

VILLAGE OF CAROLINE

VILLAGE COUNCIL

Minutes of the Regular Meeting of Village Council, Province of Alberta, held on Tuesday, March 13, 2018 in the Council Chambers of the Village Office, 5004-50 Avenue, Caroline, Alberta.

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Present: Mayor John Rimmer; Councillors, Mary Bugbee, Bill Sumyk, Kim Ceasor (late), Corby Parsons (late); Chief Administrative Officer, Melissa Beebe; Assistant Administrator, Lyndsay Hindbo.

Absent:

Delegation Attendees:  
Caroline Legion – Darlene Houlton  
Community Pancake Breakfast – Elise Flahr

1. Call to Order Mayor Rimmer called the meeting to order at 7:00 pm.
2. Adoption of Agenda  
Delegation Amendment: removal of Ed Buziak and replace with Elise Flahr  
Motion 46 03 18  
Moved by Councilor Bugbee to adopt the agenda as amended.  

CARRIED

Councilor Parsons joined meeting at 7:04 pm.
3. Adoption of Minutes  
3.1. Council Regular Meeting Minutes February 13, 2018  
Motion 47 03 18  
Moved by Councilor Sumyk to accept the February 13, 2018 Council Regular Minutes as presented.  

CARRIED
4. Delegation(s)  
4.1 Caroline Legion  
Darlene Houlton presented to Council that the Legion will be hosting a Canada Day 151 Event. The theme is 1950's Sock Hop, and will also be having a steak supper. The Legion has submitted an application under the community grants to nonprofit organizations requesting Village financial assistance with the event. Darlene thanked Council inquired about the time frame for the approval of the grant. Council thanked Darlene for the information and that the application will be reviewed later on in the meeting and notification will be mailed out.  

Darlene Houlton withdrew from meeting at 7:10 pm.

  
4.2 Community Easter Event - Elise Flahr  
Elise is organizing an Easter Pancake Breakfast with activities. Requesting personal donations and volunteers to help with activities. Cannot support as Elise is managing event as a private individual, not affiliated with a non-profit organization. Council thanked Elise for all the work she is doing for the community and taking on the Easter hunt event.  

Elise Flahr withdrew from meeting at 7:24 pm.

  
Motion 48 03 18  
Councilor Parsons moved to accept the delegation's presentations as information.  

CARRIED

Councilor Ceasor joined meeting at 7:29pm.

5. Staff Reports:
- 5.1 CAO Report  
The CAO provided a written report on meetings attended through February and March 2018 and requested council consider scheduling a special council meeting to discuss assessment and tax rate.
- Motion 49 03 18
- Moved by Councilor Sumyk to schedule a special council meeting to be held on March 27, 2018 at 1:00 pm in council chambers to review assessments and tax rates.
- CARRIED
- 5.2 Public Works Report  
Public Works provided a written report outlining what is going on in regards to roads and streets, utilities, garbage, seasonal maintenance for February 2018. Council discussed the CC valve fix on 49 Street.
- 5.3 Financial Report  
Assistant Administrator presented the written cash asset statement report up to January 31, 2018.
- Motion 50 03 18
- Moved by Councilor Ceasor to accept the written CAO, Public Works and Financial reports as presented.
- CARRIED
6. Committee/  
Board Reports
- 6.1 Mayor and Council Reports
- Councilor Parsons: Ag. Society Meeting. There was confusion over who oversees cleaning Arena parking lot. The lease for the building is with Clearwater County, thus responsibility for cleaning parking lot is under the responsibility of the operations of the facility. Council had a discussion about the recreational needs and maintenance within the community.
- Motion 51 03 18
- Moved by Councilor Ceasor to defer discussion of recreational needs for the community to the May regular council.
- CARRIED
- Councilor Sumyk: Regional Waste Meeting – Fog Dog recycling options.
- Councilor Bugbee: Attended FCSS Meeting  
Attended Economic Development Session  
Rocky Senior's Housing Council – suggested speaking with FCSS manager regarding low income housing initiative needs within Caroline. Housing CAO is contacting the County regarding getting a survey done.
- Councilor Ceasor: Attended Economic Development Session. Discussion around community social assets.
- Mayor Rimmer: provided written report of meetings attended as follows: Clearwater Council, Caroline Legion Supper, Caroline Senior Drop in Centre, Chamber, Hospital Committee, Economic Development course, meeting with MLA, Legion, Farmers Market and Community Groups think tank discussion.
- Motion 52 03 18
- Moved by Councilor Bugbee to accept councilor reports.
- CARRIED
- Mayor called a short recess at 8:40pm.
- Mayor reconvened meeting at 8:51pm.
7. Business:
- 7.1 Municipal Utility Rate Bylaw 2018-001

Motion 53 03 18

Moved by Councilor Parsons to approve first reading of Municipal Utility Rate Bylaw 2018-001.

