

CITY OF OSKALOOSA, KS
REGULAR COUNCIL MEETING MINUTES
212 W WASHINGTON STREET
AUGUST 20, 2025 * 7:00PM

GOVERNING BODY MEMBERS PRESENT

John Norman, Mayor
Ken Newell, Council President
Mike Smith, Council
John Metzger, Council
Aron Boyce, Council
Chauncey Young, Council

OFFICIALS PRESENT

Patty Hamm, City Clerk
Nathaniel Copp, City Superintendent
Paul Bolinger, Chief of Police
Todd Luckman, City Attorney

PUBLIC PRESENT

Vernon Sparks, 302 Cherokee Street
Kyle Sharp & Raegen Hamm, 108 E. Jefferson Street
Garret Tufte, American Surveying Replat
Joel Yoder, 802 Warren Street

CALL TO ORDER

John Norman, Mayor, called the regular meeting of the Oskaloosa City Council to order at 7:00pm.

PUBLIC

Sparks MVR Permit

Vernon Sparks was present in follow-up to the request for a motor vehicle restoration permit renewal and code violation. Mr. Sparks advised he has moved the tent coverage to the back of his property, however, he has not yet moved the car frame due to health issues. John Metzger informed Mr. Sparks that the City has provided several extensions to allow him time to move the car but he still remains out of compliance. Ken Newell made a motion to extend the compliance date to August 31, 2025 and non-compliance will result in further City action. John Metzger seconded the motion. Vote: Yes=5, No=0; Motion Carried.

Mr. Sparks advised he has been asking for approximately three to four years to have his driveway tube replaced and it has yet to be done. John Norman replied the City maintenance staff will look at it and make a determination if it needs to be replaced or not.

Mr. Sparks reported that the storm drains at the Herkimer Street and Cherokee Street intersection needs cleaned out. He stated that when it rains the water flows up over the curbing.

Sharp Drainage

John Norman informed the Council that there is a situation with water runoff from the grocery store and the car wash that is washing out the driveway entrance to 108 E. Jefferson Street. John stated that he looked at the situation with King's Construction and Nathaniel Copp and the drain controlling the grocery store runoff has collapsed. John noted that the increase of concrete and asphalt over time has contributed to the situation for the neighbors and only a gutter system will help the area. Raegen Hamm stated that the installation of a driveway tube would catch only the water from the deli and not fix the problem with the runoff that is crossing the street in a straight path from the grocery store and car wash. Nathaniel noted that the City has an ordinance in place that a property cannot dump water onto a neighbor and the grocery store is the main issue as water is running over their retaining wall onto the car wash that is then crossing the street. Council reviewed

the pictures supplied by the homeowner and Ken Newell agreed a driveway tube will not fix the problem. Nathaniel stated that the downspouts from the grocery store roof are also plugged up. John Norman stated that he spoke to the owner of the grocery store and advised them of the problem. Council directed legal counsel to send a formal letter to both the Oskaloosa Thriftway and the Oskaloosa Car Wash directing them to control their water runoff.

Kyle Sharp asked if the City could put more rip rap in the area around the utility pole to help control the erosion in that area. Nathaniel Copp replied he would do so.

Kyle Sharp asked about the standing water on the northwest corner of his property beside the end of the deli drive thru. Nathaniel Copp replied that is surface water from a ground spring and there is not a water line in that area. Kyle noted that the area is constantly wet and is getting larger in area.

Yoder Replat

Garret Tufte presented the City Council with the proposed plan for a replat and stated that the City Subdivision Regulations call for a notification area of 1000'. Mr. Tufte stated his opinion of that being excessive and uncalled for due to the requirement being notifications be sent via certified mail. Mr. Tufte requested that Mr. Yoder be allowed to send notice to an area of 200' via regular mail. Todd Luckman replied that Kansas Statutes require 1000' in the county and adjoining property to the City and 200' within the City. Todd further stated it is a matter of the citizens receiving due process. Patty Hamm advised that the Zoning Regulations specify notice be sent certified mail and that is the process that has been followed for all zoning matters requiring a hearing process. Ken Newell made a motion to waive the 1000' notification area requirement for within the City limits and instead require a 200' notification area via certified mail and remain 1000' notification area in the County for outside the City limits. Mike Smith seconded the motion. Vote: Yes=5, No=0; Motion Carried.

Garret Tufte advised that Mr. Yoder also wishes to close a portion of Elm Street and a portion of Herkimer Street. Council questioned whether or not Herkimer Street feeds into the original plans for Cedar Ridge Subdivision. Patty Hamm will research if there was an agreement with Phil and Peggy Miller to keep Herkimer Street open. Mr. Tufte noted that he has not found any such agreement recorded with the County Register of Deeds. Council agreed that the request to vacate the streets can be included in the re-plat process.

