

Minutes of the Interlaken Village Board of Trustees Regular Meeting held on Thursday, December 11, 2025 at the Masonic Lodge.

Members Present: Mayor Richardson Trustees Kempf, Pepper, Garcia and O'Pray  
Others Present: Clerk/Treasurer Swartwood, DPW Super. Ahouse and IPD Chief Dwello  
Public: Ben Guthrie and Cindy Lysiak

Mayor Richardson called the meeting to order at 6:00 pm with the Pledge of Allegiance

**Approval of Minutes:** Motion Richardson to approve November 13, 2025 minutes second O'Pray carried

**Public to be heard:**

**Library:**

Richardson prepared RFP for siding repair project. Next Day of Service will be in October 2026.

**Fire:**

14 calls for service in November; 149 total for the year.

New air packs will be ordered next week, looking at 30–60-day delivery. Conoga Fire Dept. will let us know the amount of our share. New 501 almost complete, final inspection is 12/18/25, expected delivery 12/20/25. We will need to purchase and install some tool mounting. Old 501 still listed. No inquiries after the first of the year, we should go over our options. It is now listed at 59,000. Richardson mentioned using Auctions International. Department assisted with wires down on Main Street.

**Water:**

Still waiting on parts from Ross Valve for ASCO Valves. Several final readings recorded. Pulled pump for recharge out of the lake. Health department inspections – 1 violation for source issue. Sample at fire house. Normal monthly reporting. Added stone and fixed road from leak on Interlaken Beach Road. Email DEC request for zebra mussel control. Sodium permanganate.

Richardson talked to Hunt EAS-should be a week or two for water project to go out to bid. Good possibility in getting 2M grant to assist with project.

**Sewer:**

Hipshot lateral plugged, found belly ne new section put in by contractor. Brewers jet and vacuumed the line. Assisted Ovid with new service lateral next to CarQuest. Found crushed pipe behind Glass Magnolia, contractor repaired it via change order. The new liner was not affected. Contractor hit the propane line at Glass Magnolia; we should be reimbursed for the repair Ehrhart made. Contractor also repaired inlet at Hipshot. Contractor had to lower manhole lid on Mechanic. Had to cut and move fallen tree to get to manhole #40. Brewers had

to vacuum out manhole and jet conifer line. Got the heater going, thermostat not working – should we get a new one? Construction on plant due to start 12/15/25

**Streets:** Flags down and lights are up. Dig footer on parks side of creek. Charlie Trautman and Cornell students-built footer. Snow cleanup. Washed backhoe. Ordered new tires for pickup, they go on tomorrow at Borst. New tractor has arrived. Ran out of gas at the fire dept. would like to order a new listening device. Estimated cost 4-6K. Will be getting quotes. Garcia mentioned share with Ovid.

**Police:**

- Interlaken Police Department handled 330 calls for service
- 49 Traffic Citations issued
- 1 Arrest
- Court Detail conducted without incident
- Monthly report submitted to Department of Criminal Justice
- Finger Lakes Law Enforcement Academy Meeting Attended
- Discovery completed for the District Attorney's Office
- Vanbortal Ford contacted about the weak battery in Vehicle 402 and the Key Fobs for Vehicle 402
- Office Park issued new Pants, Long Sleeve Shirt and Jacket
- Mobile Plate reader Quote for \$13,610.00 from Leonardo this is the year end special pricing
- Ammunition for John Park's Academy will need to be ordered per the academy he will need 2000 rounds of hand gun and 1000 rounds of rifle I have a Quote from Amchar in the amount of \$1,105.64.
- Looking to hire Randy Kuhn he is a Master Instructor with over 20 yrs of law enforcement experience and has educated academy cadets in Erie Monroe and Ontario Counties.
- Garcia motioned to hire Randy Kuhn, second O'Pray, carried.
- Richardson motioned to approve ammo purchase for Park's academy, second Kempf, carried.
- O'Pray indicated that we can pay the federal minimum wage while Park is at the academy. Richardson to speak to village attorney on best way to handle this.
- Technology Grant funds still available, would like to order Stalker Lydar \$2,845.00. Richardson motioned to buy the unit, second Garcia, carried.

