

# **Naunton Parish Council**

Clerk's Report for

**Monday 28<sup>th</sup> July 2025**

<b>Agenda item 3</b>	<b>May minutes for approval</b>	<b>2 - 5</b>
<b>Agenda item 5</b>	<b>Reports from clerk's meetings, including:</b> a) <b>5-year land supply and NPPF</b> b) <b>GDPR and DPA compliance</b> c) <b>GAPTC/ Devolution and Community Empowerment Bill</b>	<b>6 - 9</b>
<b>Agenda item 6</b>	<b>Planning correspondence</b> a) <b>Correspondence re Roundhill application 25/00502/FUL</b> b) <b>Correspondence with CDC re services in Naunton</b> c) <b>Draft letter re excessive lighting of houses in Naunton</b>	<b>10 - 14</b>
<b>Agenda Item 12</b>	<b>Dovecote Restoration Trust project – request and PC budget</b>	<b>15-16</b>
<b>Agenda item 14</b>	<b>Website decisions</b>	<b>17</b>

### Agenda item 3 – Minutes of the May meeting for signing

MINUTES: of the Annual Naunton Parish Council Meeting held on Monday 19<sup>th</sup> May 2025 at 7.00 pm.

PRESENT: Parish Councillors: Charles Hanks, Keith Russell, David Pickup, Nicki Gibberson.  
CDC Cllr Wilkins

APOLOGIES None as all councillors attended.

IN ATTENDANCE: Maxi Freeman, Clerk

MEMBERS OF THE PUBLIC: Three

**1. To elect the Chairman of the Council for the year 2025/26**

Cllr Russell proposed and Cllr Gibberson seconded Cllr Hanks as Chairman. Cllr Hanks accepted the nomination and signed the Declaration of Acceptance form.

**2. To appoint the Vice Chairman of the Council for the year 2025/26**

Cllr Russell proposed and Cllr Hanks seconded Cllr Gibberson as Vice Chairman. Cllr Gibberson accepted the nomination and signed the Declaration of Acceptance form. **Action: Clerk to update website.**

**3. To receive Declarations of Interest in items on the Agenda (Localism Act 2011)** None.

**4. To hear representations from the public** regarding items on the agenda. None.

**5. Approval of minutes of the previous meeting (March 2025)** The meeting approved the minutes, and the Chairman signed them. **Action: Clerk to post to website.**

**6. Matters Arising** The Chairman asked Cllr Wilkins to give his report.

As a result of the recent elections there have been a number of changes at the District and County Councils. The new County Councillor for the area is Tom Bradley. A new leader of the District Council had been elected and there would be further changes in roles at CDC. Due to the elections less business was transacted at CDC. The new waste collection plan was working well locally but others were having difficulties. Councillors noted that bins in Naunton were being damaged and that replacements could take 5 weeks to arrive. Cllr Wilkins confirmed that CDC were aware of this. Publica, the organisation set up by 5 local councils for servicing shared requirements, had been disbanded. CDC had passed a motion to send a letter to the Government regarding the impact of applying inheritance tax on small farms. CDC is running a campaign to tackle fly tipping across the district.

**7. Migration to .gov.uk website and email addresses** Councillors decided to appoint Parish Online to provide the new domain, website and email addresses. **Action: Clerk to arrange the migration.**

**8. Insurance.** Councillors decided to renew the policy with Community First. **Action: Clerk to arrange payment.**

**9. Planning applications**

- a. New applications: Councillors had no objections to 25/01146/LBC Church House.
- b. Councillors confirmed the comments posted between meetings for 25/01306/FUL Fox Hill, 25/01147/TCONR Reduce Birch at Sunnybank Cottage, 25/0928/TCONR The Manse.