POLICE / CODE ENFORCEMENT / ANIMAL CONTROL

Paul Bolinger reported that the Police Department radios cannot be encrypted as originally thought and he, therefore, has ordered radios at a cost of \$9639.40. Paul advised that he still needs to order two more portable radios. John Metzger asked why the licensing fee is more for the mobile radios over the portable radios. Paul will contact TBS and find out why.

Paul Bolinger reported he has two applications for animal control and will be conducting interviews. Todd Luckman presented the Council with a draft interlocal agreement for animal control. Patty Hamm will forward the draft to the other cities for review.

John Metzger made a motion to approve Ordinance No. 25-11-101 UPOC as presented. Chauncey Young seconded the motion. Vote: Yes=5, No=0; Motion Carried.

Aron Boyce made a motion to approve Ordinance No. 25-14-101 STO as presented. Ken Newell seconded the motion. Vote: Yes=5, No=0; Motion Carried.

Council reviewed the status of the code enforcement violations at 902 Westview Drive, 802 Liberty Street and 512 Atchison Street. Paul Bolinger will review 814 Delaware Street and notify maintenance staff if they need to clean up the property.

MAINTENANCE

Nathaniel Copp reported that the pump on one of the lift stations has completely quit and he has ordered a new one. He noted that another lift station is having issues as well. Nathaniel stated that Malsbury Electric is attempting to locate the voltage issue.

Nathaniel Copp reported that CK Power will be out tomorrow to give an estimate on a generator.

Nathaniel Copp reported that he has hired Evan Stinnett for on-the-job training for a couple of hours each day.

Nathaniel Copp reported on two water leaks on Westview Drive and Warren Street.

Nathaniel Copp stated the estimate for a new backhoe is approximately \$170,000. Ken Newell advised he might be able to get a better price through a contact he has.

Patty Hamm presented two bids for electrical upgrades to City Hall. Council questioned if the Malsbury Electric bid includes the changes to the breaker box. Patty will make contact. No action taken.

PARK & POOL

Nathaniel Copp reported the pool is closed and he will start to empty it next week.

Patty Hamm submitted the price quotes to the City Council on a pickleball court. Council requested an updated quote from Mammoth Sports. Patty will make contact. No action taken.

CORRESPONDENCE

The Oskaloosa FFA Chapter submitted a sponsorship request to the City. No action taken.

NEW BUSINESS

John Metzger made a motion to purchase two new computers for the City Clerk's office as submitted by TR Consulting in the amount of \$1655.74. Ken Newell seconded the motion. Vote: Yes=5, No=0; Motion Carried.

Ken Newell made a motion to approve Resolution No. 2025-07 Touch-A-Truck Event as presented. Mike Smith seconded the motion. Vote: Yes=5, No=0; Motion Carried.

MEETING MINUTES

Ken Newell made a motion to approve the minutes of the July 16, 2025 regular Council meeting as written. John Metzger seconded the motion. Vote: Yes=4, No=0, Abstain=1 (Aron Boyce) Motion Carried.

John Metzger made a motion to approve the minutes of the July 30, 2025 special budget work session meeting as written. Mike Smith seconded the motion. Vote: Yes=4, No=0, Abstain=1 (Aron Boyce) Motion Carried.

FINANCE

Mike Smith made a motion to approve the financial report and vouchers as presented. John Metzger seconded the motion. Vote: Yes=5, No=0; Motion Carried.

John Metzger made a motion to approve Resolution No. 2025-06 GAAP as presented. Aron Boyce seconded the motion. Vote: Yes=5, No=0; Motion Carried.

OLD BUSINESS

John Norman asked legal counsel if the letter to the municipal judge has been sent regarding municipal court notification. Todd Luckman will send the letter.

Council directed Nathaniel Copp to supply the dimensions of a lean to addition on to the maintenance shop and Paul Bolinger to supply the dimensions of an addition onto City Hall for the Police Department.

Patty Hamm reported that she has received an inquiry about a code enforcement officer. No action taken.

ADJOURNMENT

There being no further business to discuss, Ken Newell made a motion to adjourn the meeting at 9:20pm. Mike Smith seconded the motion. Vote: Yes=5, No=0 Motion Carried.

John M Norman
John Norman, Mayor

ATTEST: Patty A Hamm
Patty A. Hamm, City Clerk

Minutes Approved: SEPTEMBER 17, 2025