

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: June 26, 2023

Ms. Libby Stidam called the meeting to order at 5:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member
Mr. Dave Wallace, Council Member
Mr. Dan Tynan, Water Superintendent
Mr. Jeremy McComas, EJ Prescott
Mr. Mark Underwood, EJ Prescott

Minutes: June 12, 2023 Meeting

Ms. Mary Herring made a motion to approve the June 12, 2023 minutes as written.

Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

June 19, 2023 Emergency Meeting

Ms. Mary Herring made a motion to approve the June 19, 2023 minutes as written.

Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

Vouchers: *Vouchers will be presented at the next meeting.*

REPORTS: None

ADJUSTMENTS: None

RESOLUTIONS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

NEW BUSINESS:

A. EJ Prescott – Meter Replacement

Two representatives from EJ Prescott attended the meeting to explain how the Kamstrup meters and collection system and leak detection operates. The meters have an accuracy guarantee and battery life of 20-years with a built in temperature measurement that will warn if there is potential of freezing water. The leak detection uses an acoustic system that will help pinpoint the area of leaks in the service and distribution lines. The reading collection system is capable of drive-by reading or fixed network. The benefit of the fixed network is readings can be taken at anytime without being in proximity of the meter location.

The quote for the meters, hardware and software totaled \$541,038.76 and the installation quote was estimated at \$132,582.00. The fiscal officer noted that the number of meters on the quote (1019 total) was incorrect and provided EJP with a list of the various size meters and their quantities (1048 total). They will adjust the estimates accordingly and provide new quotes. There are annual fees involved

which include \$5,700.50 for the READy Manager Annual Hosting, and \$6,678.10 for the Leak Detector Annual Subscription.

Two other quotes were obtained but those meters do not have leak detection capabilities and meters only have a 10-year warranty.

B. EPA Loan

The loan application is currently being completed and needs to be submitted to the EPA by July 1, 2023 for an August award.

C. Fire Flow Test

CTI Engineering has completed the fire flow testing in the area of the new hotel. Initial results look good but the complete report has not been completed.

D. Orchard Island Water Line Replacement

The water line replacement is complete and the boil water requirement has been lifted.

E. Ohio EPA Metrics Report

The report has been completed for 2022 and submitted to the EPA.

F. Annual Nitrate Sampling

The samples have been taken and are well below the maximum contaminate level.

Ms. Mary Herring moved to adjourn the meeting. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 6:22 p.m.

Next Meeting Date: **Monday, July 10, 2023 at 5:00 p.m.**

Jeff Weidner, Fiscal Officer

BPA Chairperson Libby Stidam

Date Accepted _____