

At 7:00 PM Chairman Jeff Enders called the meeting to order, and the Pledge of Allegiance was recited. Roll call was taken with the following members present Jeff Warfel, Carl Bahner, Jeff Gonsar, Tim Neiter and Jon Miller. Dennis Malone was absent. Engineer Logan Jury, Solicitor Jack Kerwin, Consultant Jeff Grosser, Operations Manager Derek Grosser, Operators Shane Schadel and Logan Stiely were in attendance. There were no citizens/guests in attendance. Everyone present recited the Pledge of Allegiance.

## **BUSINESS FROM THE FLOOR**

None.

## **SECRETARY'S REPORT**

*Carl Bahner moved to approve the Secretary's report. Jeff Warfel seconded the motion; the motion was carried unanimously.*

## **TREASURERS REPORT**

*Jeff Gonsar moved to approve the Treasurer's report. Jon Miller seconded the motion; the motion was carried unanimously.*

## **ENGINEER'S REPORT**

*See HRG Engineer's Report at the end of the minutes.*

### **1. Sewer Extension Project-**

- a. PENNVEST Payment Request #26 for the Halifax Area Water and Sewer Authority's Sewer Extension Project is \$76,979.01. This request is for construction costs.

*Tim Neiter moved to approve PV Request #26. Jon Miller seconded the motion; the motion was carried unanimously.*

- b. Board Member Jon Miller reported Matamoras Road repair at 225 is of very poor quality.
- c. Doli has reached "generally" substantial completion. Preliminary punch list being reviewed and approved by HRG & Operations Manager Derek Grosser.
- d. PSI Has not reached substantial completion.
- e. Related to HAWASA August meeting, New Business- Doli responded to the formal request for road repairs. Open discussion was held among Board members, Engineer & Solicitor, reviewing topics including Halifax Township expectations, pre-construction condition vs "new road" condition, original road construction details (no base vs traditional road build), Doli's partial accountability acceptance and offer; the expectation of any potential road repairs then being "owned" by Doli for future issues and their disinclination of same; further conversation/negotiations needed by the decision makers.

*John Miller moved to authorize HRG & Chairman Enders, along with Solicitor Kerwin consultation as needed as well as an invitation for Halifax Township representative inclusion, to negotiate on behalf of HAWASA. Jeff Warfel seconded the motion; the motion carried unanimously.*

### **2. Halifax Commons - No report, no activity**

### **3. Rise Street Beverage - No report, no activity**

### **4. Baker's Pump Station - No report, no activity**

### **5. Misc Items:**

- a. Lead & Copper Survey due by 10/31/2025- HRG to work with HFS & Operators for 1/3 completion
- b. Recommendation prepared for Reservoir Water Main flushing options, due to hydrant removal.

## **SOLICITOR REPORT**

1. Helm Sewer Extension Project Tapping Fee Proposed Agreement Provided, signed by Chairman Enders.
2. Word of Life Church Non-Profit Fee Agreement Provided, signed by Chairman Enders.

## **CONSULTANT REPORT**

No report.

## **OPERATOR'S REPORT**

PA1 locates, Arsenic/ Total coliform samples, Changed Axillary Jet Pump @ MTN, Changed cl2 pump line @ MTN, trim and mow final time for season, replaced foot valve for soda ash pump, repair service line leak @ 3238 PMR, Repair grinder pit plumbing @71 Lauren Lane ( Joe Lepore), 1 Water service shut off, Monthly pump maintenance, Sewer Extension Substantial completion walkthrough, Rood @ reservoir painted. also working on the Aug water usage.

## **OLD BUSINESS**

1. Water Reservoir Office Building/Garage Maintenance/Repairs Needed/In Process
2. ARC GIS Mapping- Diamond Software. Tabled from July 2025 meeting, pending additional information.
3. HAWASA Handbook: Tabled, pending Board review & input

## **NEW BUSINESS**

1. Old Farmhouse Landscapes Contract presented for review/approval. This is for landscape work around the HAWASA pump station installed on his property.

*Jeff Warfel moved to approve the Old Farmhouse Landscapes contract for \$9000, along with submitting payment for same. Jon Miller seconded the motion; the motion carried unanimously.*

2. 71 Lauren Lane warranty work on pump.

## **APPROVAL OF BILLS**

*Jeff Gonsar moved to approve payment of the bills as presented. Jon Miller seconded the motion; the motion was carried unanimously.*

## **ADJOURNMENT**

*Jon Miller moved to adjourn the meeting at 9:00PM. Jeff Gonsar seconded; the motion was carried unanimously.*

Respectfully Submitted,

Hoover Financial Services  
Secretary



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## ENGINEER'S REPORT

### HALIFAX AREA WATER AND SEWER AUTHORITY

Report Period: September 2025  
HRG Project Number: 001650.0425

September 16, 2025

### HALIFAX TOWNSHIP SEWER EXTENSION PROJECT

Construction activities associated with the Project include the following significant work items since last month's meeting:

