**Regular Council Meeting**

**January 6, 2021**

The regular meeting of the Arlington City Council was held on January 6, 2021 in the Council Chambers of the Municipal Building and via telephone conference. Present were Councilors: Leslie Walborn, Denise Ball, Robert Christensen, Marshall Swope, Kelly Margheim, Matthew Irby, Mayor Jeffery Bufton, Public Works Superintendent Bill Rosenbalm, Assistant Recorder Taylor Grubaugh and Attorney Ruben Cleaveland . Guests include: Brad Baird, Marta Mikkalo, Leah Shannon, Pat Shannon, Mike Margheim and Rita Miciak. Mayor Bufton called the meeting to order at 6:30 p.m.

**Pledge of Allegiance Recited**

Attorney Cleaveland administered the Oath of Office to Mayor Bufton and Councilor’s Walborn, Ball and Irby.

**PUBLIC COMMENT:** Mayor Bufton read aloud a letter from James Wright stating he was unable to attend the meeting tonight but plans to come to Februarys meeting to discuss further professional engineering services.

**COMMUNITY CHAMBER OF COMMERCE UPDATE:** Marta Mikkalo was present and reported she is removing herself from the Chamber of Commerce but will continue to work with the Chambers to provide tables and chairs for North Gilliam. Mayor Bufton thanked Marta for her service to the City and North Gilliam.

**BRAD BAIRD ANDERSON PERRY & ASSOCIATES:** Brad Baird was present and discussed the final paperwork for the Pedestrian Safety Improvement Project regarding the remaining work to be done, final estimated costs and contract paperwork. Public Works Superintendent Rosenbalm informed the Council of the delay in painting the curbs due to weather conditions and the Contractor’s future plans to finish the project. Baird reviewed the packets he provided for the Council which included the Contractor’s Notice of Substantial Completion, the Certificate of Substantial Completion with the Punch List for the pre-final inspection, the Contractor’s Completion Certification, the Final Warranty Agreement and the Notice of Acceptability of Work. Baird also went over the Change Order for the final quantity adjustments and the Contractor’s Application for Payment. Mayor Bufton called for a motion for the Mayor to sign the final payment document following the work completion. Councilor Ball motioned to approve the Mayor to sign the final document upon his acceptance that the projects complete and contingent upon receipt of the Asphalt Bond which the City Attorney approves. The motion passed unanimously after a second by Councilor Christensen. Baird continued to discuss the Grant options for the public bathrooms at Earl Snell Park and encouraged the Council to make a decision soon to assure it will be included in the next budget. Councilor Walborn plans for Superintendent Rosenbalm and herself to have a general plan to present to the Council in February’s meeting. Pat Shannon asked about future plans to deal with the floating dock and Mayor Bufton explained no plans have been made to make repairs to the dock due to association with the Corp of Engineers but agrees repairs should be done.

**CONSENT AGENDA:** The consent agenda consisted of the following items: **a**. Approval of minutes-January 8, 2021. b. Approval of bills as listed. Councilor Walborn addressed verbiage in January 2021 minutes and motioned to approve the corrections to the minutes. Motion passed unanimously after a second by Councilor Ball. Councilor Walborn motioned to approve the consent agenda of the minutes and the bills as listed. Motion passed unanimously after a second by Councilor Christensen.

**HOUSE KEEPING MEASURES:**

* Designate monthly meeting date, time, and place

The consensus of the Council is to keep the date, time, and place of Council Meeting the same as they were in 2020 (First Wednesday after the first Monday of the month at 6:30 p.m. in the Council Chambers of the Municipal Building).

* Designate attorney, engineer , depositories and newspapers of record

The consensus of the Council is to keep the attorney, engineer, depositories and newspapers of record the same as they were in 2020 (Attorney Cleveland, Anderson Perry and Association, BEO and LGIP).

* Appoint Budget Officer of 2021

Councilor Ball motioned to keep Recorder Pam Rosenbalm as the Budget Officer for 2021. Motion passed unanimously after a second by Councilor Walborn.

* Designate authorized signatures for bank account

Councilor Christensen motioned to keep the same authorized signatures on the bank accounts for 2021 (Mayor Bufton, Councilor’s Walborn and Ball and Recorder Pam Rosenbalm). Motion passed unanimously after a second by Councilor Margheim.

* Appointment of Department Commissioners

The consensus of the Council is to keep the Department Commissioners the same (Margheim- Sanitation, Swope-Airport, Christensen- Fire & Police, Ball-Water and Sewer, and Walborn- Parks and Recreation) with addition of Mayor Bufton appointing Councilor Irby to Street Commissioner.

* Appointment of Council President

Councilor Walborn motioned to appoint Councilor Ball as Council President. Motion passes unanimously with the second of Councilor Margheim.

**COUNCIL ACTIONS APPROVE OR DENY:**

**2020 Audit**

Councilor Christensen motioned to accept the 2019-2020 Audit. Councilor Irby abstained from voting, the remaining Councilors unanimously agreed to the motion following a second from Councilor Margheim.

**COUNCILORS REPORT**:

* Councilor Irby had no report but expressed an issue with dog waste on the sidewalks surrounding the downtown area. The Council discussed placing more dog waste stations around town.
* Councilor Margheim had no report to give.
* Councilor Christensen reported the fire department received new self-contained breathing apparatus. He also asks that the Council review the current Sewer Ordinance regarding main line and the home owner’s responsibilities. Superintendent Rosenbalm explained the current procedure to determine the main line from the property line. The Council unanimously agreed to review the Ordinance.
* Councilor Swope had no report but proposed making an Ordinance for Arlington to be a Second Amendment Sanctuary. Attorney Cleveland expressed interest in looking into this matter.
* Councilor Ball had no report to give but plans to look at Sewer Ordinance.
* Councilor Walborn reports she would like to make plans with Superintendent Rosenbalm for the public bathrooms and reports Membership Forms were sent out for the Golf Course.
* Public Works Superintendent Bill Rosenbalm reported the Public Works Departments dealings with the pumps for the wastewater plant and discussed plans to make repairs. Mayor Bufton asked for Brad Baird’s help finding solutions in order to avoid replacing parts in short amounts of time.

At this time, Mayor Bufton asked Attorney Cleveland if he had anything to say. Cleveland stated he is glad to be back in person and thanked the Council for reappointing him as the City Attorney. Mayor Bufton asked if newly appointed County Commissioner Pat Shannon had anything to say. Shannon went over a few items discussed at the Country Court meeting and expressed eagerness to serve the County. His contact information is listed on the County website.

In other business,

Regular meeting adjourned at 7:32 p.m.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Jeffrey Bufton, Mayor Taylor Grubaugh, Assistant Recorder