

Committee Plan of Work

For School Year 2018 - 2019

Name of Committee: **Operating Budget**

Committee Chair: **Laura Mitchell**

Chair Phone **(410) 422 - 2694** Committee Email: **operatingbudget@mccpta.org**

Communication (e-list, etc): **N/A**

SUBCOMMITTEES / WORK GROUPS (if applicable):

□ None/TBD

GOALS & OBJECTIVES:

- 1) Empower stakeholders to effectively advocate for Operating Budget needs.
- 2) Educate local PTA's about the Operating Budget process and purpose.
- 3) Facilitate communication between MCPS and stakeholders.
- 4) Represent the entire county by having a robust outreach program, reaching out to all MCCPTA Areas, international and SPED communities.
- 5) Advocate for the various Operating Budget needs in Montgomery County, including staffing, furniture, equipment, computers, etc..
- 6) Offer support to MCPS, County Council, and State Lawmakers on bills that would provide more resources for the MCPS Operating Budget.
- 7) Monitor and provide updates on the progress and proposals from the Kirwan Commission. Encourage action and advocacy when needed.

ACTIVITIES PLANNED

Activity	Details	Timeframe/Deadline
Outreach and communication	Share information through listservs, email lists, and social media on at least a monthly basis.	Ongoing
Meetings	Have regular Operating Budget Committee meetings, on a monthly basis in Fall - Spring, ad hoc meetings via conference calls as needed at other times.	Ongoing
Training	Provide training for effective testimony to the Board of Education and the County Council.	December
Local Testimony	Facilitate BOE and County Council testimony by elected MCCPTA board members.	January/March/April
Kirwan Commission	Keep MCCPTA members apprised of legislation spawned from the Kirwan Commission.	Ongoing
State Legislature	Work with State legislators to advance/protect the interests of MCCPTA families. Partner with Advocacy Chair on outreach to state legislators; host a legislative breakfast in Annapolis to share our point of view and enlist support for MCCPTA positions on proposed legislation.	January/February
Site visits	Visit schools/PTAs with significant Operating Budget needs, upon request, during the day or during a PTA meeting.	As needed
Updates	Keep the organization updated on the MCPS Operating Budget priorities.	Ongoing

No money can be spent or work done until plan is approved by the Board of Directors. Copy of approved plan is returned to committee chair. Original is filed with meeting minutes.

Committee Plan of Work

For School Year 2018 - 2019

<u>Activity</u>	<u>Details</u>	<u>Timeframe/Deadline</u>
Educate County officials	Inform and meet with current and new political representatives and candidates about specific Operating Budget needs in the county.	Ongoing
Feedback	Propose annual and long-range objectives and policies for approval by MCCPTA Board of Directors and Delegates Assembly.	Ongoing

Supplies Needed: Possibly palm cards with major points & positions for legislators, possibly for MCCPTA members if significant vocal support is needed.

Vendor(s)/Supplier(s) (if applicable): _____

Date of Agreement/Contract: _____

Budget requested: Request a budget of \$1,600;

CUPF rooms and copies for local testimony workshop(s) \$600.00

Legislative Breakfast for State Legislators 1,000.00

Total budget request \$1,600.00

Approved by: _____ Date: _____

No money can be spent or work done until plan is approved by the Board of Directors. Copy of approved plan is returned to committee chair. Original is filed with meeting minutes.