

**SUMMERSET CITY COMMISSION
REGULAR MEETING
ZOOM MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY March 18, 2021 6:00 P.M.**

Commissioner Kitzmiller called the Regular Meeting to order at 6:00 p.m. Commissioners Kitzmiller, Hirsch, McCoy and Butler were present. The City Administrator and Finance Officer were present. Mayor Lutz and the City attorney was absent.

Commissioner Kitzmiller led the Pledge of Allegiance.

Motion by Butler, second by McCoy to approve the agenda for the Regular Meeting of the Summerset City Commission for March 18, 2021. Motion carried

Motion by Hirsch, second by Butler to approve the March 04, 2021 minutes as presented. Motion carried.

APPROVAL OF CLAIMS

Motion by Hirsch, second by McCoy to approve the claims and hand checks in the amount of \$328,388.54 from March 04, 2021 through March 17, 2021 as presented or amended. Motion carried.

A&B Business Solution	Monthly Contract	\$354.14
BankWest	Garbage Truck Payoff	\$286,281.90
Black Hawk Water User	Monthly Usage	\$32.00
Cardmember Services	February CC Charges	\$5,140.05
CBH CO-OP	Govt Fuel	\$1,541.08
City of Rapid City	Solid Waste Disposal	\$3,328.78
Clark, Andrew	WWTP Refund	\$122.36
Central State's Mechanical	Fix Gas Valve & Heater	\$828.72
Delta Dental	Employee Dental Insurance	\$622.20
DocuSign Inc	Yearly Membership	\$2,318.40
Golden West Technologies	Managed Services	\$1,889.50
Harvey's Lock & Security	Remove and Reinstall Locks	\$121.00
HDR Engineering	Task Order 2021-01	\$4,322.67
Hermanson Egge Engineering	3 Residential Inspections	\$315.00
MBFS USA LLC	April Payment	\$3,068.32
Meade County Auditor	February Dispatch	\$2,424.94
Meade County Reg of Deeds	New Leaf Plat	\$90.00
Midcontinent Testing Labs	Midcontinent Testing	\$198.00
Northern Truck Equip Corp	Belt/Rollers/Curb Guard	\$963.22
Palmer, Leanne	WWTP Refund	\$50.00
PCS Mobile	Tablets	\$11,936.41
Razor's Edge Graphics	2021 Chevy Graphics	\$950.00

Remington, Duane	WWDEP Refund	\$50.00
Roth, Wes	WWDEP Refund	\$50.00
SD Building Officials	ICC Code Officials Program	\$105.00
SD One Call	February	\$100.00
SD Depart of Revenue	Sales Tax	\$966.09

CASEY PETERSON AUDIT PRESENTATION

Audit presentation for fiscal years 2018 and 2019

PRELIMINARY AND FINAL PLAT APPLICATION

Plat of Tract 1A and Tract 1B of Pine Hills Subdivision. Formerly Tract 1 of Pine Hills Subdivision. All located in the NE ¼ of the SE ¼ of Section 36, Township 3 North Range 6 East, Black Hills Meridian, City of Summerset, Meade County South Dakota. Motion by Butler, second by McCoy, roll call vote all aye. Motion passed.

RESOLUTION 2021-04

Motion by Butler, second by Hirsch to approve Resolution 2021-04 for plat of Tract 1A and Tract 1B of Pine Hills subdivision. Roll call vote, all ayes. Motion carried.

APPOINTMENT OF ELECTION BOARD

Appointment of Election Board for April 13, 2021 Election
Pam Martin
Mike Martin

SET MEETING DATE TO CANVAS MUNICIPAL ELECTION VOTE

Set Meeting Date to Canvass Municipal Election Vote- Thursday, April 15, 2021 @ 5:30 p.m.

FINANCE OFFICER MONTHLY UPDATE

Finance Officer gave update about the garbage truck pay off and financial report on the bank accounts.

CITIZENS INPUT

One resident expressed their concerns about how early garbage starts. The City garage sales were brought up and asked what weekend would work.

ITEMS FROM CITY ATTORNEY

Executive Session per SDCL 1-25-2 for discussing legal, economic development and personnel issues

ADJOURNMENT

Motion for adjournment at 6:23 p.m. by Hirsch, second McCoy. Motion carried.

(SEAL)
ATTEST:

Candace Sealey
Finance Officer

Bryce Lutz
Mayor

Published March XX, 2021 at a cost of \$XX.XX.