

GARNETT HOUSING AUTHORITY

October 11, 2021

Members present: Steve Spring, Butch Rocker, Betts Abraham and Susan Stanton. Ron Zimmerman was absent. Karlyn Hulett, Housing Director, also attended the meeting.

Minutes of the previous meeting were read and approved by the board.

Karlyn gave the following report:

- Gave each board member Security Bank information regarding bonds for PPN.
- Vvye was called to hook up a convertor box in apartment 20. There was a splitter in the attic due to having DISH. Vvye needed to correct this.
- Angela and Karlyn attended a virtual training on Special Claims.
- Began the process of annual rental adjustments with KHRC for Parkside 2. It will go into effect 4/1/21. No amount has been received yet.
- Employee evaluations are due in November. The board has been given a copy of the evaluation form to fill out for Karlyn. Please have them ready at the next board meeting.
- Reminder letters regarding no smoking effective 11/12/21 will go out this month to all tenants.
- Steve and Butch terms expire 12/31/21. Need to know if they are interested on staying on the board. Have forms to fill out.
- Master keys to all buildings have been given to the following entities: 3 sets to EMS, 2 sets to Police Department and 2 sets to Fire Department. All keys were checked to make sure they worked as well.
- Current vacancies- #1-3 #2-1 PPN-1

The board went into executive session at 7:25.

The board reconvened at 7:30.

Betts made a motion to pay the bills. Susan seconded her motion. The board approved.

The board looked over the financial reports.

Meeting adjourned.