**Treasurer:**

Balances of accounts read.

**Approval of Bills:**

Motion by Garcia, second Pepper to pay signed vouchers in: General Fund (#174-209 \$25,147.62) Water Fund (#48-4755 \$6,884.29) Sewer Fund (#41-45 \$58,120.56) Water Project none Sewer Project none Sewer Project #7-9 \$67,193.90 Sewer CDBG (#3 \$181,478.50) carried.

**Old Business:**

AlarmTech – tabled to January.

Transfer post-employment benefits – tabled to January.

Equivalent Unit Dwelling – tabled to January.

NYMIR Insurance review – tabled to January

Out dated drinking age at the firehouse – Clerk to send to village attorney for proper wording

**New Business:**

Vacation buyout – Kempf motioned, second Richardson to pay out one week’s vacation to full time personnel, carried

Motion by Richardson to sign Thaler and Thaler Engagement letter and Hunt’s agreement for services amendment #3, second Kempf, carried

**VILLAGE OF INTERLAKEN  
SENECA COUNTY, NEW YORK**

**December 11, 2025**

A regular meeting of the Board of Trustees of the Village of Interlaken, in the County of Seneca, New York was held at the Village Offices, 8369 Main Street, Interlaken, New York on December 11, 2025, at 7:00 o'clock P.M. (Prevailing Time).

**There were present:** (Board Members)

Richard Richardson, Mayor

Chris Kempf, Trustee

Joe Pepper, Trustee

Peter Garcia, Trustee

Terry O’Pray, Trustee

**There were absent:** (Board Members)

**Also present:**

Nancy Swartwood, Village Clerk/Treasurer

The following resolution was offered by Mayor Richardson, who moved its adoption, and second by Garcia to wit:

**BOND RESOLUTION OF THE VILLAGE OF INTERLAKEN, SENECA COUNTY, NEW YORK, ADOPTED DECEMBER 11, 2025 AMENDING AND RESTATING A BOND RESOLUTION ADOPTED SEPTEMBER 5, 2018, AUTHORIZING IMPROVEMENTS TO THE VILLAGE WATER SYSTEM AT AN ESTIMATED MAXIMUM COST OF \$10,180,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF UP TO \$10,180,000 BOND ANTICIPATION NOTES AND SERIAL BONDS OF THE VILLAGE TO PAY THE COST OF THE WATER PROJECT**

**WHEREAS**, the Board of Trustees of the Village has determined that it is desirable for the Village to (i) demolish the existing water storage tank, construct a new replacement water storage tank and make associated water main improvements, (ii) make improvements to the existing booster pump station along Interlaken Beach Road, (iii) add a secondary water supply source, (iv) acquire and install a standby electric generator, (v) improve system controls and (vi) for all of the foregoing, make related site improvements and acquire original furnishings, equipment, machinery and apparatus incidental thereto (the "Water Project"); and

**WHEREAS**, pursuant to Article 8 of the Environmental Conservation Law of the State of New York, as amended, and the regulations of the Department of Environmental Conservation of the State of New York promulgated thereunder (collectively referred to hereinafter as "SEQRA"), the Village is required to make a determination with respect to the environmental impact of any "action" (as defined by SEQRA) to be taken by the Village and the approval of this resolution constitutes such an action; and the Village as "lead agency" (as defined by SEQRA) has reviewed the above-referenced action and determined by Resolution adopted September 5, 2018 that the Water Project is a Type I Action under SEQRA which will result in no significant impacts and, therefore, (a) the action is not one which "may include the potential for at least one significant adverse environmental impact," (b) "there will be no significant adverse environmental impacts," and (c) no "environmental impact statement" need be prepared, as such quoted terms are defined in SEQRA; and

**WHEREAS**, the cost, but not the scope, of the Water Project has increased from \$5,828,800 to 10,180,000 due to unforeseen construction conditions, inflation and supply chain issues; and

**WHEREAS**, the Board of Trustees now desires to authorize the additional costs associated with the Water Project and the financing thereof.