- 10. Dog waste disposal signs.** Cllr Gibberson provided a mock-up of a proposed sign for use in 4 locations – Indian Path, Field, The Brake. Each sign would show where the nearest disposal bin was located. Councillors approved the proposal. **Action: Cllr Gibberson to provide prices.**
- 11. ‘20’s Plenty’ signage.** Cllr Gibberson provided a mock-up of a sign to go under the Naunton village sign provided by GCC Highways. **Action: Cllr Gibberson to review the sign, reducing the amount of information shown for clarity.** Locations would also be confirmed at the next meeting. **Action: Clerk to ask GCC Highways for ‘SLOW’ signs on the road B4068 where the road down to Naunton starts and on that road. Also to check whether signs can be attached to the existing GCC road signs and whether signs can be installed in the village on the verges.**
- 12. Neighbourhood Plan.** **Action: Cllr Gibberson to review draft steps and confirm main objectives of the plan.**
- 13. Emergency Plan.** Cllr Hanks confirmed that the Village Hall agreed to having the Hall as the primary safe place in the village. Cllr Hanks confirmed that the cricket pavilion was the 2<sup>nd</sup> safe place and that he was the contact for access. Mrs Penelope Hanks was the second keyholder. **Action : Cllr Hanks to confirm that the Cricket Pavilion could be the 2<sup>nd</sup> safe place and to check that the contacts were complete and correct.**
- 14. Asset Register.** Cllrs Pickup and Russell had checked the flood equipment and found that only 30 Aquasacks were left. Councillors decided not to restock but to recommend that residents buy their own. 10 waders were available. During works to the Dovecote, all equipment would be removed to unit 4 for storage. **Action: Clerk to update website with flood equipment details.** Cllr Russell noted that logs had been dropped into the river and could cause blockages. This was being monitored.
- 15. Assets and risk assessment.** Cllr Hank noted that Greenfields had not yet responded regarding repairs to the playground equipment highlighted by the recent RoSPA report. **Action: Clerk to chase Greenfields.**
- 16. Defibrillator** Cllr Gibberson was following up regarding defective battery. Councillors agreed to provide defibrillator training for the village in autumn on either a Wednesday evening or a Saturday depending on trainer availability. **Action: Clerk to arrange.**
- 17. Annual fees for use of recreation field.** Councillors decided to keep the existing rates.
- 18. AGAR – Certificate of Exemption from external audit.** Councillors approved the Certificate. **Action: Clerk to submit form to external auditor.**
- 19. AGAR - Governance and Accountability Return 2024/25**
  - a. Annual accounts: Section 1 Annual Governance Statement 2024/25.** Councillors approved the annual accounts.
  - b. Annual accounts: Section 2 Accounting Statement 2024/25** Councillors approved the accounting statement.
  - c. Annual accounts: Notice of commencement of Public Rights.** Councillors noted dates. **Action: Clerk to post documents to the website.**
- 20. Internal auditor’s report.** The Internal Auditor noted that the Risk Management Policy had not reviewed in 2024 25. Councillors reviewed and approved the Risk Management Policy. **Action: Clerk to update and post to website.**

## 21) Finances

- a) **To receive current accounts and bank reconciliation**  
 Current account balance A/c 00462740: £32442.94 (14<sup>th</sup> May 2025)  
 Deposit account balance A/c 01612290: £491.35 (14<sup>th</sup> May 2025)

Councillors approved the bank balances and the reconciliation. The Chairman signed the reconciliation.

## Naunton Parish Council Reconciliation

Period 1 April 2024 to 14 May 2025

Current account 00462740 Online

Balance @14 May 2025	£32442.94
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Deposit account 01612290 Online

Balance @ 14 May 2025	£491.75
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Total	£32934.69
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Less outstanding cheques	0
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Reconciled balance	£32934.69
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Cash book summary

Opening balance 1.4.24	£18746.20
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Add receipts to date	£14192.74
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Less payments to date	£4.25
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Cash book balance	£32934.69
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Signed:

Clerk & RFO .....

Chairman .....

Date: 19<sup>th</sup> May 2025

### b) Direct debits and standing orders for 2025/6.

Councillors approved the following:

Lloyds Bank account fee £4.25 per month per account

Public Works Loans Board (1) every 6 months £1,616.95

Public Works Loans Board (2) every 6 months £1,610.97

PATA payroll services £37.35 per quarter (increased from £31.05)

St Andrews Church £1 p.a.

c) **Payments and receipts**

<b>The following payments were approved:</b>				
Epay	M Freeman	Clerk's salary April/May @ £230.07 p m	LGA 1972 s.112 (2)	£406.14
Epay	HMRC	Tax	LGA 1972 s.112 (2)	£29.20
	RoSPA	Annual inspection report	LG(MP)A 1976 s.19 (3)	£124.80
	GoDaddy	Domain renewal	LGA 1972 s.142	£47.93
	GAPTC	Annual subscription 25 26	LGA 1972 s.143	£101.39
	GAPTC	Internal audit fees	LGA 1972 s.111	£210.00
	GPFA	Annual membership 25 26	LG(MP)A 1976 s.19 (3)	£50.00
	Community First	Annual insurance	LGA 1972 s.111	£431.52

