

HEALTH & SAFETY PLAN

Arts Council for the South Shuswap

The following Health & Safety Plan has been created by the Arts Council for the South Shuswap following the recommendations of the BC Centre for Disease Control, Interior Health, WorkSafe BC & the Provincial Health Office. These guidelines will be reviewed periodically and are subject to change without notice.

HOW COVID-19 SPREADS

COVID-19 is an infectious disease that mainly spreads between humans through direct contact with an infected person or their respiratory droplets. Respiratory droplets are generated by breathing, speaking, coughing and sneezing. Your exposure risk is greatest when you have prolonged close contact with an infected person. The virus can also spread if you touch a contaminated surface and then touch your eyes, mouth or nose. A surface can become contaminated if droplets land on it or if someone touches it with contaminated hands.

UNDERSTANDING THE RISK

Higher risk situations require adequate protocols to address the risk.

The risk of person-to-person transmission is increased the closer you come to other people, the amount of time you spend near them and the number of people you come near. Physical distancing measures help to mitigate this risk.

The risk of surface transmission is increased when many people contact the same surface and when those contacts happen in short intervals of time. Effective cleaning and hygiene practices help mitigate this risk.

PROTOCOLS FOR THE FACES STUDIO SPACE - OCCUPANCY

Until further notice, we will be limiting the number of people in the FACES studio by establishing occupancy limits in the studio spaces.

OCCUPANCY: DANCE STUDIO

There will be an occupancy limit of no more than seven (7) people in the dance studio (1 instructor and 6 students) at any given time, therefore registration in any dance class will be limited to six (6) students.

OCCUPANCY: ART STUDIO

There will be an occupancy limit of no more than seven (7) people in the art studio (1 instructor and 6 students) at any given time, therefore registration in any art class will be limited to six (6) students.

OCCUPANCY: PRIVATE MUSIC LESSONS

There will be an occupancy limit of no more than two (2) people in any private music class (1 instructor and 1 student). The student and instructor must maintain a distance of at least two (2) metres apart and be situated in a well ventilated area.

OCCUPANCY: WASHROOM AREAS

There will be a limit of one (1) student in either the girls' or boys' washroom area at any given time.

OCCUPANCY: WAITING AREA

Until further notice there will be no parents, family members or friends of students permitted to wait in the studio foyer area. Students will be dropped off and picked up by his or her parent or guardian. The student will remain in the drop-off vehicle until such a time as the class instructor unlocks the front door and admits students, safely spaced, into the FACES learning space. After the class is over, the instructor will escort the students, safely spaced, outside of the FACES studio, so that they can enter their pick-up vehicle.

DROP OFF / PICK UP

Parents will agree to drop off their child(ren) five (5) minutes before class and will be at the studio promptly at the time that class ends so that their child(ren) are not waiting outside without supervision. Instructors will need to clear their studio space to properly disinfect and clean before the next student or class.

Students arriving early to class will not be permitted inside the building to allow for instructors to properly clean and disinfect between students.

Parents, siblings and other visitors will be asked to remain inside their vehicles during class times to allow instructors and administrators to limit the number of visitors into the FACES learning space.

PROTOCOLS FOR THE FACES STUDIO SPACE – GENERAL ACCESS & SAFETY

Doors will be opened by the instructors to give students access to the studio.

A quick assessment of each student will take place:

- Instructor will take a temperature reading of each the students entering the studios with a non-touch forehead thermometer
- Student will be assessed for any COVID-19 symptoms; and
- Student will be required to use the non-touch, self-misting sanitizer on the stand immediately inside the entrance to the FACES studios.

Parents, guardians and caregivers are reminded that, at the time of registration, they have agreed to the protocols and guidelines, one being that they will not send their child(ren) to FACES if they have any symptoms associated with COVID-19, those symptoms being:

- Fever;
- Chills;
- New or worsening cough;

- Shortness of breath or difficulty breathing;
- Sore throat;
- New muscle aches or headache;
- Feeling unwell

Students will refrain from touching unnecessary surfaces or from touching their nose, eyes or mouth.

Students will also refrain from hugging, touching or getting too close to another student or to the instructor.

Upon entry students will place their boots, shoes and coats into the cubbies at the entrance to the studios.

Upon entry, students will go to their learning area (appointed music room, dance studio or art room).

Instructors will take attendance at the start of class to document who has attended that day. In the unlikely event that there we receive notice of a student or instructor who has tested positive for COVID-19, this practice will assist with contact tracing.

Washroom breaks will be permissible, one at a time during class. Upon returning to the class, the instructor will spray the student's hands with sanitizer. All basic hygiene rules will be strictly encouraged and observed (ie washing hands after washroom use).

No food will be allowed in the FACES studio at any time.

Students will be required to supply their own hydration in a bottle labelled with their name. Until further notice, the water machine will be removed from the FACES Studio.

Student will refrain from sharing instruments, art supplies, water bottles, tools, towels and electronic devices including phones.

