

COLORADO MILITARY ACADEMY
BOARD MEETING MINUTES
360 COMMAND VIEW, COLORADO SPRINGS, CO, 80915
SEPTEMBER 3, 2019

Certification of Call: Meeting of the Colorado Military Academy Board of Directors was called for September 3, 2019, at 4:00 PM. The call of the Board was made via electronic e-mail and by physically posting a notice at Colorado Military Academy at least 24 hours in advance of the meeting.

I. Board Chair, Joyce Schuck, called the meeting to order at 4:00PM. Roll call was confirmed. Board members in attendance were Joyce Schuck, Randy Cubero and Eric Tucker. Board members attending via telecon were Doug Murray and Robert Applegate. CMA Board Action Officer, Mark Hyatt, CMA Chief Financial Officer, Doug Hering, CMA Dean of Instruction, Linda Stahnke, CMA Dean of Students, Mark Gleason, High Mark Representatives, David Bourne and Kelsy Vargo, and CMA Recording Secretary, Linda Vola, were present.

II. Approval of Agenda. Motion was made by Cubero/Second by Tucker to approve the Agenda as amended. Resolved, the Motion to approve the Agenda as amended was adopted 5-0.

III. Approval of Minutes of Previous Meeting. Motion was made by Tucker/Second by Cubero to approve the Minutes of the August 6, 2019, meeting. Resolved, the Motion to approve the Minutes of the August 6, 2019, meeting was adopted 5-0.

IV. Public Comments. No comments were made.

V. Board Work Session Items.

- a. Update from the Dean of Instruction.
 - i. Presentation from the Music Director, Dave Dunkin, who discussed additions to the music program and probable costs to operate.
 - ii. Discussion of enrollment.
- b. Update from the Dean of Students.
 - i. Discussion of status - no student suspensions at this time.
 - ii. Dean of Students reported for the Commandant that 107 cadets are enrolled in Civil Air Patrol.
- c. Update from the Board Action Officer.
 - i. Discussion of onsite visit from High Mark prior to today's meeting.
 - ii. Discussion of enrollment efforts.
- d. Update from the Chief Financial Officer.
 - i. Discussion of monthly finances.

VI. Finance Committee Report.

a. Discussion of status of audit.

b. Motion was made by Cubero/Second by Tucker to accept the Financial Report.

Resolved, the Motion to accept the Financial Report was adopted 5-0.

VII. Action Items.

a. School Performance Framework.

i. Further discussion at the October 1, 2019, board meeting.

VIII. Other Business.

a. The next board meeting is scheduled for October 1, 2019, at 4:00PM at Colorado Military Academy and via teleconference. Ryan Marks, CSI representative, will attend.

b. Modules Discussion.

i. 30 modules were completed by group participation and will be submitted to CSI and CDE Schools of Choice.

c. Board Policies.

i. 5 new documented board policies will be sent to CSI.

ii. Create a policy manual.

d. Board of Directors Annual Calendar to include events and opportunity for Professional Development, etc.

e. The School Accountability Committee

i. SAC is a sub-committee of the board.

ii. SAC reports to the board on a regular basis – quarterly.

f. Professional Development Plan for Board Members.

i. During a regular board meeting allow 15-20 minutes on a regular basis – 4 to 6 times per year – to discuss relevant subjects (i.e., financial oversight, legal compliance, and recruitment of new members) for informational purposes.

g. Board Member Addition.

i. Addition of one community board member and one parent board member.

IX. Executive Session. None was necessary.

X. Adjourn. The Agenda items having been covered and no further items having been brought forward for consideration, a Motion was made by Tucker/Second by Cubero to adjourn. Resolved, the Motion to adjourn was adopted 5-0. The meeting was adjourned at 5:14 PM.

/s/ Robert Applegate, Ph.D., Secretary/Treasurer