<b>The following credits were noted:</b>				
	Deposit a/c	Interest March, April and May 2025		£1.12
	CDC	Precept part 1		£14,192
FPI	P Johnson	Nauntonbury 24 and 25 hire		£75
<b>Payments between meetings:</b>				
SO	PWLB	Village Hall loan repayment 507130	LG(MP)A 1976 s.19	£1,610.97
PAY	Lloyds	Account fees x 2 accounts @ £4.25 each p mth		£8.50

**22) Dates of 2025/26 meetings** Naunton PC normally meets on the third Monday of the month, every other month. The following dates were approved:  
21<sup>st</sup> July, 15<sup>th</sup> September, 17<sup>th</sup> November, 19 January, 16<sup>th</sup> March, 18<sup>th</sup> May (26/27)

**23) Items for the next meeting:**

Councillors noted that some properties in the village were using a large number of lights at night, causing light pollution in a dark skies area, but that action was thought to be limited.

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Chairman

28<sup>th</sup> July 2025

### Agenda item 3: Information for Councillors

- a) **NPPF and 5-year land supply**
- b) **GDPR and DPA compliance**
- c) **Devolution and Community Empowerment Bill**
- d) **GAPTC**

#### a) NPPF and 5 year land supply

Prior to December 2024, CDC had a Local Plan and a 5 year landbank for housing development. Under the new method of calculation introduced by the new NPPF, CDC now has 1.8 years of land identified for housing development. CDC is revisiting sites that they had previously identified and analysed, including sites that it had discounted under the old method. This includes the following for Naunton:

Number	Location	Size/proposal	Reason for non development
R257	Land adjacent to Huntsmans	1.8 ha	Not currently developable as not within or adjacent to one of the 17 principal Settlements (Policy DS1)
R258	Land adjacent to village hall and Jasmine Cottage	0.12 ha	Not currently developable as not within or adjacent to one of the 17 principal Settlements (Policy DS1)
R260	Land at Naunton Inn Farm nr Aylworth Road	0.2	Not currently developable as not within or adjacent to one of the 17 principal Settlements (Policy DS1)
R261	Land to the rear of Glebe Cottage	5.82 ha	Not currently developable as not within or adjacent to one of the 17 principal Settlements (Policy DS1)

Due to the new method of calculation, **Policy DS1 is not longer valid**. This leaves the above sites less protected.

Policies to protect land within the Cotswold National Landscape (previously AONB) remain and have been strengthened. The statutory purposes of the Cotswold NL Board are:

- conserving and enhancing the natural beauty of the area of outstanding natural beauty
- increasing the understanding and enjoyment by the public of the special qualities of the area of outstanding natural beauty

## **b) GDPR and DPA compliance**

### **Notes from GDPR seminar with Breakthrough Communications notes 13<sup>th</sup> June 2025**

Free service – send any questions to [support@breakthroughcomms.co.uk](mailto:support@breakthroughcomms.co.uk)

Data protection training – 4 courses – 8 hours

Examples of data:

- Staff
  - Councillors
  - Electors
  - Supplier contacts
  - Minutes may have personal data
  -
- (Implications of working from home...)

PCs must register with the ICO.

New Assertion 10 in the AGAR checking at year end, covering digital governance, GDPR, website/email standards.

- Data risk assessment
  - Must process personal data lawfully, fairly and in line with DPA.
  - Recognise role as Data Controller and Data Processor
  - Regular training for staff and councillors
  - Rules for IT use and social media
- Data mapping/audit - why data is kept and the lawful basis for keeping it, who has access, how and where it's securely stored and for how long.
- Risk assessment and identify concerns and provide mitigation measures
- Policies and documents – bespoke privacy notice, data protection policy, + appropriate policy documents, data retention policy BYOD policy? 'Just in time' notices – when collect data.

