

**Board of Trustees**  
**VILLAGE OF MILLERTON**  
**Workshop Meeting**  
**January 4, 2021**

A workshop meeting of the Village of Millerton Board of Trustees was held on Monday, January 4, 2021. It was called to order at 6:05 PM via Zoom meeting telecommunication (due to COVID-19 restrictions from State and County levels), with Mayor Debra Middlebrook presiding. Deputy Mayor Jen Najdek (who joined at 6:21 PM), Trustees Alicia Sartori, Matthew Hartzog and Joshua Schultz, and Clerk/Treasurer Kelly Kilmer were also in attendance.

**Vouchers**

A *motion* was made by Trustee Hartzog and seconded by Trustee Schultz to allow the Treasurer to pay **Vouchers 2019705-2019711**, allocated as follows: **General \$14,685.34; Water \$15,389.08; – Total \$30,074.42**. All five (5) present members voted in favor of the motion and it carried.

**Clerk's Report**

Discussion of residents' interest to keep chickens at 15 Linden Street and how to proceed with this request, and of 2021 holiday dates for Village employees ensued. Clerk Kilmer said more information would be obtained regarding logistics of the livestock request and neighbors' input, and then the Board could consider it. *Motion* to establish Thursday 12/23/21 and Friday 12/24/21 as Christmas Eve and Day holidays was made by Trustee Hartzog and seconded by Deputy Mayor Najdek. All five (5) members present approved and the motion passed.

**Mayor's Report**

The Mayor stated that Board adoption of new police reform guidelines must occur by April 1, 2021, so the Board discussed a schedule of review, public hearing and consideration. *Motion* for public hearing on police reform to be held at 6:05PM on March 1, 2021 was made by Trustee Hartzog and seconded by Trustee Schultz. All five (5) members present approved and the motion passed. Further discussion revolved around removal of dangerous trees on Park Street and Village legal considerations thereof. Trustee Hartzog suggested planting smaller trees in the future when tree replacement is planned, and Mayor Middlebrook added the need to test the barometer of neighbors' opinions regarding removal and to choose varieties indigenous to the area and not the same as oft-shedding trees on Main Street in terms of replacement in general. Trustee Hartzog committed to investigating possibilities of other varieties for planting.

**Treasurer's Report**

Treasurer Kilmer reported the bank account for WIHA is operational and that, today, the EFC notified the Village that Tighe & Bond engineering invoices will likely be processed this week. Discussion followed regarding the need to retrieve a title for the totaled 2011 Ford Crown Victoria used by the Police Department, for which the Village is in possession of the certificate of origin but needs the title document for salvage sale. A portion of the water revenues is routinely transferred from the water account into a water reserve account for repair and maintenance of the water system. *Motion* to allow the Treasurer to move \$17,695 from the water account to the water reserve account was made by Trustee Schultz and seconded by Deputy Mayor Najdek. All five (5) members present approved and the motion carried. This will bring water reserve currently upwards of \$66,000. Treasurer Kilmer opened the budget discussion for FY 2022, suggesting a schedule of budget planning over the course of the next three months

Approved: 01192021

leading up to required adoption, as such: January and February – general fund revenues and expenses; March – water fund revenues and expenses; April – overall review, public hearing and adoption by that month’s regular meeting. She noted various expense and revenue lines and some new circumstances surrounding them and requested related and correlating input from the Board. She reminded the Board the truck and tractor BANs respectively were and will soon be paid, leaving the remaining BAN of the new police car, the payment of which the Board should budget toward. She said she will also factor into water fund budgeting the WIIA loan circumstances as soon as she learns when the Village will be expected to pay interest on its financing. *Motion* to change the time of Tuesday, January 19, 2021 business meeting to 5:30PM to allow for budget discussion was made by Trustee Hartzog and seconded by Deputy Mayor Najdek. All five (5) members present approved and the motion passed.

**Public Questions/Comment**

None

**Adjourn**

A *motion* to adjourn was made by Deputy Mayor Najdek at 6:58 PM and seconded by Trustee Sartori; all five (5) members present were in favor and thus it carried, effectively ending the meeting.

Respectfully Submitted,

Prepared By:

Kelly Kilmer  
Village Treasurer/Clerk

Suzanne Bressler  
Deputy Clerk