#### Doli Construction (Contract 2022-01):

- Finish paving activities began on September 9, 2025 and are anticipated to be completed by end of week
- HRG conducted a Substantial Completion walkthrough with Doli and representatives from HAWASA on September 11, 2025. HRG believes Doli can be considered Substantially Completed and is finalizing a punchlist of work items for review by the Authority prior to issuance to Doli.
- Doli continues to finalize testing/start-up of several grinder pump basins

#### PSI Contracts (2022-02 & 2022-03):

- HRG completed a Substantial Completion inspection on August 19, 2025 and determined PSI was not substantially complete for work under Contract 2022-02 and 2022-03
- PSI was issued notice of items preventing issuance of Substantial Completion and has been engaged in correcting these issues, including; replacement of failed pump at the Creek Road Pumping Station, corrections to the HVAC systems at the Roadcap Lane Pumping Station, and securing both the Roadcap and Creek Road Pumping Stations

#### Miscellaneous Project Items:

HRG is continuing to address various project related items, including:

- Notice of Damages Related to Construction Activities – Township Roads
- Water and Sewer Service Extension – 52 Creek Road
- Sewer Lateral Easement Agreement – 22 Matamoras Road
- Roadcap Lane – Pavement Discussion

■ Property Owner Notice to Connect Letters

- HRG continues to coordinate with Hoover Financial Services for notifying residents of connection requirements and issuing notice to connect letters. The first round of Notice to Connect letters were mailed on January 14, 2025.
- The second round of NTC letters is anticipated to be distributed following issuance of substantial completion.

PENNVEST Requisition No. 26:

HRG has assisted the Authority in preparing PENNVEST Requisition No. 26 for the project in the amount of \$76,979.01, which includes contractor payment requests, engineering invoices, and reimbursable permit expenses. The cost breakdown of the requisition amount is listed below:

- Contract No. 2022-02 (PSI) \$ 76,979.01 (AFP #17)

The Authority is asked to consider the following action items related to the construction contracts:

**ACTION ITEMS:**

- 1) Authority approval of PENNVEST Requisition No. 26 in the amount of \$76,979.01

**DISINFECTION SYSTEM MODIFICATIONS PROJECT**

Entry Point (EP) 102 and EP 103 treat raw water from Well 3 and Well 1, respectively, utilizing chlorine gas. The Disinfection System Modifications Project (Project) will replace existing chlorine gas disinfection system with a sodium hypochlorite disinfection system consistent with current treatment at EP 101. The Project includes the following components: demolition of existing chlorine gas disinfection equipment at EP 102 & 103, installation of new sodium hypochlorite storage and secondary leak containment protection, and installation of new chemical feed pumps (duty and standby).

**Updates since previous Meeting:**

HRG has finalized PWS Permit Application packages for both wellhouses and has provided copies to Authority staff for review and comment. After incorporating any revisions into the permit sets, HRG is prepared to submit these permits to PA DEP on behalf of the Authority.

**LAND DEVELOPMENT PROJECTS**

Halifax Commons – Halifax Township

**NO UPDATE. PREVIOUS REPORT:** HRG conducted fire hydrant testing on April 25, 2024 with the help of Authority staff. This information was provided to the Developer's Engineer for review.

HRG has been providing some additional assistance to the Developer's Engineer on operation of the water system and available pressure and has provided standard construction details for inclusion in their pending plan resubmission.

## Rise Beverage – Halifax Township

**NO UPDATE. PREVIOUS REPORT:** Light-Heigel & Associates submitted a Preliminary/Final LD plan to Halifax Township and the Authority on January 17, 2025. They have requested a letter verifying capacity within the system. HRG has had correspondence with the Developer and Kerwin & Kerwin LLP related to relinquishing the easement at the property.

## MISCELLANEOUS SERVICES

HRG continues to provide assistance on the following:

### Reservoir Line Water Quality Improvements:

1. Authority staff noted cloudy/dirty water reports on the Reservoir Water Main since removal of a hydrant eliminated the capability of flushing this line.
2. HRG has prepared a recommendation for improvements to allow for line flushing for consideration.

### FY 2026 CDBG Grant Program:

1. Dauphin County CDBG Program is open for applications for FY 2026. Applications are due October 17, 2025.
2. Project must be located within the Borough. There is no match requirement. Project awards typically range from \$50,000 to \$350,000.

### Lead and Copper Service Line Inventory:

1. The Lead and Copper Service line Inventory was submitted to PA DEP by the October 16, 2024 deadline
2. HRG has been assisting Authority staff in posting notice to homes per requirements of the Inventory.

If you have any questions on any of the items contained in our Report or require further information, please do not hesitate to contact me.

Herbert, Rowland & Grubic, Inc.

*Logan M. Jury*

Logan M. Jury  
Team Leader | Water & Wastewater

LMJ

Enclosures

c: Derek Grosser – Halifax Area Water & Sewer Authority (HAWASA)  
Joseph Kerwin, Esq., Solicitor – Kerwin & Kerwin, LLP  
Hoover Financial Services  
HRG File