## **(c) GAPTC AGM Saturday 12<sup>th</sup> July 2025**

### **Devolution and Community empowerment Bill:**

**Speaker was 'Head of Place'** workstream GCC, which covers 7 councils.

Two parts to the Devolution bill:

1. Devolution from central government of strategic activities
2. Abolishing the two tier system e.g. CDC

Gloucestershire County Council is working on the options for the final shape of the unitary authority. Currently, there are 3 possible options – 2 authorities, splitting GCC into East and West; 2 authorities with a larger Gloucester City authority and a ‘rest of Gloucestershire’, 1 authority. There must be a minimum of ½ million residents per unitary authority but this may be modified and new rules will be decided in August.

Shadow elections in 2027 so they can prepare for action in May 28. Some services will be aggregated, others will be disaggregated.

If an authority is urban but also has a large rural population, local groups will be set up to give rural people a voice. The relationship between the unitary authority and the TCs and PCs is essential. Other local organisations which deliver services may also be included in these local groups, which may be called ‘neighbourhoods’. They will be focal points for residents to access council services. Groups will have about 20 – 50,000 residents. They will be staffed from the new authority, with parish liaison.

New bill will say that all unitaries must establish effective local government. This bill will specify how the relationships between the unitaries and the PCs/TCs will be organised.

**Chris Haine - GAPTC CEO** – reviewed the results of the recent survey of TCs and PCs based on a 28% response rate across Gloucestershire:

- Appetite to take on more but only with adequate funds
- Want a stronger voice in shaping services
- feel under informed
- concerned about the political scene
- recognise gaps in the plan
- fear unfunded changes
- fear the pace of change
- need to retain their identity.

Hubs of TCs/PCs for delivery of services (not run by elected representatives) will be the channel for services (see above). They will be ‘constituted’ i.e.. Part of the Principal Council’s constitution, but not defined in the Bill in November 25. There may be funding for these, possibly from having fewer councillors at unitary level i.e. fewer elected representatives. The unitary will have the same case work as current councils but fewer councillors to carry it out. So councillors will have a much larger number of electors to cover and will have to find different ways of working.

Tips:

- make sure the asset list is up to date before devolution
- Engage with the community
- Encourage ambition in councillors



- Understand the risks and take them
- Set up new committee for new functions
- Show value for money within the precept

Actions:

1. Start now – what do you do well?
2. Make sure everyone understands the way the precept improves their lives
3. It's Ok to take risks
4. Don't do things on a shoestring – but make sure to keep some reserves
5. invest in equipment and training for the team and staff
6. Learn from networks
7. Let people know what's happening
8. Identify opportunities to take on functions such as maintaining the toilets/hiring/equipment etc

**Conor Ogilvy, Clerk to Glastonbury Town Council – Underwent devolution process as part of Somerset.**

When Somerset devolved, the money did not follow the work. Glastonbury TC receives the same funding afterwards as before but with extra work. 'Neighbourhood communication networks' have proved ineffective because it is difficult to get the large number of people involved to agree. The changes in responsibilities had to be agreed by both parties – taking them on is optional.

The 'Neighbourhood Network' has no legal powers and no budget in Somerset.

Somerset County Council takes the same percentage of the council tax although much of its work is now carried out by the TCs and PCs. Councillors are not volunteers, they are holders of public office (not sure what this means) except that they are regulated.

**GAPTC AGM – Annual Report and Financial Statements**

The AGM did not adopt the Annual report because the Financial Statement were not accepted. Attendees pointed out that the staff costs and consultancy fees had both risen by unprecedented amounts. Pensions expenditure had fallen and member funds had dropped by £100k. There was no note in the statements to explain these extraordinary figures. GAPTC said this was 'an internal confidential matter'.

Acceptance of the financial statements was deferred until further information was available. Officers would discuss this with the accountant and report back either at the meeting in November or at an EGM. The Chair said he thought that adopting the Annual Report and the Financial Statements was a single agenda item.

Stroud Council moved that councils and GAPTC should not invest in fossil fuels. Voting was 26 for, 0 against, 11 abstentions. The Chair said options would be presented at the November meeting and the matter would be referred to councils then.

## Agenda item 5 – Planning Correspondence

### (a) Planning – correspondence re Roundhill application

#### Roundhill re planning application 25/00502/FUL

Maxi Freeman

Keith Russell;Charles Hanks;Nicki Gibberson;David Pickup

Dear Councillors

I received an email from Michael Parry of Roundhill regarding his application to convert another building at Roundhill to a holiday let.

