

Township of Toms River Parking Authority

Meeting Minutes

Regular Meeting

June 26, 2025

Call to order

The Regular meeting of the Toms River Township Parking Authority was called to order at 4:45 p.m. by Chairman Tariq Siddiqui, who also led those present in the flag salute.

Open Public Meetings Act Statement

This meeting is called in accordance with the Open Public Meetings Act of the State of New Jersey. Notice of the meeting was published in the Asbury Park Press. Notice was also posted on the bulletin board at Town Hall and placed on file with the Township Clerk for public review.

Roll call

Executive Director Pam Piner conducted a roll call as follows:

Commissioner Tariq Siddiqui	Present
Commissioner Bill Beining	Present
Commissioner Norvella Lightbody	Absent
Commissioner Brenda Tutela	Present
Commissioner Moshe Kupferstein	Absent
Commissioner Mike Maulshagen	Present

Additional Attendees are as follows:

Executive Director Pam Piner
Legal Counsel Joe Coronato, Jr.

Public Guests:

None

Approval of Minutes

May Minutes: Deferred until July meeting

Approval of the June 2025 Bill List for the Parking Authority

Seventeen (17) checks totaling \$24,490.45 and Thirteen (13) electronic payments totaling \$25,096.85 and One (1) checks from the NJT Trust Account totaling \$77,797.27.

Motion to accept bill list for the Parking Authority: Commissioner Mike Maulshagen

2nd Motion: Vice Chairman Bill Beining

Roll Call:

Commissioner Mike Maulshagen	Yes
Vice Chairman Bill Beining	Yes
Commissioner Mike Maulshagen	Yes
Secretary Norvella Lightbody	Absent
Treasurer Brenda Tutela	Yes
Commissioner Moshe Kupferstein	Absent
Chairman Tariq Siddiqui	Yes Abstained from Check #1402

Approval of the June 2025 Bill List for the Park and Ride

Nine (9) checks totaling \$16,938.90

Motion to accept bill list for the Park and Ride: Treasurer Brenda Tutela

2nd Motion: Vice Chairman Bill Beining

Roll Call Vote:

Treasurer Brenda Tutela	Yes
Vice Chairman Bill Beining	Yes
Secretary Norvella Lightbody	Absent
Commissioner Mike Maulshagen	Yes
Commissioner Moshe Kupferstein	Absent
Chairman Tariq Siddiqui	Yes

Financial Overview

- The Parking Authority had YTD revenue as of May 31, 2025 of \$292,397. This is \$2,322 higher than the previous year. Total YTD expenses were \$169,147. A decrease of \$22,248 compared to the previous year. Net YTD revenue was \$123,251. An increase of \$24,570 compared to previous year.
- The Park and Ride had YTD revenue as of May 31, 2025 of 106,281. This is \$4,657 higher than the previous year. Total YTD expenses were \$83,167. A decrease of \$405 compared to the previous year. Net YTD revenue was \$23,115. An increase of \$5,063 compared to previous year.

Unfinished Business

- **NJT/DOT:** No Update
- **NJ Soil Remediation (Park and Ride):** No updates
- **2025 Budget:** The 2025 Budget was presented to the Board of Commissioners for Approval.

Motion to approve the 2025 Budget as presented: Chairman Tariq Siddiqui

2nd Motion: Vice Chairman Bill Beining

Roll Call Vote

Chairman Tariq Siddiqui	Yes
Vice Chairman Bill Beining	Yes
Treasurer Brenda Tutela	Yes
Commissioner Mike Maulshagen	Yes
Secretary Norvella Lightbody	Absent
Commissioner Moshe Kupferstein	Absent

- **Park and Ride Rates:** Pending

New Business

- None

Public Comments/Questions

- None

Executive Session

- An Executive Session was held to discuss salary increases and other personnel matters:

Motion to leave the public session and enter into executive session: Treasurer Brenda Tutela

2nd Motion: Commissioner Mike Maulshagen

All in Favor

Motion to leave executive session and return to public session: Vice Chairman Bill Beining

2nd Motion: Commissioner Mike Maulshagen

All in Favor

- Salary Increases were approved at 3% retroactive to June 1, 2025.
Motion to approve salary increases for 2025 at 3% retroactive to June 1, 2025:
Chairman Tariq Siddiqui
2nd Motion: Vice Chairman Bill Beining
Roll Call Vote

Chairman Tariq Siddiqui	Yes
Vice Chairman Bill Beining	Yes
Secretary Norvella Lightbody	Absent
Treasurer Brenda Tutela	Yes
Commissioner Mike Maulshagen	Yes
Commissioner Moshe Kupferstein	Absent
- Director Pam Piner requested approval for a full time position that would cover meter/general maintenance and bus ticket sales. This would expand the operation of the bus terminal Monday – Friday: 4:00 am – 4:00 pm instead of 4:00 am – 12:00 pm. It would also allow consistent maintenance on street meters and pay stations which would eliminate down time until another staff member could address any issues. It will also allow for the pay stations and surrounding areas to be cleaned on a regular schedule.
Motion to approve a new full time position to be split between meter/general maintenance and bus ticket sales: Vice Chairman Bill Beining
2nd Motion: Treasurer Brenda Tutela
Roll Call Vote

Vice Chairman Bill Beining	Yes
Treasurer Brenda Tutela	Yes
Commissioner Mike Maulshagen	Yes
Secretary Norvella Lightbody	Absent
Commissioner Moshe Kupferstein	Absent
Chairman Tariq Siddiqui	Yes

Next Meeting Date

Thursday, July 24, 2025 @ 4:45 p.m. in the Sunshine Room.

Adjournment

There being no further business before the Board of Commissioners, a motion was made to adjourn the meeting.

Motion to Adjourn: Treasurer Brenda Tutela

2nd Motion: Vice Chairman Bill Beining

All in Favor

Respectfully Submitted,

Pam Piner
 Executive Director