

Park Board Meeting Minutes
81 S. Orchard Blvd.
June 12, 2023
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OPEN MEETING:

Roll Call taken by Chairman Jerra Icenhower

Aaron Johnson-present, Amanda Weigert-absent, Regina Cooke-present, Jerra Icenhower-present, Cindy Long-absent, Brittany Counterman-present, Brandy Dittman-working concession stand for baseball, Becki Carr-present, Alycia Ballinger-absent

Call to order at 6:05pm

APPROVE AGENDA:

Motion by Counterman to approve agenda, Second Becki Johnson-yes, Cooke-yes, Icenhower-yes, Counterman-yes, Carr-yes,

PUBLIC FORUM:

Mary Terry from the Historical Society is wanting to use the North Parking lot for handicap parking and parking about sixty vendors. Cooke spoke with Cheer Coach Sam at the Cheer meeting on May 15th about the Cheerleaders using the south parking lot during the festival for parking.

Motion by Cooke for the Historical Society to use the North Parking lot during the festival. High School Cheerleaders to use the South Parking lot for festival parking. Second Counterman.

Johnson-yes, Cooke-yes, Icenhower-yes, Counterman-yes, Carr-yes

Billy Lowery with the Historical Society is asking to use some land for booths to be set up during the festival. Dena is going to check with Historical Society Insurance to make sure the Park Board will not be held liable and/or responsible for accidents, damages, etc. The remainder of this discussion is tabled until July meeting.

Billy Lowery also brought a suggestion of Frisbee Golf to be added to the park.

OLD BUSINESS:

Some board members have said there have been some complaints about the concession stand closing at 9pm on Monday nights. Counterman has agreed to stay later with the agreement snow cones, drinks, chips, and candy are the only items sold after 9pm and Counterman will close the concession stand after all games have finished. No hot food will be sold after 9pm.

Icenhower appointed Becki to run the concession stand for the remainder of the season.

The Soccer program was using Oncall as a contact source for getting information out on soccer.

Counterman brought three bid options in for review. Sports Engine, it is a free app and will allow us to manage teams and send messages to all teams at once, Jersey Watch, will allow 1000 texts and emails charging 3% plus one dollar per transaction, Team Snap will allow us to create teams, free app for the community, saves all information for the next sport. Team Snap can be used to register for sports online and pay online. The Park Board was paying \$600.00 a month for Oncall for the use of soccer only. Team Snap is \$1800.00 a month and is available to use for all sports programs. Counterman spoke with Justin he would be our rep we would work with. Counterman said he does respond in a timely manner. He will create a website for the park Board.

Motion By Johnson to get Team Snap and do a trial run. Second Cooke

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Johnson-yes, Cooke-yes, Icenhower-yes, Counterman-yes, Carr-yes

Tablet/Square: Great for knowing how much inventory is in the concession stand. Helps knowing how much needs to be purchased. The first two weeks of baseball the park has grossed \$2,179.00. \$71.00 was in discounts, hamburger/hotdog meal discount, volunteer meals, umpire meals. \$405.00 was made from credit card use. We have had several parents excited that we are now accepting credit/debit cards as payment.

Hotspot: Counterman did price checking. At&t, Version, Straighttalk, all run about the same price. \$65.00/month unlimited.

Motion by Carr to get the Hotspot.

Seconded Counterman

Johnson-yes, Cooke-yes, Icenhower-yes, Counterman-yes, Carr-yes

Interviews: Interviews will be held July 17th, from 9am until 1pm for the Positions that were previously posted. The Park Board will be holding a Closed Session per RSMo 610.021, July 21st at 6:30pm for the purpose of hiring, firing, or disciplinary.

AED: Counterman is going to get a check to send off for the purchase of the AED equipment.

NEW BUSINESS:

Alderman Danderson helped answer the question of how much can be spent without board approval. Anything under \$500.00, The Treasure and Chairman can speak with another board member and make the purchase. Anything \$501.00-\$1000.00 The Board would need to get three bids by phone or mail. When taking a bid they must include name, date, time, and the amount of the bid. \$1001.00-\$5000.00 can consist of phone or mail bid and would need to go before the board for approval, \$5001.00 or greater would need to be a sealed bid and taken before the board to open and review. The Park Board does not have to go with the lowest bid, but however the best contractor for the Park Board.

The Park Board needs to have the State of Park Address turned into the Board of Alderman by the second Monday in June.

Anything that is Junk, hazardous, or a liability needs to be thrown in the trash. If there is an item the Park Board deems can be sold, then it should be sold Surplus, List the item, date bid ends, and contact info. We have the right to refuse any and all bids. Listing needs to be posted at City Hall and Facebook page.

Rock House: The Park Board needs to set a cleaning date to clean the Rock House and set it up for office use.

Discussed: PTO wants to partner with the Park Board for the Community Outreach program. Tabled until July

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Umpire/Referee Camp: Tabled until July

Soccer seasons: Tabled until Sports/Recreational Director is hired.

Carr suggested a Forensic Audit on the park. Tabled until July

Icenhower appointed Dittman, Cooke and Carr as the By Laws Committee.

EMPLOYEE REPORT:

McPhail Spoke with Trevor and he will get the rock unloaded next week, there are two loads of gravel left, McPhail will have them unloaded and spread on the East trails of the park.

Still trying to locate the water problem. It was suggested to McPhail to maybe use food coloring in the toilet to see if that is where the problem may be.

There are some bulbs out at the concession stand and birds are nesting inside the fixtures, we would have to get the entire fixture as we are not able to just purchase the bulbs.

Spider problem: McPhail spoke with Right Pest Control, it will cost \$100.00 to have the concession stand and garage sprayed. The earliest they can come is July 6th.

TRESSURE REPORT:

There were three checks returned from baseball registration. In the future any check returned will have to pay a returned fee. Counterman is going to reach out to the parties and try to receive payment.

Balance for last month was \$199,231.14

Total deposits for current month are \$23,666.92

Ending Balance for June is \$192,999.12

APPROVE MINUTES:

Motion by Counterman to approve Park Board Minutes for May 8, 2023, May 16, 2023, May 20, 2023.

Second Carr

Johnson-yes, Cooke-yes, Icenhower-yes, Counterman-yes, Carr-yes

ADJOURNMENT:

Motion by Johnson to adjourn at 7:37pm. Second Carr

Johnson-yes, Cooke-yes, Icenhower-yes, Counterman-yes, Carr-yes

Next meeting July 10, 2023, 6:00pm

Regina Cooke (Secretary)

DRAFT