I have copied the two emails from him and my response below. At the end is a quick note of other regulations which would also apply in this sort of situation and which may be useful to know.

Let me know if you have any questions.

Best

Maxi

Thu 29 May, 09:19 (6 days ago)

**Name:**

Michael Parry, Michael Parry

**Email:**

[mjp.roundhill@gmail.com](mailto:mjp.roundhill@gmail.com)

**Subject:** permission problems

**Message:**

I have in the system a planning application for the conversion of an unused barn into residential use. The Parish Council submitted a report which was far from useful due to various inaccurate statements. Most of these would have become accurate if someone from the Parish had bothered to make a short visit, but this never happened. I ask for no favours, but I have spent many hours and contributed a four figure sum to support the village with their problems with the use of the Golf Club. Is it unreasonable to expect, at the least, an accurate comment on my barn conversion, and to have a brief visit to the site so as to provide accurate comments



**Michael Parry**

3 Jun 2025, 12:54 (1  
day ago)

to me

Dear Maxi,  
Thank you for your quick response to my query.  
The planning reference is 25/0052/FUL  
Validated 04/03/25  
Top of the list for postcode GL54 3AQ

The application is to convert a traditional barn to residential, which have done more than once in the past.

As I stated originally, I ask for no favours, but do expect any reports to be accurate

Kind regards,  
Michael Parry

Sent from my iPad

Michael Parry  
Roundhill

4<sup>th</sup> June 2025

Dear Michael

Thank you for providing the planning application number. However the number provided is not correct - it is 25/00502/FUL.

I have copied the response posted by Naunton Parish Council below:

*Naunton Parish Council has no objections to this application but recommends the following conditions are reviewed:*

*a) Context: The Heritage Statement notes that the building is sited between two listed heritage farm buildings. CDC should consider the impact of any building works in the context of pre-existing heritage assets and their contribution to the heritage architecture of the setting.*

*b) Windows and light pollution The plan proposes that 10 windows are inserted into the roof and that a further 5 windows are built into the new kitchen extension. This is likely to radically alter the suitability of the area for bat roosting and nesting, whether bat boxes are installed as mitigation or not. Although the location is secluded and unlikely to be visible to other residents in the area, the presence of these 15 windows will affect the quality of the night sky and would not support the Council's commitment to the Dark Skies initiative as well as making foraging difficult for bats and other nocturnal animals. To minimise the issue, the number of windows should be reduced. Specifying automatic night-blinds on remaining windows would also help by reducing light pollution, which would support the Dark Skies initiative.*

Point (a) reflects the statements included in Section 3 of the Design and Heritage statement provided by your planning advisers. Here is [the link](#). Please would you clarify any inaccuracy.

Point (b) reflects the drawings included in your planning application. Here is [the link](#). Checking the drawings, the PCs comments are inaccurate as the number of windows shown on the drawings is not 15, but 19 including the side extension. If this is not the inaccuracy you mention in your email, please would you set out the issue as you see it.

Please note that Naunton PC did not post comments of objection and specifically stated that councillors did not object to the application. If you are concerned about the length of time it is taking for a decision to be made about your application, please contact Cotswold District Council which is the planning authority for the area.

Regarding your reference to supporting residents in their efforts to preserve the golf club, please be aware that this campaign is independent of and not connected with Naunton Parish Council. The PC has, however, also supported residents' efforts mainly by informing the relevant people of the multiple breaches of planning regulations which appear to be taking place on the site and by registering a request for Enforcement Action. You will no doubt already know that CDC's Enforcement department was severely understaffed for some time. As a result, the new team is now dealing with a backlog of 450 cases.

Regards

Maxi Freeman  
Parish Clerk and RFO  
Naunton Parish Council  
07736 706805

**End of response to Michael Parry**

**Note** other clauses which could have been applied:

**From the CDC Local Plan -**

**10.13 POLICY EN13** HISTORIC ENVIRONMENT: THE CONVERSION OF NON-DOMESTIC HISTORIC BUILDINGS (DESIGNATED AND NON-DESIGNATED HERITAGE ASSETS)

1. Proposals for the conversion of non-domestic historic buildings to alternative uses will be permitted where it can be demonstrated that:

- a. the conversion would secure the future of a heritage asset, and/or its setting, which would otherwise be at risk;
- b. the proposed conversion would conserve the significance of the asset (including its form, features, character and setting);
- c. the heritage asset is structurally sound; **and**
- d. the heritage asset is suitable for, and capable of, conversion to the proposed use without substantial alteration, extension or rebuilding which would be tantamount to the erection of a new building.

