	748,700.00	0.0%
Total 6540 · Capital Outlay - WQ	0.00	798,700.00	0.0%
Total WILLOW CREEK QUARRY	1,086.97	800,000.00	0.1%
Total GENERAL FUND EXPENSES	43,277.31	1,204,750.00	3.6%
8400 · ECON.DEVELOP.FUND EXPENSES			
PERSONNEL SERVICES			
8410 · Officer	10,887.96	67,000.00	16.3%
8410-1 · Admin. Asst. 1/3	3,124.54	20,000.00	15.6%
8411 · Payroll Taxes	1,082.39	9,500.00	11.4%
8412 · Worker's Comp Ins.	150.00	300.00	50.0%
8413 · Employee Benefits - Insurance	3,330.18	35,000.00	9.5%
8414 · Employee Benefits - Retirement	1,681.50	15,000.00	11.2%
Total PERSONNEL SERVICES	20,256.57	146,800.00	13.8%
MATERIALS AND SERVICES			
8421 · Travel/Food/Lodging	807.37	8,000.00	10.1%
8422 · Training/Seminars/Conventions	0.00	5,000.00	0.0%
8423 · Legal Fees	315.00	1,000.00	31.5%
8424 · Office Supplies & Equipment	31.37	1,000.00	3.1%
8424-3 · Consultant	0.00	4,000.00	0.0%
8425 · Utilities	88.00	1,500.00	5.9%
8426-1 · Dues & Subscriptions	250.00	500.00	50.0%
8426 · Advertising & Marketing			
8426-2 · A Town Throw Down	60.00		
8426 · Advertising & Marketing - Other	1,083.40	35,000.00	3.1%
Total 8426 · Advertising & Marketing	1,143.40	35,000.00	3.3%
8427 · Telephone & Internet Service	400.50	3,500.00	11.4%
8428 · Website Develop. & Maint.	50.00	1,500.00	3.3%
8429 · Building Insurance	0.00	9,000.00	0.0%
8430 · City of Arlington Insitu Lease	5,400.00	21,600.00	25.0%
8430-1 · Feasibility Studies	0.00	114,000.00	0.0%
8430-2 · Grant Match	0.00	15,000.00	0.0%
8430-3 · Business Start Up Program	4,147.78	35,000.00	11.9%
8430-4 · Property Taxes	4,919.57	5,000.00	98.4%
8433 · Telecom Infrastr Creation	0.00	0.00	0.0%
8439 · Contingency	0.00	30,000.00	0.0%
Total MATERIALS AND SERVICES	17,552.99	290,600.00	6.0%
CAPITAL OUTLAY			
8431 · Land Improvements/Development	0.00	17,000.00	0.0%
8432 · Engineering & Surveying	0.00	37,856.00	0.0%
8435 · Building Construction	337,032.22	305,856.00	110.2%
Total CAPITAL OUTLAY	337,032.22	360,712.00	93.4%
DEBT SERVICE			
8441 · Loan - Principal	1,528.96	9,250.63	16.5%
8442 · Loan - Interest	495.04	2,893.37	17.1%
Total DEBT SERVICE	2,024.00	12,144.00	16.7%
Total 8400 · ECON.DEVELOP.FUND EXPENSES	376,865.78	810,256.00	46.5%

2:04 PM

08/31/18

Cash Basis

PORT OF ARLINGTON
YTD Income & Expense vs. Budget
 YTD

	Jul '18 - Jun 19	Budget	% of Budget
RESERVE FUND EXPENSES			
9500 - Repair, Maint., Grant Match	0.00	51,650.00	0.0%
Total RESERVE FUND EXPENSES	0.00	51,650.00	0.0%
Total Expense	420,143.09	2,066,656.00	20.3%
Net Ordinary Income	1,289,344.40	0.00	100.0%
Net Income	1,289,344.40	0.00	100.0%

Port Manager/ Economic Development Report September 13, 2018

The Port of Arlington's mission is to *support the creation, retention, expansion, and recruitment of businesses and jobs that will enhance the economy and quality of life of Gilliam County.*

