

**SUMMERSET CITY COMMISSION  
ONLINE ZOOM MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY MAY 7, 2020 6:00 P.M.**

Commissioner Kitzmiller called the Online Zoom Meeting (Regular Meeting) to order at 6:15 p.m. Commissioners Kitzmiller, Hirsch, Butler and Mayor Lutz were present. Commissioner McCoy was absent. Also present was the, City Attorney, City Finance Officer and City Administrator.

Commissioner Kitzmiller led the Pledge of Allegiance.

**Motion** by Butler, second by Hirsch to approve the agenda for May 7, 2020. Motion carried

**Motion** by Butler, second by Hirsch to approve the April 16, 2020 Minutes as presented. Motion carried.

**APPROVAL OF CLAIMS**

**Motion** by Kitzmiller, second by Butler to approve the claims and hand checks in the amount of \$151,207.16, from April 17, 2020 through May 7, 2020 as amended. Motion carried.

A&B BUSINESS SOLUTIONS	Professional Services	500.95
ALLEN, DON	Cell Phone Allowance	50.00
ANDERON, DAN	Cell Phone Allowance	50.00
AMBROSE, JONATHAN	Cell Phone Allowance	50.00
AUTO OWNERS INSURANCE	Insurance Expense	100.00
BLACK HILLS ENERGY	Govt Utilities	5,168.52
BUTLER, DAVE	Cell Phone Allowance	50.00
CBH CO-OP	Auto Expense	844.60
DELTA DENTAL	Insurance Expense	498.60
ELECTRICAL ENGINEERING	WWTP Repairs	530.11
FIRST INTERSTATE BANK	LE Auto Expense	855.74
FIRST INTERSTATE BANK	Govt Building Expense	4,911.76
FOOTHILLS FENCE	Parks Expense	575.89
FORD MOTOR CREDIT	LE Auto Expense	1,479.21
GOLDEN WEST TECHNOLOGIES	Professional Services	3,768.50
GREENAPSIS	Govt Repairs	280.00
GUTHRIE INC	Erosion Control Deposit	1,000.00
HARMON, LONNIE	Cell Phone Allowance	50.00
HAWKINS INC	Cell Phone Allowance	2,412.00
HDR ENGINEERING, INC	Professional Services	1,784.88
HEALTH POOL OF SD	Insurance Expense	8,531.74
HERMANSON EGGE	Professional Services	2,090.00
HIRSCH, CLYDE	Cell Phone Allowance	50.00
JAKIE KOON	WWTP Deposit Refund	50.00
JIM'S PRIVATE UTILITY	Locating Expense	75.00
JUSO, COLTON	Cell Phone Allowance	50.00
KITZMILLER, MICHAEL	Cell Phone Allowance	50.00
LUTZ, BRYCE	Cell Phone Allowance	50.00
MASTERCARD	General Expenses	3,702.38
MBFS USA LLC	Street Auto Expense	3,068.32
MIDCONTINENT TESTING LABS	WWTP Testing	112.00
MONIKA BOWEN	WWTP Deposit Refund	100.00
MCLEOD'S PRINTING	Election Supplies	190.76
NBS CALIBRATIONS	WWTP Repairs	193.00
PALMER, BRANDY	Cell Phone Allowance	50.00
RANDY CHAVEZ	WWTP Deposit Refund	100.00
RAPID CITY JOURNAL	Publishing Expense	216.48
RCS CONSTRUCTION INC	WWTP Repairs	2,500.00
REKK PROPERTIES	PW Building Expense	500.00

