



WILEAG

Governing Board Meeting Minutes

February 2, 2024

The dual format meeting held in-person at the CVMIC offices in Wauwatosa and virtually via Zoom, was called to order at 1005 hours by President Mark Ferguson.

Present: Ferguson, Nasci, Grill, Christopherson, Stojkovic, Peterson, Pederson, Jaeger, Nimmer, Styka, Hingiss, Braun, Cole, Misko, and Zilavy.

Excused: Palmer

Others: Katie Wrightsman, Lara Vendola-Messer, and Alan Groszcyk

The minutes from the January 5, 2024 meeting were sent in advance of the meeting. ***After review, the meeting minutes of the January 5, 2024 were approved on a unanimous voice vote following a motion by Cole, seconded by Misko.***

Standing and Ad-hoc Committee Reports

Training Committee- Styka reports that enrollment for WILEAG training is going well. The Accreditation Manager program on April 11, 2024 is almost full having 35 out of a maximum of 40 slots filled. The Assessor training scheduled for April 19, 2024 currently has 16 participants registered.

Standards and Process Committee – Nothing to report.

Outreach Committee- Misko reports that the WILEAG vendor booth is fully staffed for the Wisconsin Police Leadership Foundation (WPLF) Winter Conference February 5-7, 2024. Informational brochures were updated in advance of the conference to reflect current standards and pricing. While preparing for the WPLF conference, Styka reports that he received some constructive feedback regarding the presentation of WILEAG accreditation that occurs at both Board meetings and the WPLF Winter Conference. Concerns about Board meetings centered on the overall informality of the event while the WPLF conference focused on the assembly line feel of the awards presentation. After discussion, there was consensus that the initial announcement of accreditation that occurs during Board meetings would remain an informal event. To help manage expectations and ensure that agencies are aware of the decorum, Wrightsman will communicate this information in writing to agencies when sending them their invitation. Next, the Board discussed the WPLF conference award proceedings and

agreed that room for improvement existed. Discussions centered on potentially having a personalized ceremony with the recipient agency following the general accreditation announcement. Several Board members, to include Ferguson, Nasci, and Styka were going to be attending this year's event and agreed to work with WPLF leadership to enact new procedures.

Large Agency Committee – Ferguson reports there has been no further contact with Racine PD following their initial inquiry about accreditation. Misko anticipates seeing Racine PD Chief Alex Ramirez at the WPLF Winter Conference and will follow-up with him regarding this inquiry.

OFFICER'S REPORTS

President's Report – Ferguson reports that Assembly Representative Jacobsen's office contacted him seeking information regarding the amount of funding needed to offset the costs of accreditation. To help determine the required allocation, Ferguson provided the average number of on-sites completed per year as the basis for making this decision.

Vice President's Report – Nothing report.

Secretary's Report – Nothing to report.

Treasurer's Report – The financial report completed by Grill was submitted to the Board in advance of today's meeting and detailed a current balance of \$75,593.40. Following discussion and review, ***a motion was made by Nimmer, seconded by Peterson, and passed on a unanimous voice vote to accept the Financial Report.*** Ferguson also discussed the need to complete a financial review of WILEAG's 2023 budget and solicited a board member for this assignment. Styka has extensive experience in this arena and volunteered to complete the task. He will schedule a time to complete the audit with Grill and report his findings to the Board.

Staff Report- Wrightsman reviewed the Executive Director's Report that was provided in advance of today's meeting. She reported that due to assessor illness, the Waunakee PD on-site had to be rescheduled and also that Juneau PD has chosen to no longer pursue CORE Accreditation.

Old and Unfinished Business

Accreditation Cycles and On-site Extension Procedures- Peterson reviewed the document he authored in advance of today's meeting regarding accreditation cycles, extension requests, conditional accreditation, as well as program withdrawal, reentry, and revocation. Following discussion, there was consensus amongst the Board to incorporate the recommendations enumerated in the document into the Guiding Principles of the 6th Edition Standards. Once this is completed, the revisions will be presented to the Board for final review and approval. Peterson will do this.

To remain on schedule, Ferguson moved to the Accreditation Presentation portion of the meeting scheduled for 1115 hours.

Waukesha Sheriff Accreditation Presentation – Deputy Inspector Patrick Esser, Accreditation Manager Captain Michelle Leffler, and Senior Administrative Specialist Angela Rygielski were present representing the department. Ferguson recapped significant highlights from the agency on-site and informed them of the Board’s decision to grant reaccreditation status effective January 5, 2024. Deputy Inspector Esser was advised as to the timing of the formal award presentation at the WPLF Winter Conference and that a local presentation could be made if requested.

Following the Accreditation Presentation, the Board took a break for lunch. The meeting was reconvened at 1215 hours with the following quorum of voting members still in attendance: Ferguson, Nasci, Christopherson, Peterson, Pederson, Jaeger, Styka, Braun, Cole, and Misko.

Old and Unfinished Business

Frequently Asked Questions 6th Edition Standards Ch. 14- Braun discussed the ongoing questions regarding this section. Jaeger discussed the document provided in advance of today's meeting and sought guidance on how to proceed. Following discussion, there was consensus amongst the Board that revising the standards to include context should occur and could be published in an addendum, along with the *Accreditation Cycles and On-site Extension Procedures* changes also occurring. Once language is completed, the revisions will be presented to the Board for final review and approval. Braun will work on this.

New Business

Board Member Practices/Procedure Questions - None

The meeting was adjourned at 1318 hours on a unanimous voice vote following a motion by Braun, seconded by Misko.

Next meeting – Friday April 12, 2024, in-person at CVMIC and via Zoom.

Respectfully submitted,
Todd Christopherson-Secretary