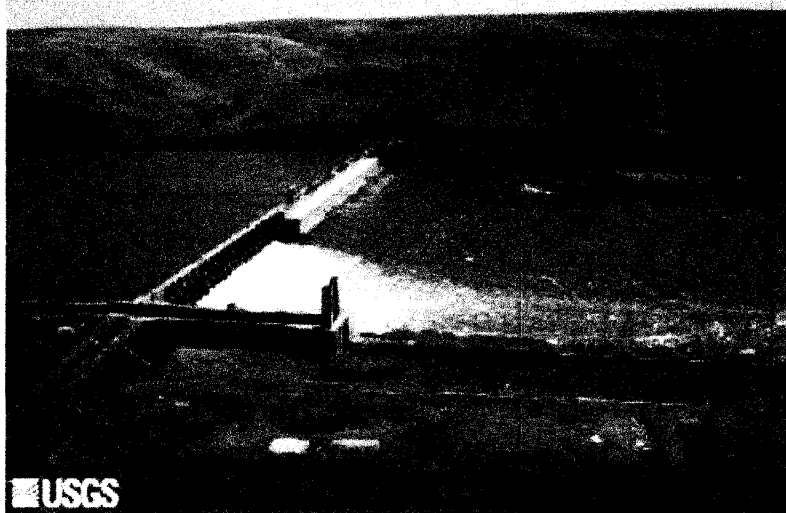
This report covers recent activities of the Port of Arlington including developments at Arlington Mesa, Shutler Station, Island Park and Willow Creek industrial parks.

Administration

Kelly Margheim has started her administration assistance training with Denise Ball. Denise is doing an outstanding job of educating Kelly on all the intricacies of the job, including budget, minutes, record keeping, etc. Kelly is taking everything in stride and soaking it in and taking "lots of notes!"

Summer intern Jacob Shandy's last day was August 24th. Jacob is an outstanding young man, self-motivated, and an excellent worker. Jacob's work ethic is highly regarded around the Port. He will be a great success in whatever occupation he chooses.

A landmark celebration, the 50th birthday of the John Day Dam, will be held on September 20th, 2018 starting at 11:00 a.m. with tours of the historic powerhouse and surrounding grounds. A few factoids: John Day dam is a concrete gravity run-of-the-river dam spanning the Columbia River. The lock is the highest lift (110 feet) of any US lock. The reservoir impounded by the dam is called Lake Umatilla and runs 76.4 miles to the foot of McNary Dam in Hermiston. Dam construction started in 1968 and was completed in 1972. The dam's power generation capacity is 2,480 MW, about twice Gilliam County's wind power capacity. A small city of 80,000 can be powered by 45 MW. John Day's power can provide enough power for 55 such cities or 4,408,888 homes.

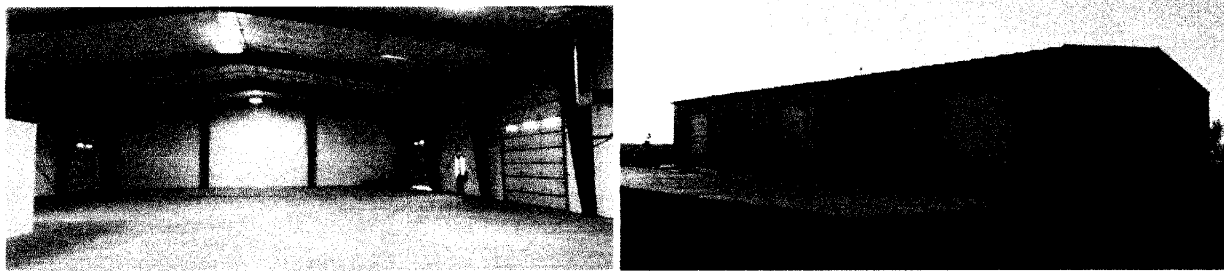


John Day Dam from the Washington side, lock in foreground.

Industrial Parks

Arlington Mesa Flex Building – The flex building is complete and ready for occupancy. The permit is in hand. Still a few outside items remaining before final sign off is complete. Rotchy, Inc. has really done a nice job staying on budget and completing the job within the allotted time frame.

The Port is now offering lease space of 1,000 sq. ft to 6,000 sq. ft. to industrial tenants. The space can be used for numerous industrial purposes, truck or crane equipment servicing, manufacturing plant, storage, supply warehouse, staging facility, etc. The building has three phase power, fiber internet, city water and sewer service and some of the greatest views in the Gorge. Lease rates are affordable. Please send inquiries to the Port's office.