SDRS-SUPPLEMENTAL	Retirement Expense	420.00
SERVALL UNIFORM	Govt Repairs	130.51
STACY BERG	WWTP Deposit Refund	100.00
STEPHANIE MCCOY	Cell Phone Allowance	50.00
SEMMLER MFG INC	PW Building Expense	67,260.00
TANNER FENENGA	Cell Phone Expense	50.00
TAYLOR, JUSTIN	Cell Phone Expense	50.00
TNT CONSTRUCTION	Erosion Control Deposit	1,000.00
VAST	Govt Utilities	742.44
VERIZON WIRELESS	LE Utilities	228.45
WELLS FARGO FINANCIAL	Street Auto Expense	1,079.30
Payroll:		
LE		13,602.24
FINANCE OFFICE		8,972.19
WWTP		4,388.45
COMMISSION		3,005.53
STREET		3,489.61

### **UTILITY BILLING ADJUSTMENTS**

**Motion** by Butler, second by Hirsch to approve utility billing adjustments of \$857.02 for the period April 1-April 30, 2020. Motion carried.

### **DISCUSSION ON HAZARD PAY FOR THE POLICE DEPARTMENT**

Discussion on was done on hazard pay for the police department during COVID-19. No action was taken.

### **AUTHORIZE BANK DEPOSITORY**

**Motion** by Hirsch, second by Butler to name First Interstate Bank as official depository and authorized checks signors to be Mayor, Finance Commissioner, Public Safety Commissioner and City Finance Officer. Motion carried.

### **DESIGNATION OF OFFICIAL PUBLICATION**

**Motion** by Kitzmiller, second by Butler to name the Rapid City Journal as the official publication of the City of Summerset. Motion carried.

### **MALT BEVERAGE LICENSE RENEWALS 2020-2021**

**Motion** by Kitzmiller, second by Butler to approve the application for Retail On-Off Sale Malt Beverage and SD Farm Wine License with Sunday Service, TFH Inc., dba Hagggar's Grocery, 8031 Stagestop Road, Lot 2R of Tract 1R of Siouxland Estates, NW ½ of Sec 25, T3N, R6E, BHM, Summerset, Meade County, South Dakota.

**Motion** by Butler, second by Hirsch to approve the application for Retail On-Off Sale Malt Beverage and SD Farm Wine License #RB-2318 with Sunday Service and eight video lottery machines, MG Oil Company, dba Happy Jacks - Summerset, 8076 Stagestop Road, Lot SC4 and SC5 Siouxland Estates, Sec 23, T3N, R6E, BHM, Summerset, Meade County, South Dakota.

**Motion** by Kitzmiller, second by Hirsch to approve the application for Retail On-Off Sale Malt Beverage and SD Farm Wine License #RB-18919 with Sunday Service and ten video lottery machines, MG Oil Company, dba Happy Jacks – Summerset 2, 8074 Stagestop Road, LotSC4 and SC5, Siouxland Estates, Sec 23, T3N, R6E, BHM, Summerset, Meade County, South Dakota.

### **DISCUSSION ON OPENING ADMINSTRATIVE OFFICE TO PUBLIC**

Discussion was done on reopening the administrative office for the city. No action was taken but will be reviewed on the next meeting.

### **DISCUSSION AND APPROVAL OF WATER WARRIORS PROJECT**

**Motion** by Butler, second by Kitzmiller to approve a letter of intent for the Water Warriors Project with the contingency that is includes an assurance letter, funding is available for the project, and that the project is reviewed by the city's legal department. Motion carried.

**Motion** by Butler, second by Hirsch to also approve if the supplies and services are the only practical source to provide this service. Motion carried.

**APPROVAL OF PROPERTY ASSESMENT**

**Motion** by Hirsch, second by Butler to approve the property assessment value of the unplatted portion on Glengarriff park 3 to be \$1,250.00. Motion carried.

**UPCOMING EVENTS**

Election-June 2, 2020

City wide garage sale-June 5&6

City wide clean up-June 12&13

**CITIZENS INPUT**

None

**ADJOURNMENT**

**Motion** for adjournment at 7:28 pm by Hirsch, second Kitzmiller. Motion carried.

(SEAL)

ATTEST:

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Debbie Muzio  
Finance Officer

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Bryce Lutz  
Mayor