2. Proposals to extend or alter heritage assets that have been converted, will be permitted where it can be demonstrated that the proposed works would preserve the significance of the asset (including its form and features), its setting and/or the character or the appearance of the surrounding landscape in a manner that it is proportionate to the significance of the asset.

Also see NPPF pars 131- 134

Non-designated heritage asset definition is in Table 6 page 151/2 of CDC Local Plan

Regards

## **(b) Planning – Correspondence with CDC re survey of village services**

This survey has been completed on behalf of NPC.

Dear Maxi

We are writing to you for your help to find out what services Naunton has in terms of retail, strategic facilities, and local facilities. This information will feed into the Cotswold District Council's Settlement Role and Function Study.

The main purpose of Settlement Role and Function Study is to build up a picture of the settlements in Cotswold District, and how they relate to each other – their role and function. The study will present information across the themes of population and settlement size; employment and economic activity; community facilities/services; and carbon modelling.

The conclusion will outline the role and function of the district's large and medium sized settlements, recommending a hierarchy of Principal Settlements, Non-Principal Settlements and Rural Settlements which will feed into the district's next Local Plan. The identification of these different types of settlements promotes sustainable development by linking housing growth to the availability of jobs and services; therefore, reducing the need to travel and supporting the vitality and viability of local facilities.

Below you will find three tables we would like you to complete. Please indicate if the listed services are available in Naunton and if so, how many of them there are. Please also feel free to add any notes in relation to these services which you think are relevant. It would be really helpful if you could email your responses by Monday 16<sup>th</sup> June 2025 to the Local Plan inbox (local.plan@cotswold.gov.uk).

If you have any questions please contact Jasper Lamoon, Principal Planning Policy Officer. Jasper is copied into this email.

We look forward to hearing from you.

Best wishes

Lesley

### *Retail facilities*

<b>Settlement Name</b>	<b>Supermarket</b>	<b>Convenience store</b>	<b>Bank</b>	<b>Post Office</b>
Naunton	0	0	0	0

### *Strategic facilities and services*

<b>Settlement Name</b>	<b>Leisure Centre</b>	<b>Swimming Pool</b>	<b>Secondary School</b>	<b>College / 6th Form</b>	<b>NHS Hospital</b>
Naunton	0	0	0	0	0

*Local facilities and services per settlement*

Settlement Name	Library	Primary School	Pre-school	GP Surgery	Dentist	Pharmacy
Naunton	0	0	0	0	00	
	Pub	Community Hall	Sports Field	Allotments	Play Area	
	1	1	1	0	1	

Lesley A. Davies  
Planning Policy Officer

**(c ) Draft letter re lighting of properties in Naunton**

Following comments at the end of the May meeting, Councillors may like to consider the following draft and its distribution:

Dear xxxx

Residents of Naunton have become increasingly aware of the volume of external lighting at some homes and are concerned about its impact on local dark skies, climate change and human and animal health. Please see the note below for more details of the impact of night-time lighting or visit the Cotswold National Landscape Board website: [Dark Skies - Cotswolds National Landscape](#).

The most dangerous external lighting is blue-colour range (i.e. cool wavelengths rather than warm) LED lights. While these are sometimes sold as a means of improving security, there is no clear evidence that they work. There is, however, research to show that bad outdoor lighting can decrease safety by making property easier to see. It can also create glare and deep shadows, which makes it easier for criminals to move around without being seen. Statistics also show that most property crime occurs during the day.

To help restore the unique dark skies above Naunton in the Cotswold National Landscape and to safeguard wildlife, please would you consider the following changes:

- Install motion sensors or dimmers to ensure lights are only on when needed.
- Choose warm-coloured LED bulbs with minimal blue light emission.
- Shield outdoor fixtures so that light is directed **downward** and does not spill into the night sky.
- Turn off lights when they are not required, particularly overnight.

Your help would be much appreciated.

Yours sincerely

## **Agenda item 12 – Naunton Dovecote Trust contribution**

Letter from the Trust requesting a contribution from Naunton Parish Council:

Thank you for this and I am replying to all Parish Councillors so they can see the information provided.