CARRIED

Motion 54 03 18

Moved by Councilor Ceasor to approve second reading of Municipal Utility Rate Bylaw 2018-001.

CARRIED

Motion 55 03 18

Moved by Councilor Bugbee to proceed with third and final reading Municipal Utility Rate Bylaw 2018-001 with unanimous consent.

CARRIED

Motion 56 03 18

Moved by Councilor Sumyk to approve third and final reading of Municipal Utility Rate Bylaw 2018-001.

CARRIED

7.2 Animal Control Amendment Bylaw 2018-002Motion 57 03 18

Moved by Councilor Parsons to table Animal Control Amendment Bylaw 2018-002 for further amendments and bring back to the May Meeting.

CARRIED

7.3 Rates and Fees Policy FIN-18-001 AmendmentMotion 58 03 18

Moved by Councilor Ceasor to table to April meeting.

CARRIED

7.4 Community Grants to Non-Profit ApplicationsMotion 59 03 18

Moved by Councilor Parsons to table Empty Bowls Community Grants to Non-Profit application and request that they be a delegation at the April 10 regular council meeting.

CARRIED

Motion 60 03 18

Moved by Councilor Sumyk to approve Caroline Chamber of Commerce Community Grants to Non-Profit application funding request in the amount of \$300.00 for the 2018 Big Horn Parade event.

CARRIED

Motion 61 03 18

Moved by Councilor Ceasor to approve the Legion's Community Grants to Non-Profit application funding request in the amount of \$300.00 for the Canada Day 50's Sock Hop Dance and Steak Supper event.

CARRIED

7.5 Senior's Independent Living InitiativeMotion 62 03 18

Moved by Councilor Parsons to support the Mayor in his Senior Housing Initiative investigation for additional housing units in Caroline.

CARRIED

Motion 63 03 18

Moved by Mayor Rimmer to create a 2 council, and 2 members at large steering committee to further plan Senior Housing Initiative investigation and that Mayor Rimmer volunteered to organize and sit on this new committee.

CARRIED

7.6 Vacant Property List (bare land)

Motion 64 03 18

Moved by Councilor Ceasor to accept the Caroline Vacant Property List as information.

CARRIED

7.7 Tree Replacement and Removal at Administration Office

Motion 65 03 18

Moved by Councilor Parsons to have Administration investigate costs for removing trees and stumps and whether there is any potential revenue to be earned by selling the removed tree logs.

CARRIED

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| 8. Discussion/<br>Correspondence<br>/Information<br>Items | 8.1 Clearwater County Salute to Agriculture Banquet Invitation<br>8.2 GFOA Bulletin Federal Government 2018 Budget Announcement<br>8.3 CAEP Member Engagement Meeting Invitation<br>8.4 Central Alberta Mayor's Prayer Breakfast Invitation<br>8.5 Asset Management Workshops<br>8.6 Cannabis Legalization in Alberta Municipalities<br>8.7 AHS Recommendations on Cannabis Regulations for Alberta Municipalities<br>8.8 AUMA Cannabis Legalization Fiscal Impacts on Municipalities Letter to Province<br>8.9 Red Deer College Convocation Invitation<br>8.10 Caroline Neighborhood Place Advertising Request<br>8.11 Clearwater County Notice of Public Hearing Land Use Bylaw Amendment Cannabis<br>8.12 Caroline Volunteer Appreciation Invitation |
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Motion 66 03 18

Moved by Councilor Bugbee to accept Discussion, Correspondence and Information Items as information.

CARRIED

- 9 In Camera In Camera – None

- 10 Adjournment Motion 67 03 19

Moved by Councilor Parsons to adjourn the meeting.

CARRIED

Time of Adjournment: 10:02pm

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MAYOR

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Approved