Arlington Industrial /Commercial Property

The Port submitted a request for information to two manufacturing plants during the month of August. These requests are often an exhaustive request of information on the site. Thankfully, the work at the Port completed during Business Oregon's certification process of the Arlington Mesa, made the daunting process much easier. The Port's work in assisting bringing fiber into the county, assisting development of a housing program, and improving quality of life features to our Port and community all help shape a proposal. Each point helps to paint a more robust picture of Gilliam County that we hope is attractive to these firms. One of the firms has already asked several follow up questions.

Lower Willow Creek Irrigation Project

The irrigation study is now in the hands of the engineers. Landowners on the Gilliam County side of Willow Creek and Eight Mile Canyon area have proffered up their farm parcels for the study area. Once parcel maps are developed, farm visits will be conducted to acquire more detailed information directly from landowners. The study will investigate having main line supply water along Willow Creek and Eight Mile Canyon to area farmers. The study will help to answer many questions regarding the economic and engineering feasibility of the project. The Gilliam County Court has endorsed the project by awarding the Port grant funding for the study.

Island Park and Marina

The Port has seen a significant increase in boat traffic and fuel sales during July and August. The Port saw a 27% increase in fuel sales over the two months as compared to the same time period as last year. Overnight moorage also saw an improvement. As our advertising campaign through social, print, and billboards has spread word about Arlington and the Port's marina, we have seen steady improvements in the Marina's usage. No doubt a steadily improving economy helps more people afford leisure activities such as boating, fishing, or windsurfing. Improvement made to the boat launch, fuel dock and A-Town launch all contribute to a more vibrant marina and water access to the Columbia River. These efforts are starting to pay off.



Big wind day on August 10-11 brought surfers from all over the region to Arlington. Parking lot was jammed with van, buses, and cars. Arlington has been found.

Small Business Assistance program

The Port has successfully assisted the launch on another new company, Arlington Towing and Repair. Proprietor Paul Jayo, will be offering towing services to the Arlington community and travelers along I-84. Port staff is currently assisting a Condon entrepreneur with their business plan; the business will be expanding services in Condon. Lastly, after several attempts, the Port has been assisting an entrepreneur with plans to revive the closed Village Inn Restaurant.

Up Coming Dates:

Sept 4 - US Army Corps annual inspection, 1 p.m.

Sept 5 – Arlington City Council, 6:30 p.m.

Sept 10 - Arlington Sidewalk Work Session, 6:00 p.m.

Sept 11 – ATVC board meeting, 6:00 p.m.

Sept 13 – Port Board meeting, 5:00 p.m. Arlington.

Sept 19 – SDIS Port property inspection, 12 noon, Arlington: County Court N. Gilliam RFPD Building.

Sept 20 – John Day Dam 50th Anniversary ceremony, Rufus 11:00 a.m.

Sept 24 – Chamber meeting, Arlington, 6:30 p.m.

Sept 28 – Denise’s last day.

2018 Port of Arlington fuel Sales

Date	\$ / gallon	Gasoline			\$ / gallon	Diesel		
		Number	Gallons	\$ Sales		Number	Gallons	\$ Sales
January-18	\$ 3.46	8	101	\$ 348.57	\$ 2.69	0	0	\$ -
February-18	\$ 3.46	8	75	\$ 258.03	\$ 2.69	0	0	\$ -
March-18	\$ 3.89	16	171	\$ 642.94	\$ 2.69	0	0	
April-18	\$ 3.89	28	251	\$ 890.77	\$ 2.69	0	0	\$ -
May-18	\$ 3.89	31	295	\$ 1,148.39	\$ 2.69	1	109	\$ 294.09
June-18	\$ 3.99	31	491	\$ 1,952.05	\$ 2.69	0	0	\$ -
July-18	\$ 3.99	45	431	\$ 1,729.80	\$ 2.69	2	325	\$ 876.54
August-18	\$ 3.99	42	465	\$ 1,860.38	\$ 2.69	3	155	\$ 417.42
September-18					\$ 2.69			
October-18					\$ 2.69			
November-18					\$ 2.69			
December-18					\$ 2.69			
YTD Totals		209	2,279	\$ 8,830.93		6	589	\$ 1,588.05

