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P Brown-Constable  
Flat 7 Mitre House  
124 Kings Road  
London  
SW3 4TP

Date: 15<sup>th</sup> November 2021

To all leaseholders of Mitre House, 124 Kings Road, London, SW3 4TP

Dear Mr Brown-Constable

**Flat 7 Mitre House Mitre House: Notice of Intention to Carry Out Work  
Internal Refurbishment & Associated Works**

1. It is the intention of Mitre House Management Company (2017) Limited, to enter into an agreement to carry out works in respect of which they are required to consult leaseholders
2. The works to be carried out under the agreement are as follows:

Refurbishment of the communal interior areas, to include repairs, redecoration, new lighting, CCTV, lift car redecoration & lighting, floor polishing, sundry repairs and lighting to the basement electric/meter room, camera intercoms and any relevant associated necessary works.

3. We consider it necessary to carry out the works to comply with the terms of the lease.
4. We invite you to make written observations in relation to the proposed works by sending them to the managing agent, HML PM Ltd, Gillingham House, 38-44 Gillingham Street, London, SW1V 1HU.

Observations must be made within the consultation period of 30 days from the date of this notice. The consultation period will end on 17<sup>th</sup> December 2021.

5. We also invite you to propose, within 30 days from the date of this notice, the name of a person from whom we should try to obtain an estimate for the carrying out of the proposed works described in paragraph 2 above.
6. Any correspondence relating to this notice or the proposed works should be sent to HML PM Ltd, Gillingham House, 38-44 Gillingham Street, London, SW1V 1HU

Yours sincerely

Signed: *Tim Hawkins*

For and on behalf of HML PM Limited  
Duly authorised agent of Mitre House Management Company (2017) Limited

Tailored. Local. Personal. Property & Estate Management

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