Minutes for the SMPTO Meeting held at

IFEC Library on April 14, 2016

1. **Call to order/Welcome**
* The meeting was called to order by the PTO Co-President, Stacey Knavel, at 7:03 PM.
* Introductions were made by the PTO Board, the Principals and meeting attendees.
	1. Those in attendance included: Stacey Knavel (PTO Co-President), Shawn Knavel (Co-President), Jennifer Metz (Secretary), Julie Snyder (Co-VP of Rice), Suzanne Shriner (Treasurer), Mrs. Reed (IFEC Principal) Melanie Reifsteck (Co-VP of IFEC), and Rachel Andreoli (Co-VP of IFEC). Kim Hiles (Co-Vice President of Rice) and Mr. Boley (Principal of Rice) were unable to attend this meeting. We had 12 additional people attend the meeting.
* Those who attended the meeting were asked to sign in on the attendance sheet.
1. **Approval of Minutes from previous meeting**
* Melanie Reifsteck made a motion to approve the March 2016 minutes. Rachel Andreoli seconded the motion. The board members who were present unanimously approved the minutes from the March 2016 meeting. Please note: Copies of the meeting minutes are posted on the PTO website at www.smpto.com .
1. **Principal Reports/School Board Representative**

**Mr. Boley - Rice Report**

* Mr. Boley was unable to attend this meeting. Mrs. Reed noted that they had their Spring Concert this past Tuesday. They are in the midst of the PSSA testing for third grade. They just completed Kindergarten Registration too.

**Mrs. Reed - IFEC Report**

* Mrs. Reed gave a brief report on the happenings at IFEC.
* They are currently in the midst of the PSSA testing for both 4th and 5th grade. Although they will not be having testing on Friday, April 15th, they will be holding the Math PSSA testing next week.
* They held a fun Pep Rally at the school last Friday.
* A lot is going on in May – field trips, the Mobile Ag Van will be visiting the week of May 2nd, Van Go (the art museum on wheels) will be visiting the week of May 9th. They will also be having a recycling event and a “Law” day.

**School Board Representative**

* Stacey Knavel gave a brief School Board update. She referenced a recent article in the local news regarding the budget issues in the district and the need to not only raise taxes but also make cuts in the budget. Even with taxes raised to the full amount allowable, the district will have $1.8 million deficit. The board will be meeting on Monday nights to discuss the budget and determine where cuts will be made.
1. **Treasurer’s Report**
* Suzanne Shriner provided a summary of the budget, account balances and income and expenses for the month of March 2016.

**Income:** The major sources of income for the month of March 2016 included Amazon Smile payment for $12.42; bank account interest for $1.11; February Groovy Movie income of $375; repayment of bounced check from Secret Santa Shop for $90; spirit gear sale for $25 – totaling $503.53.

**Expenses:** The major expenses for March 2016 included $1,497 to pay for the VanGo Museum on wheels; $430 to Amelia Givin Library to sponsor the Summer Reading Program events; $50 donation to the SPY program; $2,243.68 in educational grants ($212.80 for Expo Markers/Cleaner for IFEC, $181.71 for fitness balls and pump, $489.42 for First Grade Learning, $1,359.75 for the Young Readers Choice books for IFEC); $14.99 for annual subscription for Time to Sign Up; $400 for the IFEC Yearbook; $25 for book bins for the IFEC Scholastic Book Fair; $54.64 for popcorn for May Fair; and $13.96 to purchase snacks for the Boost Program – totaling $4,729.29 in expenses.

 **Account Balances:** As of 3/31/16, the checking account balance was $31,102.51, the

raffle account balance was $100 and the savings account balance was $10,028.38.

* Stacey noted that there are still about $10,000 in expenses for the remainder of the year that are allocated but not formally paid for yet. These include field trips, Forge Ahead Day, Bubbling Over Day, additional document cameras for IFEC and Rice, the math/guided reading pouches for Kindergarten and an oboe for Mr. Yinger (in place of the request for an assembly that was not able to be scheduled).
1. **Correspondence**
* We received thank you notes from Mrs. Wilson’s class for a pizza party, Mrs. Lyons class for books, the Fourth Grade teachers for the treats during conference week, Mrs. Barnett’s class for the math kit pouches and the Fourth Grade teachers for the money to purchase books during the book fair.
1. **Chair/Committee Reports**