PROTOCOLS FOR THE FACES STUDIO SPACE – CLEANING PRACTICES

General cleaning and disinfecting of the FACES Studios will occur once a day. These areas will include faucet handles, table counters, chairs, electronic devices.

Frequently touched surfaces like doorknobs, dance studio barres, light switches, art supplies, musical instruments and light switches will be cleaned in between classes.

A thorough disinfecting clean will occur once a week. This weekly clean will include the washing of floors, sinks & basins, toilets, mirrors, garbage bins/lids & railings.

PROTOCOLS FOR WHEN A STUDENT OR INSTRUCTOR BECOMES ILL

Disposal face masks are available at any time for use by a student or an instructor. If it appears that a student is appearing or feeling unwell, the instructor will immediately take the child from the learning space and will call the parent or

caregiver for immediate pick-up. The student will be given a disposable mask to wear while he or she waits.

A call home to the parents of those students sharing the same learning space with the unwell student will also take place. The observance of an unwell student will also be documented on the class attendance sheet to provide contact tracing, if needed.

A student falling unwell with COVID-19 like symptoms will need to be assessed by their family physician and cleared by a doctor's note prior to returning to class at FACES.

WAIVERS REQUIRED UPON REGISTRATION

Parents or guardians who register their child(ren) for classes at FACES will be required to sign and date the appropriate waivers before the child(ren) can partake in any lessons being taught at the FACES studios.

The terms agreed to in the waivers will remain in effect indefinitely until such time as the Arts Council for the South Shuswap deems them unnecessary or ineffective.

General Waiver Form – FACES Studio 2020/2021 Instructional Year

Name of Child: _____

I, the undersigned parent or legal guardian of the child listed above (herein referred to as “my child”), provide consent for my child to participate in the classes, workshops, training, outings, and/or rehearsals provided by the Arts Council for the South Shuswap Society under its programming (herein referred to as “the Arts Council”) and other affiliated organizations or companies offering various events at any facility or remote location.

I acknowledge that there are certain risks involved in the programs offered by the Arts Council. I fully understand these risks and declare that my child is safely capable of participating in these classes, workshops, training and/or rehearsals.

I do hereby release the Arts Council, its agents, owners, directors, teachers, employees or servants, whether paid or volunteer, from any liability related to injuries or accident, which may arise from my child’s participation in any class, workshop, meeting or event.

In addition, I understand and accept all of the policies regarding classes, private lessons, workshops, events and other activities for which my child is registered or scheduled.

I agree to make every attempt for my child to attend his/her class. If he or she misses a private lesson, without prior arrangement, I understand that I will be charged said class.

I understand that the Arts Council uses photographs and videos of its classes and events for promotional purposes and hereby grant the Arts Council the right to use and incorporate without compensation, in whole or in part, photographs, sound bites or video footage taken as a result of my child’s participation in the Arts Council’s activities.

Name of Parent or Guardian _____

Signature of Parent or Guardian _____

Dated: _____

COVID-19 Waiver Form – FACES Studio 2020/2021 Instructional Year

Name of Child: _____

I, the undersigned parent or legal guardian of the child listed above (herein referred to as “my child”), acknowledge that I will am enrolling my above-named child into recreational dance, art or music programming offered through FACES, a division of the Arts Council for the South Shuswap. I further acknowledge that enrollment into these classes comes at a time when the COVID-19 global pandemic is still ongoing, however after assessing the risks that could be associated with the pandemic, we have decided to move forward with programming for 2020-2021.

I understand that the Board of Directors for the Arts Council for the South Shuswap who oversee the FACES programming follow the general direction of the BC Provincial Health Office, Interior Health, WorkSafe BC and the BC Centre for Disease Control. If at any time, it is decided by the Arts Council Board that programming should cease at FACES, classes will be cancelled until further notice and if they cannot be made up at a future date, I will receive a refund for classes not taught.

I understand that I will screen my child before each attendance at the FACES Studio and will refrain from sending my child to class at FACES should he or she exhibit any of the COVID-19 symptoms. I will call the studio to advise of my child’s absence.

I understand that I am obliged to immediately advise the instructor or a FACES administrator immediately if my child experiences COVID-19 related symptoms.

I understand that should my child experience symptoms or feel unwell during class that he or she will be removed from the class and I will be called to pick him or her up immediately. Prior to returning to class, he or she will require a doctor’s note.

I understand that, due to occupancy limits, I will not be able to wait in the FACES studio waiting room for my child during his or her class. I will either wait in my vehicle or drop off and pick up my child.

I understand that drop off of my child will be no earlier than five (5) minutes before class time to allow for the instructor to properly disinfect and clean the studio space between each class. Pick-up for my child will be promptly at the end of class as students will not be supervised outside of the studios after class dismissal.

I will discuss the policies and guidelines set by the Arts Council and FACES respecting my child’s conduct while at the FACES studios in order to promote proper health and safety measures amidst the COVID-19 pandemic.

Parent Signature: _____ Date: _____