

SOUTHWEST MILAM WATER SUPPLY CORPORATION
BOARD OF DIRECTORS MEETING
November 21, 2022

1. *Pledge of Allegiance*
Invocation led by Robert VonGonten, Director
2. *President Called Meeting to Order 6:00 p.m.*
Present: Kit Worley, Thomas Nelson, Ricky Stewart, Bob Wilson, Gary Oslick, Mike Offield and Robert VonGonten
Absent:
3. *Public Comments. None.*
4. *Approval of October 17th and 24th, 2022, minutes. Motion made to accept the minutes made by Bob Wilson, seconded by Mike Offield – motion passed.*
5. *Profit & Loss Statement, Profit & Loss Year to Date Comparison, Profit & Loss Previous Year Comparison, and Profit & Loss Detail for October 2022. Reviewed and Discussed. Motion to accept made by Ricky Stewart, seconded by Robert VonGonten – motion passed.*
6. *Review Balance Sheet and Cash Flow Statement for October 2022. Reviewed and Discussed.*
7. *Review and Approve Corporations Investments. Reviewed and Discussed.*
8. *Review Director's Report and Past Due List for October 2022. Reviewed and Discussed.*
9. *Transfers & New Memberships. Reviewed and Discussed.*
10. *Discuss for Action: Non-Standard Service Agreement with Edward Leanos on CR 423 Williamson County. The project consists of 5 lots on 10.10 acres; requesting 4 meters, one lot already has a meter. Reviewed the total amount the developer is paying and the location on the map. Everything is ready for Board approval. Motion to accept made by Ricky Stewart, seconded by Bob Wilson – motion passed.*
11. *Discuss for Action: Non-Standard Agreements with Shripal Shah & NVS Group, LLC, CR 432. Reviewed and Discussed. The Board agreed to postpone until next month.*
12. *Discuss for Action: Non-Standard Service Agreement with Brett Behrend on CR 413, Milam and CR 416 Lee County Phase 2. Reviewed and Discussed. The Board agreed to postpone until next month.*
13. *Discuss for Action: Employee annual salary review, Christmas Bonus, and retirement match. The Board reviewed the Assistant Manager, Clay Pelzel's annual raise recommendations. The Board went into an Executive Session at 6:45 pm and reconvened at 8:03 pm. Motion made to accept Clay's recommendations for raise increases except for Kaeley's; hers to be increased to \$27.00/hour and Clay's and Heather's to be increased by 4% made by Ricky Stewart, seconded by Robert VonGonten – motion passed.*
14. *Discuss for Action: Increased compensation for employees most affected by vacancy of General Manager & Clay Pelzel's 6-month review. Discussed in agenda item #13. Motion made to accept bonuses as recommended except for Brandon Payne's to start at \$100.00 and Kaeley's, Brian's, Clay's and Heather's to increase by \$400.00 made by Ricky Stewart, seconded by Thomas Nelson – motion passed.*
15. *Discuss for Action: Company Christmas Party-Date, Time, Location & Details. Reviewed and Discussed. The Board agreed that December 14th would work and further discussed the menu.*
16. *Discuss for Action: Health Insurance coverage for 2023. The Board reviewed the quotes. Motion made to accept the Scott & White renewal made by Robert VonGonten, seconded by Ricky Stewart – motion passed. Motion made to accept the Metlife renewal made by Mike Offield, seconded by Gary Oslick – motion passed.*
17. *Discuss for Action: FM 908 Line. Reviewed and Discussed. The Board agreed to postpone until next month.*

18. *Discuss for Action: Lina Plant Upgrades. Discussed that it is currently planned to move the two pumps from 908 after the upgrades to Lina Plant to increase capacity. The Lina Plant will require an electrical service upgrade to run these new pumps and it has been discussed in the past of possibly drilling a well at Lina Plant; if this is done, we will need another round of electrical upgrades. The Board is being requested to decide if they want to plan for the future and add the necessary upgrades for the well. Motion to approve made by Robert VonGonten, seconded by Ricky Stewart – motion passed.*
19. *Discuss for Action: Office Server Replacement. Discussed that the current server is outdated and is having connectivity issues. The Board reviewed the quote. Motion to approve IT Voices quote of \$10,445.39 and \$2,400.00 made by Bob Wilson, seconded by Mike Offield – motion passed.*
20. *Discuss for Action: Rate Increase Letters to Customers, City of Rockdale & City of Minerva. The Board reviewed the letters. Discussed changing the letter to read “Sincerely, Southwest Milam WSC Board of Directors”. Motion to approve made by Bob Wilson, seconded by Ricky Stewart – motion passed.*
21. *Manager's Report:*
- *Lina Plant-Test well estimate given in September meeting, moving pumps from 908.*
 - *River Ridge Subdivision-Just north of Minerva on Hwy 77, still working on this, the number of lots is now 35. Easements were received and sent to our attorneys on 09/30, some easements are not valid, and we are working with Minerva to get this fixed.*
 - *908 Plant Upgrades-Tank foundation is complete, new power pole is set and secondary is ran.*
 - *Tank Paintings / Repairs-Start with categorizing which tank to rehab first and then bring to the Board for approval to begin engineering / bidding process.*
 - *Sandoval Plant-Engineering is done, need to determine which option to go with.*
 - *Rockdale Well-Pump and pressure tank are undersized. (TCEQ violation)*
 - *Sandoval Plant-Fill volume is deficient; need larger pumps at either Thorndale or 908 Plants or both. Also, larger pipes from both plants to Sandoval.*
 - *Lina Plant-The distribution pumps have reached capacity and will need to be upgraded as soon as possible.*
 - *Current projects-CR 414, Williamson Co-8” pipe upgrade, FM 486 going east from San Gabriel, CR 455/459, Milam Co-8” pipe, FM 3242, Milam Co-4” pipe.*
 - *Capital Improvements 2022*
22. *President's Report:*
23. *Discussion of any item to be included on next agenda:
Meeting adjourned at 9:30 p.m.*

Ricky H Stewart
SECRETARY/TREASURER

12-19-22
DATE