**NOW, THEREFORE BE IT RESOLVED THIS 11TH DAY OF DECEMBER 2025 BY THE BOARD OF TRUSTEES OF THE VILLAGE OF INTERLAKEN, SENECA COUNTY, NEW YORK (by favorable vote of not less than two thirds of said Board), AS FOLLOWS:**

**Section 1.** The September 5, 2018 Bond Resolution is hereby amended and restated as set forth below.

**Section 2.** The Water Project at a maximum estimated cost of \$10,180,000, including all legal and professional costs and all other necessary costs incidental to such work, which is estimated to be the total cost thereof, is hereby approved.

**Section 3.** The plan for the financing of the Water Project includes the issuance of up to \$10,180,000 of serial bonds, or any bond anticipation notes in anticipation of the issuance and sale of the bonds, which are hereby authorized to be issued pursuant to the Local Finance Law, the levy of a tax to pay the bonds and the interest thereon and the application, if and when available, of state and/or federal grants and assistance available or to any revenues available for such purpose from any other source. The Village Treasurer is authorized to accept on behalf of the Village any grant funds awarded to the Village for the Water Project. The bonds and notes authorized hereby may be issued to the United States Department of Agriculture, Office of Rural Development, or any of its related offices or agencies, the New York State Environmental Facilities Corporation under any of its revolving fund programs or any purchaser in accordance with the provisions of the Local Finance Law.

**Section 4** The full faith and credit of the Village is hereby irrevocably pledged for the payment of the principal of and interest on the Bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such years and such debt service payments may be made in substantially level or declining amounts as may be authorized by law.

**Section 5.** Pursuant to Sections 30.00, 50.00 and 56.00 to 60.00, inclusive, of the Local Finance Law, the power to authorize the issuance of and to sell the serial bonds and any bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Village Treasurer, the chief fiscal officer. Such bonds or notes shall be of such form and contents, and shall be sold in such manner, as may be prescribed by said Village Treasurer, consistent with the provisions of the Local Finance Law.

**Section 6.** The Village Treasurer is hereby further authorized, at her sole discretion, to execute all agreements and instruments in order to effect the financing or refinancing of the Water Project, or a portion thereof, by a bond, and/or note issue of said Village.

**Section 7.** The intent of this resolution is to give the Village Treasurer sufficient authority to execute those applications, agreements, instruments or to do any similar acts necessary to effect the issuance of the aforesaid bonds and/or notes without resorting to further action of this Board of Trustees.

**Section 8.** The following additional matters are hereby determined and declared:

- (a) Pursuant to paragraph 1 of Section 11.00 of the Local Finance Law, the period of probable usefulness of the Water Project is forty (40) years; and
- (b) Current funds are not required by the Local Finance Law to be provided prior to the issuance of the bonds and any notes issued in anticipation thereof authorized by this resolution; and
- (c) The proposed maturity of the bonds authorized by this resolution will exceed five (5) years.

**Section 9.** The temporary use of available funds of the Village, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 2 of this resolution. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 2 of this resolution shall be from the Village's General Fund. It is intended that the Village shall then reimburse expenditures from the General Fund with the proceeds of the bonds and bond anticipation notes authorized by this resolution and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the Village's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

**Section 10.** The bonds authorized herein shall be in fully registered form and shall be signed in the name of the Village of Interlaken, Seneca County, New York, by the manual or facsimile signature of the Village Treasurer and a facsimile of its corporate seal shall be imprinted or impressed thereon and maybe attested to by the manual or facsimile signature of the Village Clerk.

**Section 11.** The Village hereby covenants and agrees with the holders from time to time of the Bonds and any bond anticipation notes issued in anticipation of the sale of the Bonds, that the Village will faithfully observe and comply with all provisions of the Internal Revenue Code of 1986, as amended (the "Code"), and any proposed or final regulations issued pursuant thereto unless, in the opinion of bond counsel, such compliance is not required by the Code and regulations to maintain the exclusion from gross income of interest on said obligations for federal income tax purposes.