2017 Port of Arlington fuel Sales

Date	\$ / gallon	Gasoline			\$ / gallon	Diesel		
		Number	Gallons	\$ Sales		Number	Gallons	\$ Sales
January-17	\$ 3.44	3	38	\$ 130.34	\$ 2.69		0	\$ -
February-17	\$ 3.44	1	5	\$ 18.83	\$ 2.69		0	
March-17	\$ 3.44	13	168	\$ 336.75	\$ 2.69		0	
April-17	\$ 3.44	28	209	\$ 714.91	\$ 2.69	1	100	\$ 269.96
May-17	\$ 3.44	39	379	\$ 1,311.08	\$ 2.69	0	0	
June-17	\$ 3.95	39	408	\$ 1,480.35	\$ 2.69	4	504	\$ 1,359.18
July-17	\$ 3.95	27	267	\$ 1,056.33	\$ 2.69	3	145	\$ 391.04
August-17	\$ 3.65	47	578	\$ 2,141.55	\$ 2.69	2	93	\$ 250.00
September-17	\$ 3.65	30	239	\$ 873.58	\$ 2.69	0	0	\$ -
October-17	\$ 3.46	27	281	\$ 979.78	\$ 2.69	0	0	\$ -
November-17	\$ 3.46	21	260	\$ 900.39	\$ 2.69	0	0	\$ -
December-17	\$ 3.46	4	53	\$ 184.69	\$ 2.69	0	0	\$ -
YTD Totals		279	2,886	\$ 10,128.58		10	842	\$ 2,270.18

PORT OF ARLINGTON
Profit & Loss Prev Year Comparison
July through August 2018

									TOTAL			
	Jul 18	Jul 17	\$ Change	% Change	Aug 18	Aug 17	\$ Change	% Change	Jul - Aug 18	Jul - Aug 17	\$ Change	% Change
Ordinary Income/Expense												
4210 · Marina Revenue	1,132.00	1,112.00	20.00	1.8%	7,286.00	1,268.00	6,018.00	474.61%	8,418.00	2,380.00	6,038.00	253.7%
4211 · RV Park Revenues												
4211-1 · RV Park Monthly Rent	2,625.00	2,250.00	375.00	16.67%	2,770.00	3,000.00	-230.00	-7.67%	5,395.00	5,250.00	145.00	2.76%
4211-2 · RV Park Weekly Rent	375.00	375.00	0.00	0.0%	161.00	250.00	-89.00	-35.6%	536.00	625.00	-89.00	-14.24%
4211-3 · RV Park Daily Rent	1,540.00	1,540.00	0.00	0.0%	810.00	1,140.00	-330.00	-28.95%	2,350.00	2,680.00	-330.00	-12.31%
4211-4 · RV Park Dry Camp	291.00	266.00	25.00	9.4%	302.00	214.00	88.00	41.12%	593.00	480.00	113.00	23.54%
4212 · RV Park fee Refund	0.00	-62.50	62.50	100.0%	0.00	-250.00	250.00	100.0%	0.00	-312.50	312.50	100.0%
Total 4211 · RV Park Revenues	4,831.00	4,368.50	462.50	10.59%	4,043.00	4,354.00	-311.00	-7.14%	8,874.00	8,722.50	151.50	1.74%
4213 · Marina Fuel Revenue												
4213-2 · Gasoline Sales	1,729.80	1,056.33	673.47	63.76%	1,860.38	2,141.55	-281.17	-13.13%	3,590.18	3,197.88	392.30	12.27%
4213-1 · Diesel Sales	876.54	391.04	485.50	124.16%	417.42	250.00	167.42	66.97%	1,293.96	641.04	652.92	101.85%
Total 4213 · Marina Fuel Revenue	2,606.34	1,447.37	1,158.97	80.07%	2,277.80	2,391.55	-113.75	-4.76%	4,884.14	3,838.92	1,045.22	27.23%
4214 · Marina Power and Water Rev	200.00	40.00	160.00	400.0%	80.00	40.00	40.00	100.0%	280.00	80.00	200.00	250.0%
4340 · Willow Creek Rock Sales	2,810.82	3,351.41	-540.59	-16.13%	613.07	0.00	613.07	100.0%	3,423.89	3,351.41	72.48	2.16%

September 13, 2018

Suggested Motion For New Bank Signatures:

Move to remove Denise Ball and replace her with Kelly Margheim on all Bank of Eastern Oregon accounts which include Port of Arlington checking, money market, reserve fund, safe deposit box, and Environmental Sentry Corp. checking account. All other signatories, Ronald Wilson, Dewey Kennedy, and Kevin Hunking, will remain the same.