* 1. **Box Tops-** Jamie Michler, our chairperson, provided a report at this meeting. For the last contest that was held (prize was a classroom pizza party), two classroom tied at Rice with 1502 box tops per classroom (Mrs. Rider’s 3rd grade and Mrs. Larkin’s 1st grade classes). At IFEC, Mrs. Wilson’s class won with 1832 box tops collected. In all, Rice collected 15,000 box tops and IFEC collected 7,900 for this contest. Great job collecting!!! The last contest of the year will be for a “cool treat” (ice cream or popsicles) for the winning classroom. The total collected for the entire school year thus far is 35,000 for Rice and 20,000 for IFEC!! WOW!! A huge thank you to those who have assisted with counting all of these box tops!! ***Please utilize the forms provided as they are easier to count the box tops and credit students/ classrooms for the contests. ALSO, please make sure the box tops are NOT expired.*** PLEASE make sure that you include the student's name, classroom and teacher on any box tops submission so s/he may be credited appropriately for their submissions. Also, be sure to check out the box top website at **http://www.boxtops4education.com/ Good luck and enjoy clipping box tops!!**
	2. **Labels for Education -**  Suzanne Shriner (chairperson) provided a quick update. We are currently at about 45% of our goal for the year. The program is being phased out because of waning participation. They will be taking labels through July 31, 2016. A current merchandise catalog was passed around at this meeting to generate ideas on ways to utilize the remainder of the label points. One idea would be to redeem them for Visa gift cards. *Labels are on items like Post cereals, Pepperidge Farm products, Campbell’s Soup, Pop Secret popcorn, Swanson products, Spaghetti-Os, V8 products and more. They never expire!* ***Be sure to indicate your student’s name, grade and teacher so they can get credit for the contests.***
	3. **Scholastic Book Fair at IFEC –** Melanie Reifsteck reported on the status of the book fair. She shared that the fair is going on this week (at the time of the meeting) and they already had to restock books twice. The teachers have created wish list bins that include books that they would love to have as part of their classroom. Donations are also being collected to make purchases for the teachers/classrooms.
	4. **May Fair 2016** – This event will be held at YBMS on Saturday, May 7th. Kim Hiles and Julie Snyder reported on the status of planning May Fair 2016. ***We need a lot of volunteers*** to help run the games and activities as well as the food sales, bake sale and ticket sales. If volunteers sign up by April 25th, they will receive 20 free tickets per family and will get their name put into a drawing for additional prizes. Clearances are not needed for May Fair. ***New to May Fair this year***, we will be holding an Art Show, featuring art created by students K-5. This will be held in the YBMS gym during May Fair. Unfortunately, there will not be a talent show at May Fair because we were unable to get anyone to chair/coordinate this part of the event. The silent auction items assigned to classrooms are still being collected (at the time of this meeting, not now).
	5. **Groovy Movie** – Rachel Andreoli reported on Groovy Movie for IFEC. This will be the last movie of the school year for IFEC on Friday, April 22nd. Mrs. Reed has shared that she would like to look at alternative/additional ideas for after school events for the students at IFEC for next year.
	6. **VanGo** – This event is new this year for IFEC. It is a mobile art museum on wheels that will come to IFEC for a few days in the middle of May. Students will learn about art and participate in a hands-on art activity. Parent volunteers are needed to assist the VanGo teacher. Please consider signing up for a shift of the Time to Sign Up.
1. **Old Business** - None
2. **New Business**
* No new business was discussed at this point in the meeting (covered in other sections of the meeting).
1. **Announcements**
* Kat Seiber offered a thank you to ARAMARK and Karen Rhodes for the snacks provided to the third graders during the PSSA testing.
* Someone asked Karen Rhodes why they are utilizing plastic ware rather than silverware in the cafeterias. Karen explained that the silverware was getting thrown out regularly and they have lost almost all of it because of that. It was too expensive to replace with additional silverware that would also likely get thrown out so they are utilizing plastic ware now.
* Karen Rhodes and Jennifer Metz shared that the district is in the process of conducting Food Service Advisory Board meetings (a requirement from the USDA) at each school to solicit input on menu planning and feedback about menu items. Please participate if you can.
1. **Open Floor/ Miscellaneous** -
	* A question was asked about the status of the Entenmann’s Little Bites collection. People reported that the collection boxes at the schools are starting to get full. Shannon Barr is in charge of this collection but was unable to attend the meeting to provide a report.

1. **Adjournment**
* The meeting adjourned 8:00 PM.
* Respectfully submitted for approval at the next PTO meeting byJennifer Metz, SMPTO Secretary.

**Our next PTO meeting will be held in September 2016 .**

***Enjoy the rest of the school year and have a wonderful summer!***

**Check our website for additional information about meetings and events.**

**www.smpto.com**