**Section 12.** All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds with a schedule of substantially level or declining annual debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the Village by the facsimile signature of its Village Treasurer, providing for the manual countersignature of a fiscal agent or of a designated Official of the Village), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Village Treasurer. It is hereby determined that it is to the financial advantage of the Village not to impose and collect from registered owners of such bonds any charges for mailing, shipping and insuring bonds transferred or exchanged by the fiscal agent, and, accordingly, pursuant to paragraph c of Section 70.00 of the Local Finance Law, no such charges shall be so collected by the fiscal agent. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Village Treasurer shall determine.

**Section 13.** Trespasz Law Offices, LLP is hereby appointed bond counsel to the Village in relation to the issuance of any bonds or notes issued for the Water Project.

**Section 14.** The validity of such bonds and bond anticipation notes may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or
- (2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of publication, or
- (3) Such obligations are authorized in violation of the provisions of the Constitution.

**Section 15.** This resolution shall be subject to permissive referendum and a summary hereof (attached hereto as **FORM OF NOTICE I**) shall be published and posted within ten (10) days of adoption by the Village Clerk as provided by Section 9-900 of the Village Law. This Resolution shall become effective 30 days after publication of **FORM OF NOTICE I**. Following such effective date, in the event that no petition for a referendum was timely submitted and filed, the Village Clerk shall cause the publishing and posting of a notice in substantially the form provided in Section 81.00 of the Local Finance Law together with a summary of this Bond Resolution (attached hereto as **FORM OF NOTICE II**).

**WHEREFORE**, the foregoing Resolution was put to a vote of the members of the Board of Trustees of the Village this December 11, 2025, the result of which vote was as follows:

	<u><b>VOTE</b></u>
Richard Richardson, Mayor	<u>AYE</u>
Chris Kempf, Trustee	<u>AYE</u>
Joe Pepper, Trustee	<u>AYE</u>
Peter Garcia, Trustee	<u>AYE</u>
Terry O'Pray, Trustee	<u>AYE</u>

**DATED:** December 11, 2025

**CERTIFICATE**

I, the undersigned Village Clerk of the Village of Interlaken, Seneca County, State of New York, **HEREBY CERTIFY:**

That I have compared the annexed extract of the minutes of a meeting of the Board of Trustees of said Village including the resolution contained therein, held on December 11, 2025, with the original thereof on file in my office, and that the same is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relates to the subject matters therein referred to.

**I FURTHER CERTIFY** that all members of said Board of Trustees had due notice of said meeting.

**I FURTHER CERTIFY** that, pursuant to Section 103 of the Public Officers Law (Open Meetings Law) proper notice was given relative to said meeting and said meeting was open to the general public.

**I FURTHER CERTIFY**, that, **PRIOR** to the time of said meeting I duly caused a public notice of the time and place of said meeting to be given to the following newspapers and/or other news media as follows:

<u>Newspaper and/or other news media</u>	<u>Date given</u>
<u>Finger Lakes Times</u>	11/18/2025

**I FURTHER CERTIFY** that **PRIOR** to the time of said meeting, I duly caused public notice of the time and place of said meeting to be conspicuously posted in the following designated public location(s) on the following dates:

<u>Designated Location(s) of Posted Notice</u>	<u>Date given</u>
Interlaken Public Library Bulletin Board	11/18/2025
Commercial Building 8406 Main Street	11/19/2025

Interlaken Post Office 8409 Main Street	11/19/2025
Farmer's Museum Bulletin Board	11/19/2025
Interlaken Village Sign Board & Front Door	11/18/2025

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the corporate seal of the Village of Interlaken, Seneca County, New York, this \_\_11\_\_ day of December 2025.

*Nancy Swartwood*

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Nancy Swartwood, Village Clerk

[SEAL]

Motion by Garcia to adjourn at 6:56pm, second Pepper, carried.

Respectfully,

Nancy Swartwood  
Clerk Treasurer