

# HAL May 2022 Minutes

## 1. *Call to order* – 6:32 PM

- A. President Solt led in the Pledge of Allegiance
- B. Roll Call—Secretary Beth Bloss

Attendees: Pam Hahn, Jane Styer, Ken Solt, Noelle Kramer, Beth Bloss. Zoom attendees: Andrew Hughes, Matt Marcincin, Jasdeep Ahluwalia, Visitors: Josh Berk, David Dunlap, Jessica King, Ken Bloss, JoEllen Thompson, Jane Shinko, Tom Reiger, Amanda, Absent: Shanti Sajnani

- C. Approval of Minutes – April 2022

Motion made by Pam Hahn to approve the April minutes. Seconded by Matt Marcincin. Motion approved.

- D. Approval of Agenda

Motion to approve the Agenda made by Pam Hahn and seconded by Jane Styer. Motion approved

## 2. *Library Reports*

- A. Friends of the Hellertown Area Library.....Ms. Jessica King

- Mr. Ken Solt shared June event. Lost Taverns Story Time. Local food truck, beer and candy trucks will be available. Corporate donation will match funds raised. Raffle baskets are being created for July 16<sup>th</sup> event.
- Mr. Andrew Hughes raised points for formalizing funding and communication review of Friends of Hal events to ensure compliance with laws and appropriate reporting of donations

- B. Treasurer..... Mr. Andrew Hughes

- Review of April balance sheet and P&L. P&L higher than expected but lower than Feb & March. Positive month overall on net income.
- Questions from the floor. No questions.  
Motion made by Andrew Hughes to accept the P & L Sheet and the Balance sheet with the review from auditor.  
Seconded by Pamela Hahn.  
Motion approved

- C. Library Directors Monthly Report..... Ms. Noelle Kramer

### I. **Funding**

- Hellertown Borough March funds were deposited on May 18<sup>th</sup>.
- The Toby Donation has been matched and beyond.

- The ADA Improvement Grant of \$5000 must be completed between October 1, 2022 and September 30, 2023. Received \$5000 ADA grant. Noelle Kramer requesting suggestion for use of funds. Ideas discussed included: wheelchair accessible basement bathroom, accessible tables, hearing impaired improvements

**II.**

**Technology**

- Noelle’s laptop has been returned. No reason could be found for the crash. It has been fine since return.
- Noelle and Amanda met with a representative from Qgiv, an online giving service. They provide customizable forms and all charges run through their system which is PCI Level one secure. Please see flyer for more information. We would pay a fee per transaction. Qgiv would replace PayPay on website.
- .
- Received matching sponsor for Eyes of the Wild by private sponsors.
- No issues with animals in the library since inception of new service animal policy.

D. Teen Trustee ..... Ms. Shanti Sajnani

- Jessica King following up on new teen trustee representatives.

**3. Standing Committee Reports**

A. Building & Grounds..... Mr. Ken Solt

- Ken reported FOTHAL did the grass and sprinklers.
- Ken Solt requested the approval from Board on use of \$700 funds for capital improvements for storage shed. Motion made by Pam Hahn. Seconded by Jane Styer  
Motion carried

B. Development..... Ms. Beth Bloss

- Nothing significant to report. Working with Jess King with the Friends of the Library committee

C. Finance.....Mr. Andrew Hughes

- Review of endowment being impacted by current market & economic conditions (Global events (i.e., Ukraine War), US Government practices and Federal Reserve policies continue to negatively impact the world economy and the financial markets.)
- Overall HAL endowment comparison to key indices present favorable returns of 2.7%. If investment placed in money market, estimated rate of return would have been 2.5%.
- Next month options will be presented to consider changes to investment and use of the HAL Endowment.

- D. Operations & Procedures..... Ms. Jane Styer along with Pam Hahn
- Jane reported small games of chance application is being renewed.
  - Pam reported Annual Report to be publicized

- E. Personnel..... Mr. Andrew Hughes & Ms. Jane Styer
- Nothing to report

**4. Old Business**

A. LST Agreement Letter

- Ken Solt to reply to letter and review w/ Board.

Andrew Hughes made a motion to reply to LST with revised terms of the library coverage until end of December 2022 and inclusion of OCL funds based on LST population. Further clarify the end date of library services for LST and waiver to claim damages or legal action. President Solt will draft the letter for review with the Board.

Motion seconded by Matt Marcincin.

Motion carried.

**5. New Business..... Courtesy of the Floor**

- Potential new IT services from local business - Andrew Hughes to interview individual
- Josh Berk explained that Bethlehem library is renewing card for HAL holders month by month.

**6. Adjournment**

Ken Solt made a motion to adjourn

Seconded by Beth Bloss

Motion carried

Meeting adjourned 8:50 PM

Respectfully submitted,

Jasdeep Ahluwalia

Beth Bloss, Secretary

***Next meeting June 28, 2022 at 6:30 PM.***