The total project will cost £65,039.99 plus V.A.T. @ £20% (£78,046.80) and any extras arising under electrical or plumbing headings when final details are decided.

Additional breakdown of the costs of installing mains water and sewage connection are as follows:

- Road closure £6,612.84;
- Drainage connection £6,345 and
- Incoming services (cost of connecting to the Thames Water mains water, digging the trenches onto our own land and taking the trench from our boundary down to the Unit) £18,216 - all plus V.A.T.
- Total £37,408.60 - nearly half of the total cost.

The rest of the costs arise from alterations to Unit 4 (by the donation box) - dividing it into a disabled W.C., small kitchen area and a store at the rear for our tables and chairs and the Parish Council flood equipment. These costs include electrical work, plumbing installations, insulation, provision of a false ceiling, blockwork, tiling throughout, repairs to windows and doors, setting up a simple kitchen area and fitting out a disabled W.C. with access ramp etc.

The money has been accumulated over the last 7 years from legacies, donations by local trusts, donations by local private individuals, our annual income from 'Friends' of the Naunton Dovecote Trust and Gift Aid thereon (approximately £4,000 per annum) and a few fund-raising events. A Parish Council Grant of £1,000 was received a few years ago. However, the cost of this project will leave us low on funds and any contribution which the Parish Council can make would be much appreciated if funds for Community projects are available. The site is open to the public at all times and these improvements will make using the site for Events much easier.

I would like to attend your meeting, but I am booked to 'sit' your Chairman's children at the moment - I may be able to delegate that duty! You do have one of our Trustees on the Parish Council, i.e. David Pickup who knows about the Project and if you need more information, I could supply it in advance.

I hope the above is helpful - let me know the time of the meeting so I can try to arrange to be there.

Yours

Penny Hanks, for NDT

**Naunton Parish Council Budgeted expenditure 25/26**

**Highlighted = relevant to NDT consideration**

**Expenditure**

VH loan repayments	6455.84	Fixed
Administration costs	300.00	2 yr domain name included 24/25.
Staff costs	3200.00	NALC rate increase
Insurance	500.00	
Audit costs	210.00	Includes previous year + GAPTC increase for 24/25
Flood relief	0.00	
Playground inspection	135.00	
Playground maintenance	200.00	Will the playground start to need maintenance?
Infrastructure (strimming, benches, dogs, Rec Ground, speeding project, NDP, other?)	6000.00	Speeding - 2 x VAS = £4000. Strimming was £1695 24/25. £2000 budgeted for 25/26.
Subscriptions (GAPTC and GPFA)	150.00	
Grants/donations inc	0.00	£500 donated for rec field maintenance
Rent	133.00	£132 rental of Village Hall for meetings
Other (inc training)	100.00	New Councillor training/new regs

**Section 137**

**0.00**

Annual allocation for poss. Contested elections	100.00	Accumulates by £100 p.a.
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<b>TOTAL</b>	<b>17483.84</b>
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**Expected reserves**

**Ringfenced funds**

Fund for possible election	300.00
Advisory min 3 months operation costs	4047.25
Recreation ground - carried over	746.42
<b>Total ringfenced</b>	<b>5093.67</b>

**Precept requirement**

Total funds required (expected expenses+ ringfenced sums)	22577.51
Funding required (expected expenses+ ringfenced sums) - income	
Reserves (expected income - expected expenses at YE)	4904.71
<b>Balance to be funded by precept</b>	<b>17672.80</b>



#### Agenda item 14 - New website and emails

- **Domain name.** Choose from:
  - nauntonparishcouncil.gov.uk
  - nauntonparish.gov.uk
  - naunton-pc.gov.uk
- **Primary colour.** This will be the theme colour for your website. The website builder recommends going to this site to pick a colour: [https://www.parish-online.co.uk/forms/colour\\_picker.html](https://www.parish-online.co.uk/forms/colour_picker.html) Copy your chosen colour to the clipboard as per the button on the page and send it to me. Alternatively just email me back with dark green, light green, mauve, purple, dark blue, light blue. Hopefully there will be a majority of councillors favouring one colour.
- **Header image.** Do you want to keep the old one or would you prefer something new? Any photographers in the village who could take some?
- **Councillor headshots.** Recommended but not compulsory. Landscape format works better apparently.